

Governing Board Agenda
WASHINGTON ELEMENTARY SCHOOL DISTRICT
GOVERNING BOARD AGENDA FOR
SPECIAL MEETING, EXECUTIVE SESSION AND REGULAR MEETING

DATE: June 28, 2012

TIME: Executive Session 6:30 p.m.
Regular Meeting 7:00 p.m.

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. SPECIAL MEETING

A. Call to Order and Roll Call

B. Adoption of the Special Meeting Agenda

Motion _____ Second _____ Vote _____

II. CALL FOR EXECUTIVE SESSION

Call for Executive Session: Pursuant to A.R.S. §38-431.03 – A.1

It is recommended that the Governing Board establish an Executive Session to be held immediately during a recess in the Special Meeting for:

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

Motion _____ Second _____ Vote _____

III. RECESSING OF SPECIAL MEETING FOR EXECUTIVE SESSION

IV. EXECUTIVE SESSION – GENERAL FUNCTIONS

A. Call to Order and Roll Call

B. Confidentiality Statement

All persons present are hereby reminded that it is unlawful to disclose or otherwise divulge to any person who is not now present, other than a current member of the Board, anything that has transpired or has been discussed during this executive session. To do so is a violation of A.R.S. §38-431.03 unless pursuant to specific statutory exception.

IV. EXECUTIVE SESSION – GENERAL FUNCTIONS (continued)

C. Discussion under A.R.S. §38-431.03 – A.1

- A.1 – Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting – specifically regarding the quarterly evaluation of the Superintendent.

V. RECESSING OF EXECUTIVE SESSION FOR REGULAR MEETING

VI. REGULAR MEETING

A. Call to Order and Roll Call

B. Moment of Silence and Meditation

C. Pledge of Allegiance

D. Adoption of the Regular Meeting Agenda

Motion _____ Second _____ Vote _____

E. Approval of the Minutes

1-10

It is recommended that the Governing Board approve the Minutes of the June 14, 2012 Regular Meeting (Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Aaron Jahneke. Mrs. Tee Lambert participated telephonically. Ms. Graziano and Mrs. Lambert departed the meeting at 8:45 p.m. after Agenda Item III.G. At the discretion of the chair, Mr. Maza moved Action Items III.F. and III.G. after Action Item III.C.)

Motion _____ Second _____ Vote _____

F. Current Events: Governing Board and Superintendent

G. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion. If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

H. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

VII. CONSENT AGENDA

*A. Approval/Ratification of Vouchers The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.	11
*B. Personnel Items Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes.	12-14
*C. Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1. Fresh & Easy Neighborhood Market donated a Shop for Schools Fundraising Program check in the amount of \$541.37 for the benefit of 21 st Century students at Desert Foothills Junior High School. 2. The John Jacobs Elementary School Parent/Teacher Organization donated furniture with an approximate value of \$2,936.67 for the benefit of staff and students. 3. The John Jacobs Elementary School Parent/Teacher Organization donated two outdoor lunch tables with an approximate value of \$1,785.73 for the benefit of students. 4. Fresh & Easy Neighborhood Market donated a Shop for Schools Fundraising Program check in the amount of \$568.72 for the benefit of students at Mountain View School. 5. ITT Technical Institute donated computers and monitors with an approximate value of \$10,000.00 for the benefit of students at Sunburst Elementary School.	15
*D. Award of Contract – Bid No. 12.004, Bottled Water Services	16-17
*E. Award of Contract – RFP No. 12.002, Drug and Alcohol Testing Services	18-19
*F. Award of Contract – Bid No. 12.007, Commercially Purchased Fruits and Vegetables	20-21
*G. Award of Contract – Bid No. 12.005, Printing on Demand Service	22-23
*H. Award of Contract – RFP No. 12.003, Background Investigation Services	24-25
*I. Extension and Renewal of Annual Contracts for Specified Goods and Services	26-35
*J. Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium for Schools (GPPCS), Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN)	36-54
*K. Sole Source Vendors	55-62
*L. Extracurricular Fee Schedule for 2012-2013	63-66
*M. Student Activity Treasurer for 2012-2013	67-68
*N. Acceptance of the Arizona Department of Education Fresh Fruit and Vegetable Grant in the Amount of \$270,872.00	69
*O. Public Utility Easement to Southwest Gas Company	70-73
*P. Agreement with <i>Interlingua</i> to Provide Spanish Classes to MAP Center Students at Sahuaro Elementary School	74-80

VII. CONSENT AGENDA (continued)

- *Q. Lease Agreements with Faith United Methodist Church and Royal Palms Baptist Church for 2012-2013 81-92
- *R. Lease Agreement with VALLEYLIFE 93-94
- *S. Agreement with the Arizona School Boards Association for Policy Services Subscription 95-99
- *T. Second Reading and Adoption of Proposed Amended Policies JC – School Attendance Areas and JFB – Open Enrollment 100-110

VIII. ACTION / DISCUSSION ITEMS

- A. Proposed Expenditure Budget for Fiscal Year 2012-2013 (Cathy Thompson) 111-140
Motion _____ Second _____ Vote _____
- B. To Consider and, if Deemed Advisable, Adopt a Resolution to Authorize the Sale of Tax Anticipation Notes by the District (Bill Davis, Piper Jaffray and Company) 141-166
Motion _____ Second _____ Vote _____
- C. Temporary Suspension of Policy BGB – Policy Adoption and Adoption of Proposed Policy DGD – Credit Cards (D. Rex Shumway) 167-173
Motion _____ Second _____ Vote _____
- D. A Proposal to Present “Energy Savings – It’s Easier Than You Think” at the December 2012 Arizona School Boards Association (ASBA) - Arizona School Administrators (ASA) Conference (Clorinda Graziano) 174-186
Motion _____ Second _____ Vote _____

IX. FUTURE AGENDA ITEMS

X. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

XI. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-347-2609 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

GOVERNING BOARD MINUTES: REGULAR MEETING

2011-2012

June 14, 2012

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION**A. Call to Order and Roll Call**

Mr. Maza called the meeting to order at 7:04 p.m. Governing Board members constituting a quorum were present: Mr. Chris Maza, Mr. Bill Adams, Ms. Clorinda Graziano, and Mr. Aaron Jahneke. Mrs. Tee Lambert participated telephonically. Ms. Graziano and Mrs. Lambert departed the meeting at 8:45 p.m. after Agenda Item III.G. At the discretion of the chair, Mr. Maza moved Action Items III.F. and III.G. after Action Item III.C.

B. Moment of Silence and Meditation

Mr. Maza called for a moment of silence and meditation.

C. Pledge of Allegiance

Mr. Maza led the Pledge of Allegiance.

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Adams that the Governing Board adopt the Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS**E. Approval of the Minutes**

A motion was made by Mr. Jahneke that the Governing Board approve the Minutes of the May 24, 2012 Regular Meeting and Executive Session. The motion was seconded by Ms. Graziano. The motion carried.

UNANIMOUS**F. Current Events: Governing Board and Superintendent**

Mr. Adams shared that he enjoyed attending the following events:

- Orangewood School's groundbreaking ceremony for the Studio green schoolhouse project.
- Promotion ceremonies at Mountain Sky Junior High School and Royal Palm Middle School. Mr. Adams acknowledged that he borrowed a comment that he liked from Ms. Graziano's promotion speech, telling students that they were half way through their education.
- Arizona Business & Education Coalition (ABEC) Conference.
- Arizona School Administrators (ASA) Conference – thanked the District's administrators who attended the conference for making him feel welcome.

Mr. Jahneke shared that he enjoyed attending the following events:

- Orangewood School's groundbreaking ceremony for the Studio green schoolhouse project.
- Promotion ceremonies at Palo Verde Middle School, Desert Foothills Junior High School, and Orangewood School – thanked principals and staff for making the ceremonies interesting and different every year.

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Ms. Graziano shared that she enjoyed attending the following events:

- Promotion ceremonies at Palo Verde Middle School, Maryland School, and Sweetwater School. Ms. Graziano stated she was impressed that the students at Sweetwater School wrote letters to their parents thanking them for their support.
- Orangewood School's groundbreaking ceremony for the Studio green schoolhouse project.

Mrs. Lambert shared that she enjoyed attending the following events:

- Promotion ceremonies at Cholla Middle School and Abraham Lincoln Traditional School. Mrs. Lambert thanked the principals, staff, and parents for allowing her to participate in the momentous occasions.
- High school graduation of her youngest child.
- Participating telephonically from Washington, D.C., where she was enjoying the sights.

Mr. Maza shared that he enjoyed attending the following events:

- Promotion ceremonies at Mountain View School, Sunnyslope School, and Cardinals Academy. Mr. Maza thanked the staff for their efforts in making the ceremonies a success.

Dr. Cook shared that there were over 3,500 students attending the District's Summer School Academy. Dr. Cook introduced Kathleen McKeever, who is involved with the summer school program. Ms. McKeever introduced the 21st Century Coordinator, MaryAnna Kittredge, and the 21st Century Outreach Specialist, Marci Dunn, from Tumbleweed Elementary School. Ms. Kittredge introduced Tumbleweed 6th grade student, Natalie Rodriguez, and her family. Natalie helped produce the video that was presented at the meeting to illustrate some of the summer school activities. Natalie was presented with a certificate and books.

G. Special Recognition

- Dr. Cook advised the Board that Roadrunner Elementary School was named a 2012 Green Ribbon School by the U.S. Department of Education. Roadrunner was one of 78 schools in the nation and one of two schools in Arizona to receive this first-ever award. Dr. Cook introduced Roadrunner Principal, Karen Menaugh, who had recently attended the Green Ribbon Conference and Award Ceremony in Washington, D.C. Ms. Menaugh shared highlights from the conference and stated that Roadrunner would not have received the award without the vision and support of the Governing Board. Ms. Menaugh thanked the Governing Board for the opportunity to attend the conference.

Ms. Menaugh thanked Ms. Graziano and Mrs. Lambert for attending the school tour for the Chairman of the White House Council on Environmental Quality. She also thanked Mrs. Lambert for attending when Arizona Superintendent of Public Instruction, John Huppenthal, visited Roadrunner Elementary School.

Mr. Maza thanked Ms. Menaugh for her stewardship of this program and her acknowledgement to the Governing Board for its support.

Dr. Cook acknowledged Ms. Menaugh's 23 years with the District, with eight years as principal of Roadrunner Elementary School. Dr. Cook recognized Ms. Menaugh as a fabulous, dedicated employee who will be missed as she is retiring at the end of the school year.

H. Public Participation

There was public participation. Ms. Doreen Zannis, community member, former District parent, and volunteer with Support Our Schools AZ (SOSA_{AZ}) which is a community and parent advocacy group in the District, spoke in support of Action Item III.A. – Consideration of Calling for a Special Capital Outlay Override Election. She stated that she had served on many District committees and task forces and commended Dr. Cook for running an “impeccable, unimpeachable ship”. Ms. Zannis advised that SOSA_{AZ} recognized the technology needs of the District due to funds not received from the State legislature and pledged its support if the Governing Board called for a special capital outlay override election.

I. Approval of the Consent Agenda

UNANIMOUS

Mr. Adams requested that Item *II.B. – Personnel Items be pulled from the Consent Agenda for separate consideration.

A motion was made by Mr. Jahneke that the Governing Board approve the remaining Consent Agenda items. The motion was seconded by Ms. Graziano. The motion carried.

II. CONSENT AGENDA

***A. Approval/Ratification of Vouchers**

UNANIMOUS

Approved and ratified the vouchers as presented.

***B. Personnel Items**

UNANIMOUS

A motion was made by Mr. Adams to approve the personnel items as presented. The motion was seconded by Ms. Graziano. The motion carried.

Dr. Cook acknowledged the following new interim Administrators, and recognized family members and staff members in attendance to support them:

- Barbara Newman – Maryland Principal
- Rich Morris – Maryland Assistant Principal
- Tim Woodward – Lakeview Principal
- Audra Gibson – Cholla Assistant Principal
- Tony Murphy – Mountain Sky Assistant Principal
- Susie Smith – Desert Foothills Assistant Principal

***C. Public Gifts and Donations**

UNANIMOUS

Approved the public gifts and donations as presented.

1. Kroger (Fry’s Food Stores) donated a VIP Shopper’s Card commission check in the amount of \$500.00 to be used for the benefit of students at Sunnyslope School.
2. Lynnda Scott donated a cello with an approximate value of \$400.00 for the benefit of the music program at Moon Mountain Elementary School.
3. Fresh & Easy Neighborhood Market donated a Shop for School Fundraising Program check in the amount of \$436.22 for the benefit of students at Lakeview Elementary School.
4. 21st Century/Farmer’s Insurance donated three meals, tote bags filled with supplies, and gift cards for each teacher with an approximate value of \$1,840.00 to show appreciation for the staff at Lakeview Elementary School.

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5. Assistance League of Phoenix donated books with a total value of \$5,229.18 to every student at Cactus Wren Elementary School.
6. The Sunset Parent/Teacher Organization donated an ice machine with a value of \$2,066.90 for the benefit of the staff at Sunset Elementary School.
7. Box Tops for Education donated a check in the amount of \$732.90 for the benefit of students at Washington Elementary School.

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| *D. Annual Intergovernmental Cooperative Purchase Agreements with the Mohave Educational Services Cooperative, Inc. (MESC) and State Procurement Office (SPO) | UNANIMOUS |
| *E. District Representative for Procurement Protests for Fiscal Year 2012-2013 | UNANIMOUS |
| *F. Petty Cash Accounts for 2012-2013 | UNANIMOUS |
| *G. Reauthorization of Revolving and Change Funds for 2012-2013 | UNANIMOUS |
| *H. Reauthorization of Bank Accounts and Signers | UNANIMOUS |
| *I. Signatories for Payroll and Expense Warrants for 2012-2013 | UNANIMOUS |
| *J. Resolution Appointing the Maricopa County Superintendent of Schools as the Chief Disbursing Officer for Wage Garnishments | UNANIMOUS |
| *K. Resolution Authorizing the Execution of Warrants Between Board Meetings | UNANIMOUS |
| *L. Renewal of Lease with the Roman Catholic Church for Private School Consortium Facilities at Bourgade High School (Modular Building Site and Parking Area) | UNANIMOUS |

III. ACTION / DISCUSSION ITEMS (At the discretion of the chair, Mr. Maza moved Action Items III.F. and III.G. after Action Item III.C.)

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|---|----------------|
| A. To Consider, Discuss, Amend if Desired, and if Deemed Advisable, to Adopt a Resolution Ordering and Calling a Special Capital Outlay Override Election to be Held in and for the District and Declaring the Deadline for Submitting Arguments “For” and “Against” the Election to the Maricopa County School Superintendent as August 10, 2012 at 5:00 p.m. | 5-0 AYE |
|---|----------------|

Dr. Cook advised the Board that the District was making a recommendation for the calling of a special capital outlay override election. Dr. Cook introduced Ms. Sue Snyder who had facilitated the task force the past two years. Ms. Snyder provided the Board with information regarding the District’s recommendation.

Mr. Jahneke asked how Mr. Blair was chosen to have the first classroom with the new technology tools. Ms. Janet Sullivan responded that Mr. Blair was someone recognized by the Academic Services Department as being very interested and engaged in technology through his personal experience. Mr. Blair volunteered to be the first demonstration classroom.

Mrs. Lambert asked if it was too late to include another item of information in the Frequently Asked Questions that would be able to share how many classrooms and students in the District would benefit from a capital override. Dr. Cook responded that one of the reasons specific numbers were not used was because of enrollment fluctuations. Dr. Cook suggested that verbiage could be used stating, "more than ____ students" or "more than ____ classrooms" without using specific numbers.

Mr. Maza asked if the amount specified on a year to year basis could change each year and what factors would affect that amount because it may be presented on the ballot one way, but could change year to year. Ms. Cathy Thompson replied that the District was not asking for the maximum amount allowed by law. She stated that the District was estimating \$7.8 million per year and the maximum allowed by law would have been approximately \$1 million more than that amount. Therefore, Ms. Thompson felt that the amount should remain fairly constant. If the District had requested the maximum amount of 10%, the amount would have fluctuated based upon the District's Revenue Control Limit (RCL).

Mr. Adams asked if Ms. Thompson had any knowledge regarding how much other districts requested when they have called for an override election. Did they request the maximum? Ms. Thompson advised that it varied, e.g., a district one year would request the maximum and lose the election, then request a lower amount the next year; or another district would request a lower amount based on other funding sources available.

Mr. Adams stated that if the Board calls for the capital override, the information must be conveyed to the community in simple terms and presented as a value to them. Mr. Adams advised that this was going to be a great benefit to the students to have the new technology.

Ms. Graziano stated that the District had lost \$44 million revenue from the State up to this year and was now considering a capital override election for \$55 million. She asked what the District expected to lose in the coming school year. She suggested adding that amount to the \$44 million we had already lost. Ms. Thompson responded that she did not have actual figures because the budget was not complete. Ms. Thompson stated that the District would not receive approximately \$4 million from the State for soft capital, approximately \$1.5-\$2 million for CORL, and approximately \$6 million for building renewal which totaled approximately \$11 million.

Mr. Maza asked Mr. Chris Lieurance for his professional opinion regarding information technology. Would the District's students using our present computer processing abilities and technology (hardware and software) (and maintaining them for the next seven years) be prepared for either high school, college, technical school, or working in the private sector. Mr. Lieurance replied no. Mr. Lieurance stated that, in his opinion, the District's computers were two years past when they should have been replaced. He said that the District's computers were not getting any slower, however, new technology was getting faster and required resources available on newer computers. Mr. Lieurance stated that we would be providing fewer resources to students if we maintained the present computers and would hinder the success of our students. Mr. Maza asked for Mr. Lieurance's personal opinion and asked if the District maintained the present computers, would students not be prepared for college. Mr. Lieurance replied that students would not be ready for college.

A motion was made by Mr. Jahneke that the Governing Board adopt the Resolution ordering and calling a special capital outlay override election to be held in and for Washington Elementary School District No. 6 of Maricopa County, Arizona, on November 6, 2012, providing for notice of the election, the conduct of the election, the printing of ballots, the canvassing of the election and compliance with the Voting Rights Act. Additionally, it was moved that the Governing Board adopt the informational publications associated with this Agenda item, as well as the non-interactive WESD Web site page on which capital outlay override-related information is posted. It was further moved that the Governing Board declare the deadline for submitting arguments “for” and “against” the election to the Maricopa County School Superintendent as August 10, 2012 at 5:00 p.m. The motion was seconded by Mrs. Lambert. A roll call vote was requested. The motion carried 5-0.

DISCUSSION:

Dr. Cook asked Mr. Maza if they wished to take into consideration Mrs. Lambert and Ms. Graziano’s suggestions for the motion. Mr. Maza suggested to Board members that they not use Mrs. Lambert’s mention of adding a specific number of students or classrooms to the Frequently Asked Questions. Mrs. Lambert stated that it was only a suggestion and would be agreeable to not including it in the material. In answer to Mr. Jahneke’s question asking for clarification of Ms. Graziano’s suggestion, Mr. Maza advised that Ms. Graziano’s suggestion was to include what the potential loss of funding would be in the 2012-2013 school year. Hearing no objections from Board members, Mr. Maza stated that Ms. Graziano’s would be added to the motion.

Mrs. Lambert stated that new technology was vital for the students in their learning and getting prepared for college and careers, as well as for teachers in providing instruction. Mrs. Lambert advised she was glad to have this recommendation to consider because the District could not wait for the State to provide funding.

Mr. Maza advised that he did the voice-over in the video which was purely informational with no advocacy in it. Mr. Maza stated that even with his educational background, he would not have known how to make a video such as the one previously shown. He appreciated the fact that Mr. Paul Askew had the knowledge to make the video with his own personal equipment. Mr. Maza stated that he cannot hamper the children that he represents and it was morally incumbent upon him to seriously consider this recommendation. He said he understood the weight of the matter and the importance of preparing students to succeed and hoped the community also understood.

During the roll call vote, Board members unanimously voted Aye and made the following comments:

- Mrs. Lambert wanted the community to know that these decisions were not made lightly and consideration was given to the economic situations of community members, but the District was at a point where they must consider what was beneficial for the students.
- Mr. Adams stated it was difficult to go to the community to ask for the burden of additional taxation, but believed that it needed to be done to correct the actions of the legislators of not receiving the funding promised to the District. He stated he wholeheartedly supported this recommendation because of what it can do for the students by preparing them to succeed and, ultimately, help the community and the economy. He advised he was proud of the District and the Task Force’s time and efforts in preparing this recommendation and was proud of the Governing Board for supporting the recommendation.

- Ms. Graziano advised that she was a retiree living on a fixed income and was not looking forward to the additional taxation, however, it was not about her, but about the next generation of students. She stated that someone before her ensured that she had the tools needed for her education and felt that it was her responsibility to make sure that the next generation had everything they needed to be successful. Ms. Graziano said the District was forced to go to the community to replace the funds that were lost from the State.
- Mr. Jahneke stated he believed in public education and we needed to optimize the funding we receive. He said that technology keeps changing and the District had an obligation to provide the best tools for the students.
- Mr. Maza stated that students would be seriously hampered if not provided with the tools that they needed to be successful. He reiterated Ms. Graziano's comments that someone provided the necessary tools for him and, although he did not have children of his own, he realized that the children in the District would eventually be the ones to support the neighborhood in which he would live as he grew older. Mr. Maza thanked Ms. Snyder and the members of the committee for their time and efforts. He wished the District good luck and fortitude to convey the difficult concept of a capital override to the community and asked it to go forward with the support of the Governing Board.

B. Renewal of Intergovernmental Agreement with the City of Phoenix for the Head Start Program and Approval of the WESD Head Start Program Planning 2012-2013 **UNANIMOUS**

Dr. Cook advised the Board that the District had the largest Head Start Program in the City of Phoenix. She stated that the Board was presented each year with the Intergovernmental Agreement with the City of Phoenix regarding the Head Start Program and that there was a slight increase in funding, but no substantive changes to the obligations or performance of the District. Dr. Cook introduced Ms. Diana Howsden, Director of Head Start Services, who was available to answer questions.

Mrs. Lambert declared that she enjoyed serving on the Communication Committee of the Head Start Program for the past eight years. She advised that the program had been very successful in preparing children to go to school and had a great deal of family involvement.

Mr. Maza thanked Ms. Howsden for her work with the Head Start Program and stated that early childhood education was very important to make the children better equipped to enter elementary school.

A motion was made by Mr. Adams that the Governing Board approve the renewal of the Head Start Intergovernmental Agreement with the City of Phoenix for the Head Start Program and authorize the Superintendent to execute the necessary documents. Additionally, it was moved that the Governing Board approve the WESD Head Start Program Planning 2012-2013 document. The motion was seconded by Mr. Jahneke. The motion carried.

C. First Reading of Proposed Amended Policies JC – School Attendance Areas and JFB – Open Enrollment **UNANIMOUS**

Dr. Cook advised the Board that they were being presented a First Reading of an amended policy regarding open enrollment and stated that Mr. Shumway and Dr. Bailey were available for questions.

Mrs. Lambert asked if the changes were being made for clarification or was there a statute requiring changes. Mr. Shumway responded that the changes were made for clarification, but the primary impetus was questions from schools who had open enrollment students who required changes in school assignments during the school year.

Mrs. Lambert asked how this policy affected families who have utilized open enrollment due to ESEA requirements. Do they have to reapply every year? Do they need to return to their home school if that school is no longer underperforming or does that apply to this policy? Ms. Janet Sullivan responded that students enrolled in a school of choice due to the No Child Left Behind Act must reapply each year for open enrollment and will be provided transportation. Ms. Sullivan stated that although there was uncertainty regarding the ESEA waiver approval, the open enrollment will be offered to the students for the 2012-2013 school year.

Mrs. Lambert asked if McKinney Vento students would be provided transportation. Ms. Sullivan replied that McKinney Vento students, as well as school of choice students under the No Child Left Behind Act would be provided transportation. All other students under open enrollment would be responsible for their own transportation.

A motion was made by Mr. Adams that the Governing Board approve the First Reading of Proposed Amended Policies JC – School Attendance Areas and JFB – Open Enrollment. The motion was seconded by Ms. Graziano. The motion carried.

F. Employment Agreement with Superintendent, Dr. Susan J. Cook

UNANIMOUS

Mr. Maza presented background information regarding an employment agreement with Superintendent, Dr. Susan J. Cook.

A motion was made by Mr. Maza that the Governing Board approve the employment agreement with Superintendent, Dr. Susan J. Cook, pursuant to the defined terms and conditions, and contingent upon the acceptance of Policy changes regarding Performance Based Pay. The motion was seconded by Ms. Graziano. The motion carried.

G. Temporary Suspension of Policy BGB – Policy Adoption and Adoption of Proposed Amended Policy CBI – Evaluation of Superintendent and Regulation CBI-R – Evaluation of Superintendent and Adoption of Exhibits CBI-EA, CBI-EB and CBI-EC

UNANIMOUS

Mr. Maza advised that performance based pay was discussed during Governing Board Executive Sessions in conjunction with considerations regarding the Superintendent's contract and evaluations. Mr. Maza stated that it was necessary to make Policy changes because of the interrelationship between mandated performance pay provisions and the evaluation of the Superintendent. Mr. Maza asked the Board to waive the requirement of a second reading of the Policy.

A motion was made by Ms. Graziano that the Governing Board temporarily suspend Policy BGB – Policy Adoption and adopt proposed amended Policy CBI – Evaluation of Superintendent and Regulation CBI-R – Evaluation of Superintendent and new Exhibits CBI-EA, CBI-EB and CBI-EC. The motion was seconded by Mr. Adams. The motion carried.

Ms. Graziano departed the meeting at 8:45 p.m. and Mrs. Lambert disconnected from her telephonic participation at 8:45 p.m.

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D. Funding Levels for the Casualty Trust and Workers Compensation Trust for 2012-2013 UNANIMOUS

Dr. Cook advised the Board that they were being offered a recommendation for funding the Casualty Trust and Workers Compensation Trust for 2012-2013 and introduced Ms. Cathy Thompson.

Ms. Thompson stated that the Casualty Trust was funded from the District M&O budget and the Workers Compensation Trust was funded by an employee benefit percentage taken each payroll from all funds that pay salaries.

A motion was made by Mr. Adams that the Governing Board approve the funding levels of \$925,000.00 for the Casualty Trust and \$1,150,000.00 for the Workers Compensation Trust. The motion was seconded by Mr. Maza. The motion carried.

E. Pre-Kindergarten Scholarship Provider Agreement between the Valley of the Sun United Way and Washington Elementary School District UNANIMOUS

Dr. Cook advised the Board that they were being presented with an Agreement between the District and the Valley of the Sun United Way. The District submitted a proposal to First Things First North Region to provide pre-kindergarten scholarships. The Valley of the Sun United Way will be the fiscal agent for the financial portion of the First Things First's Pre-Kindergarten Scholarship Program.

Mr. Adams asked if he needed to recuse himself because of his involvement with First Things First. Mr. Rex Shumway, District Legal Counsel, confirmed that Mr. Adams did not have a conflict of interest because the Agreement was with Valley of the Sun United Way.

A motion was made by Mr. Jahneke that the Governing Board approve the Pre-Kindergarten Scholarship Provider Agreement between Valley of the Sun United Way and Washington Elementary School District for the fiscal year 2012-2013. The motion was seconded by Mr. Maza. The motion carried.

H. Arizona School Boards Association Action Agenda Proposals

Dr. Cook stated that Board members were provided with a packet to provide direction to Governing Board member Clorinda Graziano who will represent the Governing Board as the official delegate and Governing Board member Tee Lambert who will serve as the alternate delegate at the Arizona School Boards Association (ASBA) Delegate Assembly scheduled for June 30, 2012. Dr. Cook asked Board members to return the packets to her and they will be compiled in preparation for the delegates to offer the consensus vote during their attendance at the Delegate Assembly. No further action was required.

IV. FUTURE AGENDA ITEMS

There were no future agenda items.

V. GOVERNING BOARD AND SUPERINTENDENT ACKNOWLEDGMENTS

Mr. Adams acknowledged the District and his fellow Board members for making difficult decisions during the meeting.

Mr. Adams congratulated Dr. Cook and thanked her for everything she does for the District.

Mr. Jahneke echoed Mr. Adams comments regarding the matters discussed at the meeting and congratulated Dr. Cook.

June 14, 2012

Mr. Maza offered his condolences to Dr. Maggie Westhoff, Director of Professional Development, who recently lost her mother. Mr. Maza stated that although he did not personally know her mother, she must have been a great person because he knows Dr. Westhoff as a talented, caring person.

Mr. Maza congratulated Dr. Cook and asked her to review the contract offered by the Board. Mr. Maza stated that Dr. Cook was an educational leader inside the State who did not demand the grandiosity of the position. He commented that Dr. Cook conducted business in a quiet manner with the priority of supporting the children and public education.

VI. ADJOURNMENT

A motion was made by Mr. Jahneke to adjourn the Regular Meeting at 8:53 p.m. The motion **UNANIMOUS** was seconded by Mr. Maza. The motion carried.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

June 14, 2012

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	June 28, 2012		
AGENDA ITEM:	<u>*Approval/Ratification of Vouchers</u>		
INITIATED BY:	<u>Elizabeth Martinez, Accounting Manager</u>	SUBMITTED BY:	<u>David Velazquez, Director of Finance</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>		

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY11/12 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

06/14/12	<u>1,669,765.51</u>
Totals:	<u>1,669,765.51</u>

APPROVE/RATIFY FY 11/12 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

06/01/12	2,501,783.27
06/06/12	3,196,808.45
06/13/12	<u>1,646,185.32</u>
Totals:	<u>7,344,777.04</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.A.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> </u>	Discussion
FROM:	Dr. Susan J. Cook, Superintendent	<u> </u>	Information
		<u> </u>	1st Reading
DATE:	June 28, 2012		
AGENDA ITEM:	<u>*Personnel Items</u>		
INITIATED BY:	<u>Justin Wing, Director of Human Resources</u>	SUBMITTED BY:	<u>Justin Wing, Director of Human Resources</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Justin Wing, Director of Human Resources</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

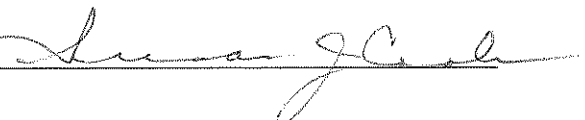
Funding Source: Various
Budgeted: Yes

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.B.

PERSONNEL ACTION RECOMMENDED

June 28, 2012

I. RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
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C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Hamrick	Laurie	Accounts Payable Technician	Finance	Resignation	6	7/10/2012
McMullin	Ann	Office Manager	Shaw Butte	Resignation	1.5	6/14/2012

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF SERVICE	EFFECTIVE DATE
Beecher	Jill	Bus Driver	Transportation	Resignation	7	5/30/2012
Black	Danielle	Food Service Helper	Lakeview	Resignation	1	5/30/2012
Connor	Kenna	Food Service Clerk	Food Services	Resignation from Leave of Absence	6	5/30/2012
Delvecchio	Judy	Bus Driver	Transportation	Resignation	1	5/30/2012
Estala	Jessica	Headstart Support Instructor	Mountain View	Resignation	7	5/31/2012
Jimenez	Abel	Personal Care Provider	Ironwood	Resignation	1	5/30/2012
Keller	Spencer	Kidspace Assistant	Chaparral	Resignation	1	5/30/2012
Snow	Solange	Bus Assistant	Transportation	Resignation	4	5/30/2012
Tang	Michael	Paraprofessional	Royal Palm	Resignation	5 mo.	5/30/2012

II. EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
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B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Boli	Katherine	Teacher-3rd Grade	N	Orangewood
Boyd	Jacqueline	Teacher-1st Grade	E	Acacia
Bruzonsky	Adria	Teacher-CCR	E	Palo Verde
Cannon	Thomas	Teacher-Art	E	Chaparral
Carlile	Donna	Teacher-Kindergarten	E	Mountain View
Decker	LaDawn	Teacher-Music	E	Ocotillo
Doud	Jean	Teacher-Music	E	Lookout Mountain
Flores	Janette	Teacher-2nd Grade	N	Manzanita
Gravenmier	Hunter	Teacher-3rd Grade	E	Shaw Butte
Halls	Stephanie	Teacher-1st Grade	E	Lookout Mountain
Howard	Julie	Teacher-Kindergarten	E	Alta Vista
Junior	Trisha	Teacher-2nd Grade	E	Abraham Lincoln
Martinez	Trisha	Teacher-2nd Grade	E	Lookout Mountain
Mercier	Kimberly	Teacher-Mathematics	E	Sunnyslope
Minshall	Judi	Teacher-5th Grade	E	Roadrunner
Nycz	Colleen	Teacher-PE	E	Alta Vista
Ortega	Olivia	Teacher-1st Grade	E	Sunnyslope
Ortiz	Yessenia	Teacher-Kindergarten	E	Roadrunner
Paulson	Alan	Teacher-Music	E	Orangewood
Pinda	Melissa	Teacher-3rd Grade	E	Mountain View
Reed	Amanda	Teacher-3rd Grade	E	Washington

PERSONNEL ACTION RECOMMENDED

June 28, 2012

B. CERTIFIED (continued)

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Reuter	Jessica	Teacher-Kindergarten	E	Lakeview
Royse	Catherine	Speech Pathologist	E	Sweetwater/Lookout Mountain
Saretsky	Randi	Teacher-1st Grade	E	Alta Vista
Simmens	Shakira	Teacher-NBA	E	Cholla
Warren	Tracy	Teacher-Reading	E	Maryland

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Goodman	Darla	Occupational Therapist	E	Special Services
Hedlund	Christina	Special Services Program Coach	E	Special Services
Kent	Brian	Trades Specialist	E	Maintenance
Nelson	Jared	Office Specialist	E	Purchasing
Sanchez	Trevor	Psychologist	E	Special Services

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Joe	Pamela	Paraprofessional	E	Cactus Wren
Jones	Diane	Paraprofessional	E	Desert View

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: June 28, 2012 Information

AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor) 1st Reading

INITIATED BY: Dr. Susan J. Cook, Superintendent SUBMITTED BY: Dr. Susan J. Cook, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Susan J. Cook, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

Funding Source: Donations
Budgeted: N/A

1. Fresh & Easy Neighborhood Market donated a Shop for Schools Fundraising Program check in the amount of \$541.37 for the benefit of 21st Century students at Desert Foothills Junior High School.
2. The John Jacobs Elementary School Parent/Teacher Organization donated furniture with an approximate value of \$2,936.67 for the benefit of staff and students.
3. The John Jacobs Elementary School Parent/Teacher Organization donated two outdoor lunch tables with an approximate value of \$1,785.73 for the benefit of students.
4. Fresh & Easy Neighborhood Market donated a Shop for Schools Fundraising Program check in the amount of \$568.72 for the benefit of students at Mountain View School.
5. ITT Technical Institute donated computers and monitors with an approximate value of \$10,000.00 for the benefit of students at Sunburst Elementary School.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Award of Contract – Bid No. 12.004, Bottled Water Services 1st Reading

INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

On May 17, 2012, the District issued Bid No. 12.004, Bottled Water Services. The purpose of this bid is to enter into a contract with a qualified vendor to provide drinking water and dispensers throughout the District. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Eleven (11) vendors were notified of the Bid. Two (2) responsive, responsible bids were received and opened on June 5, 2012. Brian Wenrich, Contract Manager and Carla Mariscal, Assistant Buyer, evaluated the bids and recommend Sparkletts Water for award.

In 2011-2012, approximately \$8,500.00 was encumbered for these products. Head Start classrooms and limited special needs classrooms utilize the 5 gallon bottles with dispensers. KidSpace programs, Private School Consortium, and Transportation for emergency water on busses utilize the 8 oz. or 16 oz. bottles and the Materials Management Center stocks the gallon size for replacement bottles for safety kits.

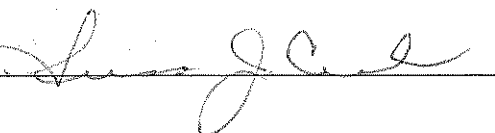
The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding Bid No. 12.004, Bottled Water Services, to Sparkletts Water.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII. D.

***Award of Contract: No.12.004, Bottled Water Services**

June 28, 2012

Page 2

	Nestle Waters			Sparkletts Water	
8 oz Bottles (per case - 24 count)	\$4.99	24 count		\$4.90	24 count
16.9 oz Bottles (per case - 24 count)	\$4.99	24 count		\$4.90	24 count
24 oz Bottles (per case - 24 count)	\$9.99	24 count		\$7.89	24 count
3 Gallon Bottles	\$3.45			\$2.89	
5 Gallon Bottles	\$3.45			\$3.00	
Cups 5 - 7 - 9 oz (sleeve 50 - 100)	\$2.59	50 sleeve		\$2.00	100 sleeve
Monthly Dispenser Rental:					
Non-Electric	\$1.50			\$3.00	
Room Temp/Cold	\$2.00			\$3.00	
Cost to Purchase Dispenser	\$95.00			N/A	

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Award of Contract – RFP No. 12.002, Drug and Alcohol Testing Services 1st Reading
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

On April 26, 2012, the District authorized the issuance of RFP No. 12.002, Drug and Alcohol Testing Services. The purpose of this RFP is to obtain a qualified firm to provide substance use drug and/or alcohol testing services to be conducted for proposed new employees. Proposals for drug/alcohol testing also include random testing for current employees. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Fifteen (15) vendors were notified of the RFP. Eight (8) responsive, responsible proposals and one (1) non responsive proposal were received and opened on June 1, 2012. Connie Gray, Human Resources Generalist, and Joanne Hughes, Human Resources Office Supervisor, evaluated the proposals and recommend Quest Diagnostics for award. In 2011-2012, approximately \$17,845.00 was encumbered for this service.


The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding RFP No. 12.002, Drug and Alcohol Testing Services, to Quest Diagnostics.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.E.

***Award of Contract – RFP No. 12.002, Drug and Alcohol Testing Services**

June 28, 2012

Page 2

Scoring Matrix: Grand Total Possible Points Available = 1250

Submitting Vendor	Pharmatech	Castle Branch	Oschmann	MDT Service	LabCorp	Concentra	Quest Diagnostics	First Lab
Total Points Awarded	810	400	#0	@0	650	*0	1150	770

*Prior performance from vendor was not satisfactory. Vendor scored 0 points.

#Can not provide all services needed to meet the District's requirements.

@Vendor provides mobile drug testing. Vendor would have to be on site every work day.

Evaluation Criteria

Representatives of the District will evaluate the proposals and score them based on the evaluation criteria listed below. If several proposals are very closely ranked, the District may call for interviews to assist in the decision making. In addition to interviews, the District reserves the option to call for and enter into discussions with the firms considered most likely to meet the requirements for the purpose of negotiations, on pricing and/or other portions of the proposal, if considered by the District to be in the best interest of the District.

This Request for Proposal shall be awarded to the most advantageous proposal to the district based upon the following evaluation criteria (listed in their relative order of importance):

350	Qualifications of the Offeror, financial and otherwise, to provide the District with these services for the required period of time, provide appropriate staffing, provide necessary resources and show a history of demonstrated competence.
300	Past performance.
250	District's assessment of the Offeror's abilities to meet and satisfy the needs of the District, taking into consideration additional services, or expertise offered, that exceed the requirements, or the vendor's inability to meet some of the requirements of the specifications.
200	Information obtained by the District from Offeror's references or other clients.
150	<u>Cost</u> – While cost is a significant factor in considering the placement of the awards, it is not the only factor. The award will not be based on price alone, nor will it be based solely upon the lowest fees submitted.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Award of Contract – Bid No. 12.007, Commercially Purchased Fruits and Vegetables 1st Reading
INITIATED BY: Connie Parmenter, SUBMITTED BY: Cathy Thompson,
Director of Nutrition Services Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Fresh Fruit and Vegetable Grant
Budgeted: Yes

On May 11, 2012, the District issued Bid No. 12.007, Commercially Purchased Fruits and Vegetables. The purpose of this bid is to obtain a distributor that can provide consistent and timely delivery of quality fresh fruit and vegetable items to be delivered to six (6) district locations. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Twenty two (22) vendors were notified of the Bid. Three (3) responsive, responsible bids were received and opened on June 29, 2012. Connie Parmenter, Director of Nutrition Service, and Anita Hotchkiss, Purchasing/Contracts Agent, evaluated the bids and recommend Willie Itule Produce for award. In 2011-2012, approximately \$250,000.00 was encumbered for these products and it is anticipated that through the Fresh Fruit and Vegetable Program (FFVP) the needs for the 2012-2013 school year will be the same.

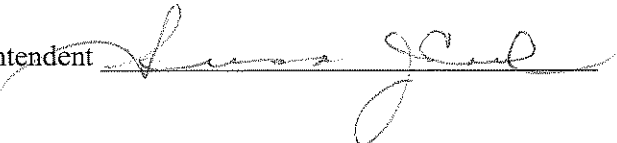
The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding Bid No. 12.007, Commercially Purchased Fruits and Vegetables, to Willie Itule Produce.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.F.

Award of Contract: Bid No. 12.007, Commercially Purchased Fruit and Vegetables

June 28, 2012

Page 2

Fruit

Willie Itule Produce	Stern Produce	Shamrock Foods
\$540.75	\$1,252.92	*\$1,178.23

*Most items were special order therefore an additional cost would be incurred at time of purchase

Vegetables

Willie Itule Produce	Stern Produce	Shamrock Foods
\$379.70	\$658.67	*\$667.59

Fixed-Fee for Full Cases

Willie Itule Produce	Stern Produce	Shamrock Foods
\$1.35	\$2.35	\$1.50

Fixed-Fee for Broken Cases

Willie Itule Produce	Stern Produce	Shamrock Foods
\$1.65	\$1.00	NA

Shamrock Foods special orders will be shipped for \$3.00 per case

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Award of Contract – Bid No. 12.005, Printing on Demand Service 1st Reading

INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O, Nutrition Services
Budgeted: Yes

On May 15, 2012, the District issued Bid No. 12.005, Printing on Demand Service. The purpose of this bid is to establish a partnership with a private contractor(s) for the provision of printing on demand services when the Washington Elementary School District Printing Services Department cannot meet the demand or timelines for a request. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Sixty Nine (69) vendors were notified of the Bid. Seven (7) responsive, responsible bids and two (2) non responsive were received and opened on June 4, 2012. Carol Donaldson, Director of Communication Services, and Sean Garden, Printing Services Manager, evaluated the bids and recommend Complete Print Shop, Century Graphics and JC Printing for award. A multiple award is the most advantageous to ensure the best services and the most complete product availability for the District In 2011- 2012, approximately \$53,829.00 was encumbered for these services.

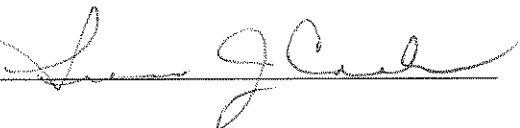
The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award contract regarding Bid No. 12.005, Printing on Demand Service award to Complete Print Shop, Century Graphics and JC Printing.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.G.

***Award of Contract Bid No. 12.005, Printing on Demand Service**

June 28, 2012

Page 2

Awarded Vendors	Complete Print	Century Graphics	JC Printing
Parent/Student Handbook	\$35,893.00	\$30,454.00	\$36,980.00
Delivery Charges	\$680.00	included	\$510.00
Delivery time	14 days	7-10 days	15 days
Student Study Skills	\$13,314.00	\$17,066.00	\$19,980.00
Delivery Charges	\$680.00	included	\$510.00
Delivery Time	14 days	7-10 days	10 days
Total	\$50,567.00	\$47,520.00	\$57,980.00

Awarded Vendors	Complete Print	Century Graphics	JC Printing
Copies 8.5 x11 Black White	.04	.10	.02
Copies 8.5 x11 Color	.15	.20	.14

Not Awarded Vendors	ART'S Printing	Office Depot	Lithotech	Superior Impressions
Parent/Student Handbook	\$43,095.10	\$63,441.51	\$39,347.70	\$44,181.11
Delivery Charges	included	included	\$850.00	\$395.00
Delivery time	18 days	7-14 days	14 days	20 days
Student Study Skills	\$16,152.90	\$24,165.56	\$14,748.30	\$18,311.65
Delivery Charges	included	included	\$850.00	\$395.00
Delivery Time	10 days	7-14 days	5-7 days	15 days
Total	\$59,248.00	\$87,607.07	\$55,796.00	\$63,282.76

Not Awarded Vendors	ART'S Printing	Office Depot	Lithotech	Superior Impressions
Copies 8.5 x11 Black White	.025	.02	No Bid	.049
Copies 8.5 x11 Color	.18	.19	No Bid	.27

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Award of Contract – RFP No. 12.003, Background Investigation Services 1st Reading
INITIATED BY: Howard Kropp, Director of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Director of Purchasing
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

On May 15, 2012, the District authorized the issuance of RFP No. 12.003, Background Investigation Services. The purpose of this RFP is to obtain qualified firm to provide background investigation services to be conducted for proposed new employees. No school or department can spend more than is budgeted without prior approval from the Finance Department.

Eight (8) vendors were notified of the RFP. Five (5) responsive, responsible proposals and one (1) non responsive proposal were received and opened on June 1, 2012. Connie Gray, Human Resources Generalist, and Joanne Hughes, Human Resources Office Supervisor, evaluated the proposals and recommend Universal Background Screening for award. In 2011-2012, approximately \$25,449.00 was encumbered for this service.

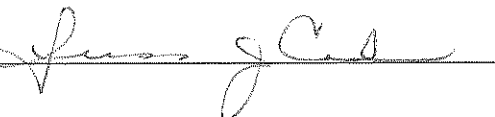
The award of this solicitation will result in a one (1) year contract beginning upon award with the option to renew for four (4) additional years or portion thereof. Included is a provision for cancellation by the District with thirty (30) days prior written notice.

A copy of the solicitation and responses are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board award a contract regarding RFP No. 12.003, Background Investigation Services, to Universal Background Screening.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.H.

Scoring Matrix: Total Possible Points Available = 1650

Submitting Vendors	AccuSource	Universal Background	Inquires	Castle Branch	Accutrace
Total Points Awarded	930	1650	750	600	760

Evaluation Criteria

Representatives of the District will evaluate the proposals and score them based on the evaluation criteria listed below. If several proposals are very closely ranked, the District may call for interviews to assist in the decision making. In addition to interviews, the District reserves the option to call for and enter into discussions with the firms considered most likely to meet the requirements for the purpose of negotiations, on pricing and/or other portions of the proposal, if considered by the District to be in the best interest of the District.

This Request for Proposal shall be awarded to the most advantageous proposal to the district based upon the following evaluation criteria (listed in their relative order of importance):

400	Responsiveness of the proposal in clearly stating and understanding the scope of work, and in meeting the requirements of the RFP.
350	Past performance.
300	Qualifications of the Offeror, financial and otherwise, to provide the District with these services for the required period of time, provide appropriate staffing, provide necessary resources and show a history of demonstrated competence.
250	District's assessment of the Offeror's abilities to meet and satisfy the needs of the District, taking into consideration additional services, or expertise offered, that exceed the requirements, or the vendor's inability to meet some of the requirements of the specifications.
200	<u>Cost</u> – While cost is a significant factor in considering the placement of the awards, it is not the only factor. The award will not be based on price alone, nor will it be based solely upon the lowest fees submitted.
150	Information obtained by the District from Offeror's references or other clients.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Extension and Renewal of Annual Contracts for Specified Goods and Services 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

Attached is information for the contracts that have been previously awarded by the Governing Board. These contracts will soon be expiring. Because performance under these contracts has been satisfactory, extension of these contracts is recommended. No school or department can spend more than is budgeted without prior approval from the Finance Department.

The estimated requirements cover the period of the contract and are reasonable and continuing. A multi-term contract encourages effective competition and promotes economies in school district procurement.

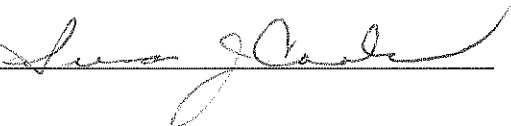
The 2012-2013 proposed budget capacity is provided on the attached list.

Copies of the individual contracts are available for review in the Purchasing Department.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the annual contracts extension and renewal for specified goods and services as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VIII.

2012– 2013 proposed budget capacity for Special Services is \$ 4,226,113.00

Contract Title:	10.005, Special Education Services
Vendor(s):	
4 Success Schools, LLC	In Speech
ACCEL	Kid-Talk
ACES	Kaleidoscope Family Solutions
Achievement Therapy Services	Kids Works, LLC
Adjuris Therapy	Low Vision Plus
Alternatives Unlimited	Maxim Staffing Solutions
Applied Health, LLC	Melmed Center
Aurora Day School	MGA Home Healthcare
Axis Medical Staffing	Mulno, Heather
Arizona Family Resource Counseling	Nurse Staffing Group
Arizona Freelance Interpreting Services	Optimal Speech and Language
Arizona Psychological and Support Services	Premier Healthcare Services
Blanco, Guillermo	Progressus Therapy
Blueprint Education	Psychoeducational Assessments School Services
Bogart, Kathleen A.	Sierra Academy of Scottsdale (formerly Totem Learning Center)
Children's Ctr for Neurodevelopmental Studies	Southwest Education Center
Critical Nursing Solutions	Speech Pathways
Community Rehab Associates	Staffing Options and Solutions
Comprehensive Education Solutions	STARS
Concentric Healthcare Staffing	Sunbelt Staffing
Cumberland Therapy Services	Sunshine Speech Language Therapy Services
Delta-T Group Phoenix	SHC Services
Desert Heights Academy	Sylvan Learning
Dependable Staffing Services	Team Ed
Drinen Asher, Holly	Therapy Matters
Educational Based Services	Therapy Rehabilitation Services
Eleutheria, LLC	Therapy Time
Foundation for Blind Children	Top Echelon Contracting
Gompers Center	Upward Foundation
The Hi-Star Center	Zanelli, Mary
Board Approval	May 27, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date: 2011-2012	\$3,223,576.38
Contract Title:	10.013, Computer Assisted Instruction for Children with Autism
Vendor(s):	TeachTown
Board Approval	June 24, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$10,737.32

2012-2013 proposed budget capacity for Maintenance Services is \$651,797.83

Contract Title:	08.004, Cooling Tower Water Treatment
Vendor(s):	Western Water Technologies
Board Approval	June 26, 2009
Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$14,875.41
Contract Title:	08.032, Fire Extinguisher Services
Vendor(s):	National Fire Control Services
Board Approval	August 28, 2008
Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$30,082.77
Contract Title:	10.002, Tree Trimming Services
Vendor(s):	Sunset Contractors
Board Approval	May 27, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$17,557.70
Contract Title:	10.003, Trash Removal and Recycle Material Services
Vendor(s):	Republic West (formerly Allied Waste Services)
Board Approval	June 10, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$108,347.15
Contract Title:	11.009, Non-Vehicular Glass Replacement
Vendor(s):	True View Windows and Glass
Board Approval	August 25, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$38,891.75

2012-2013 proposed budget capacity for Transportation Services is \$ 1,971,900.00

Contract Title:	08.008, Bus and Vehicle Washing Services
Vendor(s):	Ace Mobile Wash Arizona Mobile Wash
Board Approval	June 26, 2008

Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$7,122.50
Contract Title:	09.004, Contracted Transportation
Vendor(s):	
Care Transit	Desert Choice Transport
ComTrans	Reliable Transit Services
Board Approval	June 11, 2009
Proposed Extension	Third
Renewal Options Remaining:	One
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$50,341.10
Contract Title:	09.018, Digital Two-Way Radios
Vendor(s):	Kelly Communication
Board Approval	October 22, 2009
Proposed Extension	Third
Renewal Options Remaining:	One
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$13,522.21
Contract Title:	10.009, Bus/Vehicle Parts, Lubricants/Fluids, Radiator Repair and Repair Services
Vendor(s):	
AAPAK	Napa Auto Parts
Arizona Brake & Clutch	Performance Plus Dist.
Auto Safety House	Pioneer Distributing
Canyon State Bus	Quality Discount Auto Parts
Colby Welding and Radiator	S&K Allison Transmission
Firebird Truck and Auto Body	Southwest Diesel and Electric
Fleetpride	The Lighthouse
Interstate Battery	Valley Truck and Trailer
Board Approval	August 26, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$332,542.37
Contract Title:	10.010, Drug/Alcohol Testing and Driver Physicals
Vendor(s):	Mobile Drug Testing Services Oschmann Employee Screening
Board Approval	July 8, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$11,171.00

Not all Grants have been submitted or approved at this time. These are recurring items budgeted for each year.

Contract Title:	08.044, 21st Century Leadership Program
Vendor(s):	City Conquest Camp Fire
Board Approval	December 11, 2008
Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$86,749.00

Budget for these funding sources is determined as monies are deposited.

Contract Title:	10.006, Student Travel
Vendor(s):	Tzell/Sundance Travel Terra Travel
Board Approval	August 26, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$215,374.86
Contract Title:	10.018, Sport Officials
Vendor(s):	Arizona Officiating PRO Sports SLJ Sports
Board Approval	June 9, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$32,478.00

2012-2013 proposed budget capacity for Nutrition Services is \$ 9,440,000.00

Contract Title:	09.019, Conference & Banquet Services
Vendor(s):	Sheraton Crescent Hotel Black Canyon Conference Center Thunderbird Executive Inn
Board Approval	November 12, 2009
Proposed Extension	Third
Renewal Options Remaining:	One
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$38,794.23

Contract Title:	10.016, Commercially Purchased Bakery Products
Vendor(s):	Holsum Bakery Capistrano's Bakery
Board Approval	June 24, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$145,841.91
Contract Title:	11.003, Commercially Purchased Pizza
Vendor(s):	Sardella's Pizza
Board Approval	June 9, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$199,404.53
Contract Title:	11.002, Commercially Purchased Milk, Juice and Dairy Products
Vendor(s):	GH Processing
Board Approval	June 9, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$1,562,718.00
Contract Title:	11.004, Commercially Purchased Food and Non-Food Expendable Supplies
Vendor(s):	Shamrock Foods
Board Approval	June 9, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$5,122,731.32

2012-2013 proposed budget capacity for the District is \$9,909,037.23

Contract Title:	10.007, Grocery and Retail Supplies
Vendor(s):	Costco
Board Approval	April 22, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$47,373.51

Contract Title:	10.015, Apparel and Accessories, Silk-Screened and Embroidered
Vendor(s):	
3D Promotions	International Selling Professionals
Ad-Wear	Lane Award
Artcraft	M&J Trophies and Apparel
Brown and big low	Nelson Promotions
Buddy's All Stars	Peregrine Athletics
Cleats	Project Center
Collette Uniform	Q-Teez
Duke Photography	Special T's
Elicia Designs	Team Sport Outfitters
E-Promos	Universal Athletics
Innovative Screeners	
Board Approval	July 8, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$89,008.43
Contract Title:	11.010, Instructional Aides and Supplies
Vendor(s):	
AFP Industries	Kaplan Early Learning
Arizona Furnishings	Lakeshore Learning Materials
Beecon Learning	Learning Resources
Classroom Products Warehouse	LIF Direct
Constructive Playthings	Music and Art Center
Demco	National Educational Systems
EAI Education	Oriental Trading Company
Educators Outlet	S&S Worldwide
ETA hand2mind	Sargent-Welch
Fisher Science Education	Science Kit
Frey Scientific	Teaching Stuff
Highsmith	Wards Natural Science
Board Approval	August 25, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$408,420.05
Contract Title:	11.018, Trophies and Awards
Vendor(s):	
2 Incent Concept Promotions	K2 Trophies
All Awards by Theresa	Lane Award Mfg.
Anderson's	M & J Trophies and Awards
Amazing Awards	Marty's Awards
Arrow Awards	Music in Motion
Awards by C&L	Neff Motivation
Blue Ribbon Awards	Nelson Promotional Services

Carrano Enterprises	Positive Promotions
Charley's Trophies	R & J Trophies
Classic Medallics	Raskin's Trophies and Awards
Coast to Coast Trophies	Summit Products
Creative Awards	Sun Devil Trophy
Crown Trophy	The Master Teacher
Engraving & Sign Specialists	Trophy Shack
Hodges Bade Co.	Tuller Trophy
Imagestuff.com	
Board Approval	August 25, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$25,242.08
Contract Title:	08.019, PE Supplies
Vendor(s):	
1st American Sports	Pyramid School Products
Buddy's All Stars	R.G. Murphy
Flaghouse	Toledo Physical Education Supply
Gopher Sports	Universal Athletic Service
Board Approval	June 26, 2009
Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$238,548.80

2012-2013 proposed budget capacity for Administrative Services is \$ 53,775.00

Contract Title:	10.022, Interest-based Negotiations Facilitator
Vendor(s):	Susan Sparks
Board Approval	August 26, 2010
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$13,669.86

2012-2013 proposed budget capacity for Governing Board is \$ 100,000.00

Contract Title:	09.005, Legal Services
Vendor(s):	
Calderon Law Firm	Littler Mendelson
Cantelme & Brown	LaSota and Peters
DeConcini, McDonald, Hetwin and Lacy	Rita Meiser
Ford & Harrison	Sanders and Parks
Gust Rosenfeld	Schneider and Onofry
Gary Lassen	Udall, Shumway and Lyons

Board Approval	July 9, 2009
Proposed Extension	Third
Renewal Options Remaining:	One
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$11,980.50

2012-2013 proposed budget capacity for Finance Department is \$ 8,750.00

Contract Title:	08.006, Banking Services
Vendor(s):	M & I Marshall
Board Approval	June 12, 2008
Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$7,972.56

2012-2013 proposed budget capacity for Construction Services is \$ 212,000.00

Contract Title:	10.036, Moving and Relocation Services
Vendor(s):	Graebel Beltman Group Desert View Logistics
Board Approval	April 14, 2011
Proposed Extension	Third and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$5,357.70
Contract Title:	10.032, Architectural Services
Vendor(s):	
ADM Group	HDA Architects
Corgan Associates	NTD Architects
EMC2	Orcutt/Winslow
Board Approval	January 27, 2011
Proposed Extension	Second
Renewal Options Remaining:	Two
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$579,282.43
Contract Title:	11.007, Window Treatments
Vendor(s):	Ardy's Mini-Blind Service
Board Approval	July 14, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	To be used on an as-needed basis.
Expended to date 2011-2012:	\$61,983.08

No Cost to the District

Contract Title:	08.018, Community Mobile Dental Service Program
Vendor(s):	ReachOut Healthcare America
Board Approval	August 28, 2008
Proposed Extension	Fourth and Final
Renewal Options Remaining:	None
Proposed 2012-2013 Expenditures:	No cost to the District.
Expended to date 2011-2012:	No cost to the District.
Contract Title:	09.006, Student Photos
Vendor(s):	
Campo Creative School Photography	Jostens
Dorian Studio	Lifetouch
Grads Photography	School Annual Publishing
Board Approval	May 28, 2009
Proposed Extension	Third
Renewal Options Remaining:	One
Proposed 2012-2013 Expenditures:	No cost to the District.
Expended to date 2011-2012:	No cost to the District.
Contract Title:	11.005, Student Accident Insurance
Vendor(s):	Arizona Student Assurance Plans
Board Approval	June 9, 2011
Proposed Extension	First
Renewal Options Remaining:	Three
Proposed 2012-2013 Expenditures:	No cost to the District.
Expended to date 2011-2012:	No cost to the District.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: June 28, 2012 Information

AGENDA ITEM: *Annual Intergovernmental Cooperative Purchase Agreements with the Greater Phoenix Purchasing Consortium for Schools (GPPCS), Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN) 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Purchasing Department is recommending authorization to utilize the contracts presented for anticipated purchases in excess of the bidding threshold. No school or department can spend more than is budgeted without prior approval from the Finance Department. Schools and departments budget for goods or services without a particular vendor in mind.

Presented is a list of Intergovernmental Cooperative Purchase Agreements related to the Purchasing Department previously awarded by the Governing Board.

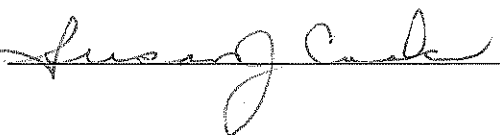
A.R.S. 11-952 and A.A.C. R7-2-1191 through R7-2-1195 authorizes and governs intergovernmental procurements. A school district may either, participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any materials, services, or construction with one or more public procurement units in accordance with an agreement entered into between the participants. By participating in a cooperative purchase, public entities that bid common items/services can obtain economy of scale pricing and best value and reduce administrative duplication of cost and effort for all participating public entities.

Copies of the contracts are available for review in the Purchasing Department. The Purchasing Department follows a process to perform due diligence on every cooperative contract prior to making a recommendation for award.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Intergovernmental Cooperative Purchase Agreements and contract purchases with the Greater Phoenix Purchasing Consortium for Schools (GPPCS), Strategic Alliance for Volume Expenditures (SAVE) and The Cooperative Purchasing Network (TCPN).

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.J.

GPPCS CONTRACTS

2012–2013 proposed budget capacity for Special Services is \$ 4,226,113.00

Contract Title:	Special Education Services
Vendor(s):	
Achievement Therapy Services	Language Connection
Arizona Interpreting Service	Loving Care Agency
ASL Enterprises LLC	Martinez, Deborah
Aurora Day School	Maxim Healthcare Services
Awad, Katrin	Maxim Staffing Solutions
Axion of Arizona	MGA Home Healthcare
Arizona Freelance Interpreting Services	NTS Staffing
Arizona Psychological and Support	PASS (Psychoeducational Assessments Sch Svcs)
Blanco, Guillermo	Pavers LLC
Blooming Hands	Pottenger, Ginger
Burk, Cindy	Premier Health Care
Children's Ctr for Neurodevelopmental Studies	Progressus Therapy LLC
Cross Country Staffing	Resolutions ESP
Cumberland	Ridge Zeller Therapy
Delta T Group	Rosenberg, Brandon
Dependable Nurses of Phoenix, Inc	Rossiter, Stephanie
Desert Voices Oral Learning Center	S & S Worldwide
Elemental Therapy Group	S.T.E.P.S. LLC
Eleutheria LLC	Shamal, Rachel
Exceptional Educational Services	SLP Services
Foundation for Blind Children	Soliant Health
Gander Publishing	Staffing Options & Solutions
Gaston, Charlotte	STARS
Health Point	Statewide Interpreting Svcs
Hi-Star Center	Supplemental Health Care
In Speech	TEAM Ed
Interim Health Care	Therapy One PLLC
Invision HR	Therapy Rehabilitation Svcs
JS Reporting	Therapy Time
Kaleidoscope	Top Echelon Contracting
Keystone Therapy Services LLC	Sierra Academy
Kids Works LLC	Tungland Corp
KIIDS, A Therapy Service Provider	
Contract Issuer:	Contract issued through Deer Valley #09-014-5
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$1,192,372.44
Contract Title:	Special Education Services
Vendor(s):	
Able Care Therapy Services	Integrity Therapy Services
Accel Learning Center	Kaleidoscope Family Solutions
Exceptional Educational Services	Kid Talk
ACES	Kiids a Therapy
Achievement Therapy	MGA Home Healthcare
Advanced Therapy Solutions	Maxim Health Care
AZ Free Lance Interpreting Services	Nursing Solutions
AZ Interpreting Services	Progressus Therapy LLC

Comphealth	Psychoeducational Assessments
Concentric	Ridge Zeller Therapy
Delta-T-Group	Sedil Innovative Occupational Therapy
Desert Choices Schools	Speech Pathways
Desert Choices Transportation	Speech & Pathology Consulting
Desert Voices Oral Learning Center	Speech Source
EBS Healthcare	Staffing Options & Solutions
Eleutheria LLC	STARS
Essential Speech Therapy	Statewide Interpreting Svcs
Foundation for Blind Children	Supplemental Health Care
Gompers	Therapy on the Move
Hands Accessing Reliable Interpreting Services	Therapy One
Hearing Solutions of Arizona	Therapy Rehabilitation Svcs
Hi-Star Center	Yi Jiun June Lin
In Speech	
Contract Issuer:	Contract issued through Gilbert #08-061-06-13
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$2,785,671.27
Contract Title:	Special Education Services
Vendor(s):	
360 Degree Customer	KIIDS
Achieve Therapy	Leaps and Bound Pediatric Therapy
Achievement Therapy Services	Mediscan
Arizona Psychological & Support Services	MTX Therapy Services
Beth Rosen & Associates	Nancy Wood
Bilingual SLP Services	Progressus Therapy
Brandon S. Rosenberg	Pro-Tech Search
Cambridge Healthcare	PSI Collegium
Career Staff Unlimited	Psycho/Assessment Resources
Charlotte Gaston	Psychoeducational Assessments School Services
Comprehensive Education Solutions	Ridge Zeller Therapy
Conamore Therapy	Roslyn Locker
Concentric Healthcare Staffing	SAS Educational Services
Core Medical Group	Seidl Innovative Occupational Therapy
Creative Integrations	Skyler Speech Therapy Services
Cross Country Staffing	Soliant Health
Cumberland Therapy Services	Southwest Psychological Services
Dr. Rose Hamway	Speech & Language Professional Services
Education Based Services	Speech Pathology & Associates
Educational Therapy Services	Speech Pathways
Elemental Therapy Group	Staffing Options and Solutions
Eleutheria	STARS
Foundation for Blind Children	Supplemental Health Care
Gary D. Stromberg & Associates	Team Ed
Heather Mulno	Therapy Consultants (MedPeru)
Horizon Pediatric Therapy	Therapy Matters
Imagine Pediatric Therapy	Therapy Rehabilitation Services (Ditare)
In Speech	Therapy Services
Invo Healthcare Associates	Therapy Time
JCS Speech Therapy	Top Echelon Contracting
Kaleidoscope Family Solutions	Valley Summit
Kathy Steidle, PT	VOCES Bilingual Speech Pathology
Kids Works	

Contract Issuer:	Contract issued through Tempe #31-01-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$763,470.79

2012-2013 proposed budget capacity for the District is \$ 9,909,037.23

Contract Title:	Assessment and Testing Material
Vendor(s):	
Academic Communication Associates	Pearson
Academic Therapy Publications	Psychological Assessment Resources
AVB Press	Riverside Publishing Company
Hawthorne Educational Services	Slosson Educations Publications
HighScope Educational Research Foundation	Super Duper
Janelle Publications	Western Psychological Services
Multi-Health Systems	
Contract Issuer:	Contract issued through Tempe Elementary #30-04-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments/M&O, Soft Capital, Medicaid and Grants.
Expended 2011-2012:	\$37,225.85
Contract Title:	Adaptive Equipment and Supplies
Vendor(s):	
Ablenet	Rifton Equipment
Viewfinder	Southpaw Enterprises
Flaghouse	Therapro
Contract Issuer:	Contract issued through Glendale Elementary #08.09.005
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools and departments/M&O and Soft Capital
Expended 2011-2012:	\$14,484.24
Contract Title:	Audiology Equipment: Purchase, Repair, Maintenance Contracts and Calibration
Vendor(s)	
Acoustical Calibration Sales & Service	Speech Banana Therapies
MSR West	Lightspeed Technologies
Phonak	
Contract Issuer:	Contract issued through Mesa #10-14MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools and departments/M&O and Soft Capital
Expended 2011-2012:	\$22,432.13
Contract Title:	Walk-in Grocery and Miscellaneous Items
Vendor(s):	
Albertsons	Costco Business Center
Bashas	Fry's Food
Food City	Safeway
AJ's	Sam's Club
Costco Wholesale	Smith's Food
Contract Issuer:	Contract issued through Glendale #11.12.001
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. M&O and grant funds
Expended 2011-2012:	\$83,889.30

Contract Title:	Laminator, Purchase and Maintenance
Vendor(s):	ACCO Brands USA (GBC)
Contract Issuer:	Contract issued through Mesa #11-34MB
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools/Departments. M&O
Expended 2011-2012:	\$6,848.99
Contract Title:	Library Supplies and Equipment
Vendor(s):	
Brodart Co. Demco, Inc. Highsmith	School Specialty The Library Store
Contract Issuer:	Contract issued through Phoenix Union #8-709
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. M&O, Soft Capital, and Grants.
Expended 2011-2012:	\$109,467.03
Contract Title:	Library Books, Reading, Professional Books, Manipulative Set, Maps, Globes
Vendor(s):	
ABDO Publishing Academic Therapy Publications/High Noon Books Ballard & Tighe - Educational Ideas (ELD) Bearport Publishing BMI Educational Eservices Book Farm Booksource (The) Brightpoint Literacy (Nelson Literacy) Bound to Stay Bound Books Crabtree Publishing Capstone Publisher: Capstone Press, Compass Point, Picture Window, Stone Arch Changing Hands Bookstore Child's World (The) Children's Plus Davidson Titles Delta Systems EAI Education ETA Cuisenaire Everbind Books Follett Library Resource Garrett Educational Corporation Gardner's Book Service Gareth Steven Publishing Gibbs Smith Great Source (DBA Houghton Mifflin Harcourt) Greenwood Publishing (DBA Heinemann) Gumdrop Books Heinemann Raintree Classroom Highsmith, Inc./Upstart Houghton Mifflin and Harcourt (Rigby, Saxon, Steck-Vaughn, Hold, McDougal Math) Houghton Mifflin Harcourt School Publishers	HW Wilson Ingram Library Services Lakeshore Company Lerner Publishing Marshall Cavendish Mason Crest Publishers Midamerica Books Milmark Education Mondo Publishing Norwood House Press Oliver and Andys Books Options Publications (DBA Triumph Publishing) Pegasus Press People Education Penworthy Company Perfection Learning Perma-Bound Books Red Brick Learning Rand McNally Rosen Publishing / Power Kids Rosen Classroom Saddleback Educational Publishing Scholastic Library Publishing Scholastic, Inc. SEBCO Books Sopris West Educational Systems Triumph Learning (DBA Buckle Down Publishing, Coach Catalog, Options Publications) Turner Educational Products Weekly Reader Publishing Windmill Books World Book

Contract Issuer:	Contract issued through Cartwright #09-10-12
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. M&O, Soft Capital, and Grants.
Expended 2011-2012:	\$588,502.81
Contract Title:	PE Uniforms and Printed Apparel
Vendor(s):	
Ad-Wear & Specialty of Texas	The Incentive Mall
Arizona Cottons	K&S Sports Promotions
Axis Apparel	Pinnacle Prints & Embroidery
Buddy's All Stars	Team Sport Outfitters
Gameface Athletics	Universal Athletic
Contract Issuer:	Contract issued through Kyrene #K10-48-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools/Departments. M&O
Expended 2011-2012:	\$11,346.83
Contract Title:	Professional Development Books
Vendor(s):	
Advance Educational Products	Gardner's Book
Davidson Titles	Barnes & Noble
Follett Educational Services	Follett Library Services
Contract Issuer:	Contract issued through GESD #10.11.005
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools/M&O
Expended 2011-2012:	\$93,661.43
Contract Title:	General Merchandise Supplemental (Walk-in)
Vendor(s):	Target
Contract Issuer:	Contract issued through Scottsdale USD #12106
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. M&O and grant funds
Expended 2011-2012:	\$71,861.99
Contract Title:	Used Textbooks
Vendor(s):	
Apple Textbook	Follett Educational
Arizona Book Service	Textbook Brokers
Budgettext Corporation	Textbook Warehouse
MMC pays fee to sell texts/sites can order used texts with M&O/Soft Capital	
Contract Issuer:	Contract issued through Deer Valley #DV09-010-5
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Materials Management Center/M&O/Soft Capital
Expended 2011-2012:	\$9,522.06

Budget for these funding sources is determined as monies are deposited

Contract Title:	Camp Facilities
Vendor(s):	
Anytown America	Prescott Pines
Chapel Rock	Sky Y Camp (YMCA)
Desert Outdoor Center	Y Camp Surf (YMCA)
Contract Issuer:	Contract issued through Gilbert #09-059-06-14.

Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity funds.
Expended 2011-2012:	\$18,616.00
Contract Title:	Outdoor Educational Campground Facilities
Vendor(s):	
Camp Pinerock Camp Shadow Pine Camp Wamatochick (Camp Fire) Friendly Pass	Prescott Pines Tonto Rim Camp United Christian Youth Camp
Contract Issuer:	Contract issued through Chandler #05-10
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity funds.
Expended 2011-2012:	\$0.00
Contract Title:	Student Travel and Group Tour Services
Vendor(s):	
Adventure Student Travel American International Tours Bersan Associates Casterbridge Tours Educational Performance Tours Grand Classroom Hemisphere Educational Travel Music Travel & Tours	Musictrip.com New Century Tours New Horizon Tour & Travel School Tours of America Stasis Travel Management Terra Travel Travel Adventure, Inc.
Contract Issuer:	Contract issued through Mesa #27-149MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity funds.
Expended 2011-2012:	\$0.00
Contract Title:	Student Travel and Group Tour Services (Supplemental)
Vendor(s):	
Close-Up Foundation EF Educational Tours Explorica Educational Travels Fame Events	Forum Music Festivals Heritage Education & Festivals Music Celebrations International Project Exploration
Contract Issuer:	Contract issued through Mesa #27-159MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity funds.
Expended 2011-2012:	\$26,700.00
Contract Title:	Educational Field Trips
Vendor(s):	
After Cool Outdoors Arizona Mills 26 Featuring IMAX Arizona Renaissance Festival Crow Canyon Archaeological Center The Game Truck Hall of Flame Museum Talent Team Performing Arts	All About Learning Arizona Museum of Natural History Chapel Rock Conference Center Emmanuel Pines Camp Heard Museum Stuffington Bear Factory Wazee's World Laser Zone
Contract Issuer:	Contract issued through Peoria #01-82

Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity funds.
Expended 2011-2012:	\$15,884.89
Contract Title:	Clothing and Apparel
Vendor(s):	
Sunvalco Athletic Lids Team Sports Phoenix Wholesale Printing	Game Face Athletics Universal Athletics
Contract Issuer:	Contract issued through Agua Fria #110922
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity.
Expended 2011-2012:	\$303.02
Contract Title:	Student Travel and Group Tour Services
Vendor(s):	
Brightspark Travel Educational Performance Tours Grand Classroom Music Travel Tours MusicTrip.com Ocean Horizon	Pine Summit Project Exploration School Tours of America Talent Team Terra Travel WorldStride
Contract Issuer:	Contract issued through Peoria #12-5551-56-37
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity funds.
Expended 2011-2012:	\$0.00
Contract Title:	Charter Bus Services
Vendor(s):	
All Aboard America American Explorer American Transport Dreamers Travels	Michelangelo Leasing/Divine Transportation Ryan's Express Tour West America Via Adventures
Contract Issuer:	Contract issued through Phoenix Union HS #1-212
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Funding sources may include Tax Credit, Auxiliary, and Student Activity.
Expended 2011-2012:	\$2,711.25
Contract Title:	Travel Services
Vendor(s):	Sundance Travel
Contract Issuer:	Contract issued through Glendale #08.09.007
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. M&O and grant funds
Expended 2011-2012:	\$215,374.86

2012-2013 - Budgets for Title I and Grants are determined as students register

Contract Title:	Comprehensive Intervention Reading Program
Vendor(s):	
Houghton Mifflin/Harcourt Voyager Expanded Learning (Cambium)	Wilson Language Training
Contract Issuer:	Contract issued through Litchfield #09-10-07
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants
Expended 2011-2012:	\$143,258.38
Contract Title:	Supplemental Instructional Materials
Vendor(s):	Pearson Education (Pearson Learning Group)
Contract Issuer:	Contract issued through Phoenix Elementary #002-1011
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$195,420.12
Contract Title:	Professional Training and Consultant Services
Vendor(s):	
Adaptive Curriculum Aha! Process Arizona Education CADRE Cathy A. Elliott, CPA Center for Teacher Success Educational Training Specialists Excel - Inquiry Into Action Heinfeld, Meech & Co. Human Resource Service Solutions Independence Behavioral Coaching K-12 Solutions (NCS Pearson) Larry Degnan Consultant Lead Team Level 3 Audio Visual	Management Partnership Nicely Done Consulting Omega Education Solutions P & K Consulting P2 Professional Development Peaking Learning Systems Sharon Bastes Enterprises Solution Tree Storm Educational Enterprises The Leadership and Learning Center The Professional Group Public Consulting Traaen & Associates Upslope Solutions WestEd
Contract Issuer:	Contract issued through Tolleson High School #11-002-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$37,383.04

2012-2013 proposed budget for Maintenance Department is \$651,797.83

Contract Title:	Pest Control
Vendor(s):	
City Wide Pest Control Truly Nolen Pest Control	Quality Pest Management Orkin
Contract Issuer:	Contract issued through Avondale #11-004
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance Department/Capital and M&O
Expended 2011-2012:	\$0.00
Contract Title:	HVAC Parts and Supplies
Vendor(s):	Refrigeration Supplies Distributor US Air Condition
Contract Issuer:	Contract issued through Glendale #09.10.019

Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Materials Management Center/Maintenance M&O
Expended 2011-2012:	\$8,945.42
Contract Title:	Maintenance and Operations Supplies and Equipment
Vendor(s):	
Accredited Lock Supply Co.	Marks Plumbing Parts
Action Entrances	Phoenix Electric Motors
American Refrigeration Supplies	Piedmont Plastics
Appliance Parts Company	Pittsburg Paints
Brown's Partsmaster	Plumbmaster
Canyon Paint	Quality Equipment and Spray
Crescent Electric Supply	RE Michel Company
Essco Wholesale Electric	Refrigeration Supply Distributor
Farnsworth Wholesale Company	Ramonoski Glass and Mirror Co.
Fimco Industries	SAN Plumbing Supply
Frazee Paint	Security Plus
Graybar Electric Company	Sherwin Williams
Helena Chemical Company	Southwest Steel Sales
Horizon	Superior Hardwoods
Independent Electric Supply	Sun Door and Trim
Interline Brands dba Sexauer	True View Windows and Glass Block
Intermountain Lock Security and Supplies	United Refrigeration
John Deere Landscape	Valley ACE Hardware
Kaman Industries	Vern Lewis Welding Supply
Contract Issuer:	Contract issued through Phoenix Union #1-1211
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis
Department/School Funding:	Maintenance/M&O
Expended 2011-2012:	\$144,125.28

Not all Grant budgets have been submitted and/or approved. This is a recurring item that is submitted each year.

Contract Title:	Community Education Enrichment
Vendor(s):	
Abyss Community Sports and Education	Mad Science
All Star Driver Education	RMASS Education Seminars
All the Right Moves	Sabakiball International
Athletics in Training	Universal Driving School
Chess Emporium	Young Champions of America
Kidz for Life	
Contract Issuer:	Contract issued through Dysart #11-6310-008
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Community Enrichment Program/21st Century
Expended 2011-2012:	\$27,850.00
Contract Title:	After School Enrichment Programs
Vendor(s):	
After Cool Fitness	Lou Lou's Play School (dba: Future Kiddie)
All Star Driver ED	Mrs. Hancock's
All the Right Moves Life Training	Rangolee Art From India
Bilingual Baby	Morrison Sports (dba: Sportball Phoenix)
Bricks4Kidz	SWCMA Corp (dba: Southwest Center for Martial Art)
Chess Emporium	Talent Team

LD Music (dba: Elements Music)	Tumble Town Gymnastics
Game Truck	World Martial Arts
In Motion Arizona	Young Champions of America
Junior Golf Success	Eyes on Art (dba: Young Rembrandts)
Kidzweyes	
Contract Issuer:	Contract issued through Mesa #11-81MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments/Grants
Expended 2011-2012:	\$43,773.45
Contract Title:	Martial Arts Enrichment Classes
Vendor(s):	Fitness and Martial Arts Center World Martial Arts Academy
Contract Issuer:	Contract issued through Phoenix Elementary #005-0910
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments/Grants
Expended 2011-2012:	\$0.00

2012-2013 proposed budget for Printing Services is \$ 157,749.10

Contract Title:	Printing Services
Vendor(s):	
Alphagraphics	Copy Flyers.com
Art Printing	Di-Mor Business Forms
Buse Printing & Packaging	MBG Printing
Complete Print Shop	Workflow One
Contract Issuer:	Contract issued through Phoenix Elementary SD #10A-0708
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Printing Services/M&O
Expended 2011-2012:	\$57,245.95

No Cost to the District

Contract Title:	Disposal of Surplus Library and Textbooks
Vendor(s):	Follett Educational
Contract Issuer:	Contract issued through Glendale Elementary #11.12.010
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	No cost to the District.
Expended 2011-2012:	No cost to the District.

SAVE CONTRACTS

2012-2013 proposed budget capacity for Special Services is \$ 4,226,113.00

Contract Title:	Special Education Services
Vendor(s):	
Axion Total Staffing Solutions	Robert Frey Consulting Services
In Speech, Inc.	Staffing Options & Solutions
Invo Health Care Associates	Stephanie Miller Speech Therapy Services
Leslie Reiman Pediatric Occupational Therapy Svcs.	Team Ed

Psychoeducational Assessment School Svcs.	Therapy Rehabilitation Svcs
Contract Issuer:	Contract issued through Wickenburg #2008-014-13
Estimated 2012-2013 Expenditures:	To be used on an as needed-basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$263,206.25
Contract Title:	Special Education Services
Vendor(s):	
Achieve Therapy	Pavers
Achievement Therapy Services (ATS)	Premier Healthcare Services
American Pony Express	Progressus Therapy
Arizona Freelance Interpreting	Resolutions ESP
Career Staff Unlimited	Ridge Zeller Therapy
CL Interpreting Services	Robert Frey
CompHealth Medical Staffing	Safe Ride Services
Creative Networks	Seek Arizona
Critical Nursing Solutions	Soliant Health
Desert Choice Transportation	Staffing Options and Solutions
Educational Based Services (EBS)	STARS
Educational Support Services	Superstition Mountain Mental Health Center
Eleutheria	Supplemental Health Care
Exceptional Educational Services	Team Ed
Foundation for Blind Children	The Tungland Corp
Kathleen Gaye Hughes	Therapy Matters
Kimberly Corder	Therapy Rehabilitation Services
Maxim Staffing Solutions	Therapy Time
MGA Homehealth Care	Touchstone Behavioral Health
Partners in Therapy	
Contract Issuer:	Contract issued through Tempe Union High School #08-003
Estimated 2012-2013 Expenditures:	To be used on an as needed-basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$582,421.93
Contract Title:	Supplemental Comprehensive Exceptional Education
Vendor(s):	
Academic Behavioral Alternatives	Partners for Success and Innovation
ESI International	Psychoeducational Assessments School Svcs.
Exceptional Educational Services	Sun Valley Speech Pathology Associates
In Speech,	The Professional Group Public Consulting
Maria Hernandez, School Psychologist	Therapy One
Contract Issuer:	Contract issued through Coolidge #08-008-13
Estimated 2012-2013 Expenditures:	To be used on an as needed-basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$78,884.00
Contract Title:	Special Education Services, Supplemental
Vendor(s):	
ACCEL	Kid Assist
Blanco, Guillermo	McLoughlin, Caven S.
CES	Maxim Staffing Solutions
Cross Country Staffing	Progressive Therapy
Delta-T Group	Ridge Zeller Therapy
Desert Choice Transport	Rieger Services
Dynamic Education Resources	Sonoran Therapy Group
Education Support Services	Southwest Psychological Services

Exceptional Educational Services Foundation for Blind Children In Speech Invision HR Kaleidoscope	Team Ed Therapy One Therapy Rehabilitation Services Therapy Time
Contract Issuer:	Contract issued through Tolleson #10-186-017-14
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$622,012.74
Contract Title:	Educational Software for Special Education Students
Vendor(s):	Teachtown
Contract Issuer:	Contract issued through Paradise Valley #12-010
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Special Services/M&O
Expended 2011-2012:	\$10,737.32

2012-2013 budgets for Title I and Grants are determined as students register

Contract Title:	Consultant Services, Education and Prevention Programs - Supplemental
Vendor(s):	
A New Leaf (Prehab of Arizona)	Kim Gunn Educational Consultants
Aha! Process	Lead Team
Best Practices in Education (BPE)	Learning Wheels
Boys Town	Loving Guidance
Cambium Learning Solutions/Sopris West	McREL - Mid-Continent Research for Education and Learning
Center for the Future of Arizona	National Center for Youth issued
Character Always	Opening Minds
Creative Research Associates	Pacific Research and Evaluation
Crisis Prevention Institute	Peak Learning Systems
Crizmac (Art & Cultural Education Materials)	Pearson Curriculum, Pearson Education
Desert AED	Pearson Teacher Evaluation and Development,
Dr. Len Camp & Associates	Pearson Learning Teams
Edison Learning	Prismatic Services
Educational Training Specialists	Release Through Breath
Educations for Academic Excellence Consulting	Rosen Classroom
EduCLIME	Sonwai
Empower Educational Consulting	Strategic Funds Development
ETS - Educational Testing Service	Teaching Matters
Four Points Editing	The Change Agency
Fred Jones Tools for Teaching	The Leadership & Learning Center
HR Service Solutions	Think It By Hand
International Center for Leadership in Education	Traaen & Associates
Jewish Family & Children's Service	TurnAround Consulting
Kaleidoscope Educational Consulting	Zajonc Corp
KidzWeyes	
Contract Issuer:	Contract issued through Mesa #29-77MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$599,505.47
Contract Title:	Consultant Services - Educational and Prevention Programs

Vendor(s):	
Aussie, Inc. BPE Beverly Merrill Carry & Associates Education Supermart (EdSmart)	Lee MacKenzie Patricia Roy SDE (Staff Development for Educators) Teachfirst, Inc. Thinking Maps, Inc.
International Center for Leadership in Education Jane McGlothlin Instruction Training Company - Kathy Gardner M. Beth Hill Management of America, Inc.	Traaen & Associates Voyager Expanded Learning (Cambium) Wireless Generation Worthy Institute, Inc.
Contract Issuer:	Contract issued through Mesa #29-72MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$3,707.56
Contract Title:	Instructional Courseware
Vendor(s):	
Adaptive Curriculum - Sebit Archipelago Learning - Study Island Atomic Learning Backbone Communications Cambium Learning Carnegie Learning Digital Direction International Exemplars Houghton Mifflin Harcourt	Ingenuit Works Learning.com Maps 101 McGraw Hill NCS Pearson Read Naturally Renaissance Learning Scholastic Teacher Curriculum Institute
Contract Issuer:	Contract issued through Glendale #10.11.007
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$218,521.29
Contract Title:	Staff Development and Leadership Training Services
Vendor(s):	
Aha! Process Appelbaum Training Institute Arizona Education Cadre Arizona Foundation for Resource Education Best Practices in Education Carnegie Learning Catapult Learning Chalex Literacy Clark-Love and Associates Educational Training Specialists Empower Educational Consulting ExecuTrain West Houghton Mifflin Harcourt Publishing Company Human Resource Service Solutions	Marilyn Burns Education Associates (dba: Math Solutions) McREL (Mid-Continental Research for Education and Learning) Opening Minds Penn Literacy Network Pearson Clinical Assessment (dba: NCS Pearson) Selmedia Sheila Murphy Associates Sorpris West (Cambium Learning) Staff Development Resources Thinking Maps Traaen and Associates Teacher Created Materials Teachscape The Breakthrough Coach
International Center for Leadership in Education Kam Consulting Kamico Instructional Media Kidz for Life KidzWeyes	The Leadership and Learning Center The StoryPlay Center Think it By Hand Troxell Communications

Contract Issuer:	Contract issued through Paradise Valley #09-015, #10-028, #10-056 and #11-045
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$802,270.04
Contract Title:	Instructional Software/Courseware for Reading Intervention
Vendor(s):	
Achieve 3000	Pearson (Success Maker)
Archipelago Learning (Study Island)	Renaissance Learning
Cambium Learning (Voyager)	Scholastic (Read 180)
Computer Generation	Plato
Compass Learning	McGraw Hill
Houghton Mifflin Harcourt	Wireless Generation
One Station	
Contract Issuer:	Contract issued through Mesa #11-55MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$149,063.79
Contract Title:	Math Intervention Software and Materials
Vendor(s):	
ALEKS	Encyclopedia Britannica (SmartMath)
Carnegie Learning (Cognitive Tutor)	Pearson (Success Maker Math)
Contract Issuer:	Contract issued through Mesa #12-16MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual schools/departments. Title I and Grants.
Expended 2011-2012:	\$0.00

2012-2013 proposed budget capacity for the District is \$ 9,909,037.23

Contract Title:	Education Aids and Materials
Vendor(s):	
Ace Educational	Gardner's Book Service
American Teaching Supply (Teaching Stuff)	Highsmith
Blossom	Lakeshore Learning Materials
Classroom Products Warehouse	Nasco-Modesto
US/Constructive Playthings	Oriental Trading Co.
Demco	S&S Worldwide
EAI Education	School Specialty
Educator's Outlet	School Xing
ETA Cuisenaire	Teacher Parent Connections
Contract Issuer:	Contract issued through Tucson USD #11-03-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Individual Schools/Departments. M&O
Expended 2011-2012:	\$503,407.24
Contract Title:	Sheet Music
Vendor(s):	
	Cedar Music
	Music & Arts
Contract Issuer:	Contract issued through Tolleson #09-185-004-13
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Title I, M&O and Soft Capital
Expended 2011-2012:	\$5,233.96

Contract Title:	Stockless Office and Classroom Supplies
Vendor(s):	Wist Office Products
Contract Issuer:	Contract issued through City of Mesa #2009104
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Schools/Department/Materials Management Center/M&O
Expended 2011-2012:	\$236.29
Contract Title:	Webhosting and Design Services
Vendor(s):	School WebMaster
Contract Issuer:	Contract issued through Page #10-211-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	MIS, individual schools/departments. M&O
Expended 2011-2012:	\$0.00
Contract Title:	Janitorial and Sanitation Supplies
Vendor(s):	Waxie
Contract Issuer:	Contract issued through City of Tucson #100489-01
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Materials Management Center/M&O
Expended 2011-2012:	\$144,324.51

2012-2013 proposed budget for Maintenance Department is \$ 651,797.83

Contract Title:	JOC for Lighting
Vendor(s):	
Spectra Electrical Services	Fluoresco Lighting and Signs
US Energy Services	Woodruff Construction
Sturgeon Electric	
Contract Issuer:	Contract issued through Paradise Valley #09-071
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance Department/Capital and M&O
Expended 2011-2012:	\$84,523.75
Contract Title:	Lock and Key Services
Vendor(s):	
Anderson Lock and Safe	Interstate Lock and Safe
Arizona Lock and Safe	
Contract Issuer:	Contract issued through Alhambra #M10-24-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance Department/M & O
Expended 2011-2012:	\$0.00

Contract Title:	Building Materials, Equipment and Supplies
Vendor(s):	
84 Lumber Company Store Gilbert Ace Hardware Paul's Scottsdale Hardware Valley Ace Hardware Barnes Distribution Border Construction Specialties Dave Downing & Associates Duncan Bolt Dunn Edwards Paint Electric Supply	Fastenal Company Frazee Paints Glidden Professional HD Supply Home Depot Painter's Supply and Decorating Center PPG Paint's Premium Quality Lighting Sexauer - Interline Brands Voss Lighting
Contract Issuer:	Contract Issued through Mesa #11-84MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance/M&O
Expended 2011-2012:	\$183,243.67
Contract Title:	Concrete and Paving Site Work
Vendor(s):	
Ace Asphalt of Arizona Arrowhead Builders Cactus Asphalt	CPC Asphalt Sunland Asphalt
Contract Issuer:	Contract Issued through Alhambra #M10-26-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance/M&O
Expended 2011-2012:	\$0.00
Contract Title:	Electrical Services and Construction Site Work
Vendor(s):	
ALP Electric Foster Electric Motor JFK Electrical Contracting Jiollotti Electric Service	KER Electric Kimbrell Electric Swain Electric
Contract Issuer:	Contract Issued through Alhambra #M10-25-15
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance/M&O
Expended 2011-2012:	\$0.00
Contract Title:	Preventative Maintenance for Heating, Ventilation, and Air Conditioning (HVAC), Electrical and Plumbing
Vendor(s):	
Commonwealth Electric Company Pueblo Mechanical and Controls	RMJ Electrical Contractors Urban Energy Solutions
Contract Issuer:	Contract Issued through Tolieson Elementary #12-01-16
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance/M&O
Expended 2011-2012:	\$0.00

No Cost to The District

Contract Title:	Employee Leaseback Program
Vendor(s):	Smartschoolsplus, Inc.
Contract Issuer:	Contract issued through Mesa #29-42MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.

Department/School Funding:	District-wide/various funding sources
Expended to date 2011-2012:	No cost to District
Contract Title:	Employer Sponsored 403(b) and 457 Investment Plans
Vendor(s):	
AIG Retirement Plans ING MetLife	The Hartford Security Benefit Group
Contract Issuer:	Contract issued through Glendale #08.09.003
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	No cost to District
Expended to date 2011-2012:	No cost to District
Contract Title:	Direct Service Claims - Medicaid Reimbursement
Vendor(s):	Southwest Educational Billing Services
Contract Issuer:	Contract issued through Flagstaff #1170-10
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	No Cost to District
Expended to date 2011-2012:	No Cost to District
Contract Title:	School Bus Advertising
Vendor(s):	Alpha Advertising Media-Aim
Contract Issuer:	Contract issued through Mesa #10-46MP
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	No Cost to District
Expended to date 2011-2012:	No Cost to District
Contract Title:	Direct Service Claims - Medicaid Reimbursement
Vendor(s):	Follett Educational Services
Contract Issuer:	Contract issued through Glendale Elementary #11.12.010
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	No Cost to District
Expended to date 2011-2012:	No Cost to District

TCPN CONTRACT

2012-2013 Proposed budget for Construction Services is \$ 212,000.00

Contract Title:	Job Order Contracting Services
Vendor(s):	
Caliente Construction #R5145	Chassee Building Team #R5146
Core Construction #R5147	FCI Construction, Inc. #R5148
Jokake Construction Services #R5149	McCarthy Building Co's, Inc. #R5150
SD Crange Builders, Inc. #R5151	SDB Contracting Services #R5152
Sky Construction & Engineering #R5153	Skyline Builders & Restoration #R5154
Weatherproofing Technologies #R5155	Woodruff Construction #R5156
Contract Issuer:	Contract issued through TCPN.
Estimated 2011-2012 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Bond/Bldg. Renewal/Capital
Expended 2010-2011:	\$961,260.85

2012-2013 proposed budget for Maintenance Department is \$ 651,797.83

Contract Title:	Asphalt Surfaces, Sport Surfaces and Related Construction Services
Vendor(s):	Sunland Asphalt
Contract Issuer:	Contract issued through TCPN #M0927
Estimated 2011-2012 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance M&O
Expended 2010-2011:	\$0.00
Contract Title:	Disaster Relief and Related Services (Emergency and Non-Emergency Projects)
Vendor(s):	East Valley Disaster Services
Contract Issuer:	Contract issued through TCPN #R5024
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance M&O
Expended to date 2011-2012:	\$0.00
Contract Title:	Roofing, Roof Repairs, Roof Maintenance
Vendor(s):	Progressive Services, Inc (dba) Progressive Roofing
Contract Issuer:	Contract issued through TCPN #M0928
Estimated 2012-2013 Expenditures:	To be used on an as-needed basis.
Department/School Funding:	Maintenance M&O
Expended to date 2011-2012:	\$0.00

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: June 28, 2012 Information
 AGENDA ITEM: *Sole Source Vendors 1st Reading

INITIATED BY: Howard Kropp, Administrator of Purchasing SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Howard Kropp, Administrator of Purchasing

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, DJE and ARS 15-213

SUPPORTING DATA

Funding Source: Various
 Budgeted: Yes

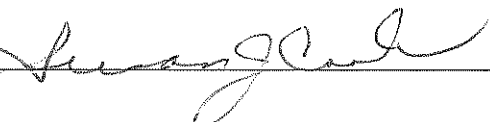
Per Arizona Administrative Code R7-2-1053, a contract may be awarded for a material, service or construction item without competition if the Governing Board determines in writing that there is only one source for the required material, service or construction item. It has been determined that the vendors listed on the attached sheet provide services or materials that can only be procured from one source. Determination for Sole Source recommendation is based upon the following criteria:

- Item must match, is a repair part for, or is to be attached to existing equipment;
- No other manufacturer of this type of product exists;
- Type of product by other manufacturers does not meet District minimum requirements/technical characteristics;
- Support, upgrades and maintenance agreements for proprietary software;
- State mandated materials, assessments and services;
- Contractual agreement;
- Only available service in a particular area; or
- No reasonable alternative source exists.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the attached list of vendors as sole source providers for the noted services or materials for 2012-2013.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.K.

The funding for any expenditure for the attached list of vendors is included in the individual school's or department's 2012 -2013 budget and will be purchased on an as-needed basis. No school or department can spend more than is budgeted without prior approval from the Finance Department.

A copy of the determination for each vendor is available for review in the Purchasing Department.

SOLE SOURCE PROCUREMENTS

R7-2-1053. Sole source procurements

- A. A contract may be awarded for a material, service or construction item without competition if the governing board determines in writing that there is only one source for the required material, service or construction item. The school district may require the submission of cost or pricing data in connection with an award under this Section. Sole source procurement shall be avoided, except when no reasonable alternative source exists. A copy of the written evidence and determination of the basis for the sole source procurement shall be retained in the procurement file by the school district.
- B. The school district shall, to the extent practicable, negotiate with the single supplier a contract advantageous to the school district.

Historical Note

Adopted effective December 17, 1987 (Supp. 87-4).

Vendor	Status	Service	Rationale for SS Status	2011 - 2012 Expenditures	2012 - 2013 Budget/ Funding Source
UTILITIES					
Arizona Public Service	Continuing sole source vendor	Electrical Services	Utility company that services area. No reasonable alternative exists.	\$3,118,826.76	M&O
Salt River Project	Continuing sole source vendor	Electrical Services	Provides electrical services in area for specific schools. No reasonable alternative exists.	\$1,320,490.25	M&O
Salt River Valley Water Users	Continuing sole source vendor	Irrigation	Provides irrigation to District sites. No reasonable alternative exists.	\$4,000.00	M&O
Southwest Gas	Continuing sole source vendor	Gas Service	Provides natural gas services in specific areas. No reasonable alternative exists.	\$375,580.00	M&O
City of Glendale	Continuing sole source vendor	Water Services	Utility company that services specific schools. No reasonable alternative exists.	\$44,424.70	M&O
City of Glendale		Plan review, inspections, certifications, etc.	Required vendor for plan reviews/inspections for construction projects in the City of Glendale	\$0.00	Capital; Bond Budgets
City of Phoenix	Continuing sole source vendor	Water Services	Utility company that services specific schools. No reasonable alternative exists.	\$1,297,201.00	M&O
City of Phoenix		Plan review, inspections, etc.	Required vendor for plan reviews/inspections for construction projects in the City of Phoenix	\$150,895.00	Capital; Bond Budgets
Arizona Association of School Business Officials (AASBO)	Continuing sole source vendor	A professional association providing support and professional development opportunities for individuals whose primary responsibility is the business management of a school district	No reasonable alternative exists. Staff can obtain training in business fields such as accounts payable, payroll and purchasing from other vendors, but not specific to Arizona statutes and rules.	\$3,908.00	Individual Departments' M&O Budgets
Arizona School Administrators Inc.	Continuing sole source vendor	A non-profit corporation organized to promote the best interests of education for the State of Arizona. ASA works to advance the roles of administrative leaders by providing training and support services for its membership.	No reasonable alternative exists. Professional memberships for school administrators. Training and support provided relate to Arizona issues and guidelines not necessarily offered by other national leadership organizations.	\$6,637.00	Individual Schools' Departments' M&O Budgets

*Budgets listed are for M&O, soft capital and other funds. Budgets may differ as grants are approved for 2012-2013.

Vendor	Status	Service	Rationale for SS Status	2011 - 2012 Expenditures	2012 - 2013 Budget/ Funding Source
Arizona School Board Association	Continuing sole source vendor	A professional association providing support and professional development opportunities for board members whose primary responsibility is the business management of a school district	Professional memberships for school board members. Training and support provided relate to Arizona issues and guidelines that are not necessarily offered by other organizations.	\$12,460.00	Individual Departments' M&O Budgets
Arizona Association for Gifted and Talented (AAGT)	Continuing sole source vendor	A professional association that provides support and specialized training to support gifted children	Professional memberships for administrators and staff. Training and support are provided that relate to Arizona focused programs for gifted children.	\$870.00	Individual Schools' and Departments' M&O Budgets
Arizona Business and Education Coalition (ABEC)	Continuing sole source vendor	A professional association providing support and professional development opportunities for board members whose primary responsibility is the business management of a school district	Professional memberships for school board members. Training and support provided that relate to Arizona issues that are not necessarily offered by other organizations.	\$5,125.00	Individual Departments' M&O Budgets
Arizona Department of Public Safety	Continuing sole source vendor	A.R.S. 41-2411. "The Arizona automated fingerprint identification system is established in the department of public safety for the purpose of retaining fingerprint files to be used ... purposes specifically permitted pursuant to law."	State mandated	\$20,000.00	Human Resources M&O
Department of Economic Security	Continuing sole source vendor	Unemployment Benefits – paid on a quarterly basis based on unemployment findings	State mandated	\$350,000.00	M&O
Industrial Commission of Arizona	Continuing sole source vendor	Worker's Compensation Quarterly Tax Payments	State mandated	\$60,000.00	Workers Comp Trust
Northern Arizona University – Arizona K-12 Center	Continuing sole source vendor	Approved and funded by the Arizona Legislature in 1999, the K-12 center partners with Arizona's universities, other state and national learning institutions, educational organizations, and community and business leaders to bring innovative ideas and professional development support to Arizona educators to improve teaching practice and student achievement.	The specific programs provided for the Governor's Master Teaching Program, National Board Certification and Professional Development are uniquely focused to support educators in responding to Arizona educational issues	\$0.00	Individual Schools' and Departments' M&O Budgets

*Budgets listed are for M&O, soft capital and other funds. Budgets may differ as grants are approved for 2012-2013.

Vendor	Status	Service	Rationale for SS Status	2011 - 2012 Expenditures	2012 - 2013 Budget/ Funding Source
Psychological Corporation, The (Pearson Assessment)	Continuing sole source vendor	Wechsler Intelligence Scale for Children (WISC-III), Bracken Basic Concept Scale (BBCS), Wechsler Preschool and Primary Scale of Intelligence (WPPSI-R) Election costs July 2007-June 2008	State mandated intelligence testing required for students in special needs program	\$56,498.69	M&O
Maricopa County Elections Department	Continuing sole source vendor	Election costs July 2007-June 2008	Mandated	\$0.00	M&O
Maricopa County Environmental Services Department	Continuing sole source vendor	Eating and Drinking Permits Food Processor Permit	Food permits for the District can only be obtained through Maricopa County	\$25,560.00	Nutrition Services
Arizona Dept of Education	Continuing sole source vendor	Professional development opportunities provided by the Arizona Department of Education.	Professional Development -- Provides training resources for Department mandated programs. No reasonable alternative exists.	\$62,756.00	Individual Schools' and Departments' M&O; Title I; 21 st Century; Title V; IDEA; English Immersion; Budgets*
Riverside Publishing (Houghton Mifflin Co.)	Continuing sole source vendor	Woodcock Johnson Test of Cognitive Revised, TALCR, CELF, Woodcock Johnson Psychoeducational Battery, Woodcock-Muñoz Language Survey (WMLS), Woodcock Language Proficiency Battery- Revised (WLPB-R), Cognitive Abilities Test (CogAT) Form 6	Mandated by Arizona Department of Education	\$19,814.21	M&O
NCS Pearson (formerly AGS – American Guidance Service)	Continuing sole source vendor	Vineland Adaptive Behavior Scales Classroom & Survey Form Editions, Behavior Assessment System for Children (BASC) – State mandated.	Sole publisher, owns copyright to, and has exclusive worldwide distribution rights to this State mandated assessment	\$56,498.69	Individual Schools' M&O; IDEA Budgets*
Arizona Department of Revenue	Continuing Sole source vendor	State payroll taxes	State mandated		All District funds
Arizona State Retirement System	Continuing Sole source vendor	Retirement contributions	State mandated		All District funds
Internal Revenue Service	Continuing sole source vendor	Federal Taxes	Federally mandated		All District funds

*Budgets listed are for M&O, soft capital and other funds. Budgets may differ as grants are approved for 2012-2013.

Vendor	Status	Service	Rationale for SS Status	2011 - 2012 Expenditures	2012 - 2013 Budget/ Funding Source
BMC Software Distribution, Inc.	Continuing sole source vendor	Remedy help desk for the Enterprise and AR system support renewal, including license renewal, AR system server support and Remedy Flashboards support	Support, upgrades and maintenance for proprietary software	\$0.00	MIS M&O
Chalkware Education Solutions	Continuing sole source vendor	IEP Software Upgrades, Support and Training	Support, upgrades and training for proprietary software	\$4,500.00	IDEA
CRS, Inc.	Continuing sole source vendor	Substitute Finder Software support	Support for proprietary software	\$10,794.00	Human Resources M&O
Edulog	Continuing sole source vendor	Transportation Software Upgrades, Support and Training	Support, upgrades and maintenance for proprietary software	\$19,755.16	Transportation M&O
Edupoint	Continuing sole source vendor	Maintenance and upgrades for Synergy(student information system), Genesee (SPED module) and Revelation Technology	Support, upgrades and maintenance for proprietary software	\$26,236.00	Transportation M&O
Follett Software Company	Continuing sole source vendor	Service and Support of Library Software: Alliance+ online, Catalog + online, Circulation+ and Webcollection+	Support, upgrades and maintenance for proprietary software	\$6,835.75	M&O
Integrated Control Systems	Continuing sole source vendor	Service and maintenance on energy management systems	Proprietary provider for the ICS EMS currently at 17 of our sites	\$6,750.00	M&O
Kronos	Continuing sole source vendor	Service and support of time keeping software	Support, upgrades and maintenance for proprietary software	\$0.00	MIS M&O
Tyler Technologies	Continuing sole source vendor	Software Upgrades, Support and Training	Developer of the MUNIS financial software and sole provider of software related items	\$197,955.62	M&O
School-Link Technologies	Continuing sole source vendor	Food Service Software Upgrades, Support and Training	The SL-Tech Point of Sale Terminal is installed at all 32 district locations. Products, support, and maintenance are not distributed through any other vendor	\$5,245.00	Nutrition Services
National Board for Professional Teaching Standards	Continuing sole source vendor	National Board Certification and course materials	Recognized by the Arizona Department of Education as the only vendor able to provide this certification	\$5,050.00	Title II*

*Budgets listed are for M&O, soft capital and other funds. Budgets may differ as grants are approved for 2012-2013.

Vendor	Status	Service	Rationale for SS Status	2011 - 2012 Expenditures	2012 - 2013 Budget/ Funding Source
National Evaluation System	Continuing sole source vendor	Per federal guidelines under No Child Left Behind, all teachers must be classified as highly qualified. To achieve this status, a teacher must submit evidence of college coursework in their area of teaching or take a subject area examination. Many teachers will need to take this exam, and the District needs to fiscally support these teachers in doing so in accordance with Titles I and II guidelines.	Recognized by the Arizona Department of Education as the only vendor able to complete the subject area assessment	\$280.00	Title II*
Sopris West/Cambium Learning	Continuing sole source vendor	Reading First Desert Canyon Institute and DIBELS materials	The Arizona Department of Education, Reading First, and District-adopted	\$13,479.99	Individual Schools' and Departments' M&O; Soft Capital; Title I Budgets*
U.S. Postal Service/Postmaster	Continuing sole source vendor	Postage for Neopost mail machine	Additional postage is applied to postage machine through the U.S. Postal Service. No reasonable alternative exists.	\$90,000.00	MMC M&O
Runbeck Election Services, Inc.	Continuing sole source vendor	Printing and mailing of election informational pamphlets	County designated vendor for the printing and mailing of publicity pamphlets	\$0.00	M&O
Kagan Publishing and Professional Development	Continuing sole source vendor	Professional development training and materials	Sole publisher and owner of copyright to Kagan training and materials	\$25,657.03	Title II*
Center for Cognitive Coaching	Continuing sole source vendor	Professional development training and materials	Sole publisher and owner of copyright to Cognitive Coaching training and materials	\$0.00	Title II*
Bureau of Education and Research	Continuing sole source vendor	Professional development training and materials	Professional Development – Provides training resources for Private School Consortium mandated programs. No reasonable alternative exists.	\$54,014.00	M&O
Thinking Maps	Continuing sole source vendor	Professional development training and materials	Sole publisher and owner of copyright to Thinking Maps training and materials	\$4,832.56	Title II*
Make Your Day, Inc.	Continuing sole source vendor	Professional development training and materials	Sole publisher and owner of copyright to Make Your Day training and materials	\$1,000.00	Title I*

*Budgets listed are for M&O, soft capital and other funds. Budgets may differ as grants are approved for 2012-2013.

Vendor	Status	Service	Rationale for SS Status	2011 - 2012 Expenditures	2012 - 2013 Budget/ Funding Source
Pearson	Continuing sole source vendor	Professional development training and materials	Sole publisher and owner of copyright to SuccessMaker and Waterford training and materials	\$481,831.76	Title I*

The funding for any expenditure for the above list of vendors is included in the individual school's or department's 2012 - 2013 budget and will be purchased on an as-needed basis. No school or department can spend more than is budgeted without prior approval from the Finance Department.

*Budgets listed are for M&O, soft capital and other funds. Budgets may differ as grants are approved for 2012-2013.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: June 28, 2012 Information

AGENDA ITEM: *Extracurricular Fee Schedule for 2012-2013 1st Reading

INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA, ARS 15-342.24

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

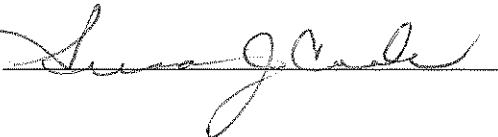
Arizona Revised Statute 15-342.24 authorizes the Governing Board to assess reasonable fees for optional extracurricular activities and programs conducted when school is not in session, except that no fees shall be charged for pupils' access to or use of computers or related materials. These fees are to be approved at a public meeting after notice has been given to all parents of pupils enrolled at schools in the district and shall not exceed the actual costs of the activities, programs, services, equipment or materials.

Attached is a form detailing the fees to be assessed for the 2012-2013 school year. There are no recommended changes for next year.

Statute also permits the Governing Board to authorize principals to waive all or part of the assessed fee for extracurricular activities if the fee creates an economic hardship for a pupil. It is recommended that principals be authorized to waive extracurricular fees in the event of economic hardship for a pupil. The Income Chart is used as guidance for staff when considering a waiver of fees. This chart allows for consistency throughout the District regarding fee waivers; final decision is at the discretion of the principal.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the fee schedule for 2012-2013 as presented and also authorize principals to waive all or part of the assessed fee if necessary for a student to participate in any activity.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VIII.L.

Washington Elementary School District
Proposed Fee Schedule

2012-2013 School Year

To be presented to Governing Board for approval on June 28, 2012

Arizona Revised Statute 15-342.24 authorizes the Governing Board to assess reasonable fees for optional extracurricular activities and programs conducted when school is not in session, except that no fees shall be charged for pupils' access to or use of computers or related materials. These fees shall not exceed the actual costs of the activities, programs, services, equipment or materials.

Extra-Curricular Activities *(optional, non-credit, educational activities which supplement the education program of the school – fee shall not exceed the per-student cost of the activity)*

Minimum Fee	\$ 1.00
Maximum Fee	\$25.00

Athletic Participation Fees (per sport)

K-6 School	\$15.00
K-8 School	\$25.00
Middle School	\$25.00

Instrument Rental Fee (per school year) \$20.00

Student Activity Card/Sticker (not to exceed) \$10.00
(payment of this fee allows student admission to school athletic events requiring admission fees)

ID Replacement Card \$ 3.00

PE Lock Replacement \$ 5.00

Principals are authorized to waive all or part of any assessed fees if the fee creates economic hardship for a pupil. Please contact the office at your child's school if payment of assessed fees might create a hardship for your family.



Washington Elementary School District #6
Fee Waiver Application
2012/2013

Student Name _____ ID Number _____ School _____

Address _____

Household Size _____ Income _____

The following Income Chart will be used to determine your family's eligibility for assistance in paying student fees.

Income Chart			
<u>Household Size</u>	<u>Annual</u>	<u>Monthly</u>	<u>Weekly</u>
1	\$20,665	\$1,723	\$398
2	\$27,991	\$2,333	\$539
3	\$35,317	\$2,944	\$680
4	\$42,643	\$3,554	\$821
5	\$49,969	\$4,165	\$961
6	\$57,295	\$4,775	\$1,102
7	\$64,621	\$5,386	\$1,243
8	\$71,947	\$5,996	\$1,384
For each additional family member add	+\$7,326	+\$611	+\$141

If your household income is at or below the amount(s) on the income chart, you may receive an 80% waiver of fees.
At the district discretion of the principal, the entire fee may be waived.

If you qualify for a waiver of fees, complete this application and submit it to the school office along with written proof of your income level.

Signature of Parent or Guardian

Date

Signature of Principal

Date

THE INFORMATION YOU PROVIDE WILL BE USED ONLY TO VERIFY ELIGIBILITY FOR FINANCIAL ASSISTANCE.
THE INFORMATION PROVIDED WILL REMAIN CONFIDENTIAL.



Distrito Escolar Washington #6
Petición para Exoneración de Estipendio
2012/2013

Estudiante _____ # de Identificación _____ Escuela _____

Dirección _____

Número de personas en la familia _____ Ingresos _____

La siguiente Lista de Ingresos se utilizará para determinar la elegibilidad para asistencia en pagar los estipendios estudiantiles.

Lista de Ingresos			
<u># de Personas/Casa</u>	<u>Anual</u>	<u>Mensual</u>	<u>Semanal</u>
1	\$20,665	\$1,723	\$398
2	\$27,991	\$2,333	\$539
3	\$35,317	\$2,944	\$680
4	\$42,643	\$3,554	\$821
5	\$49,969	\$4,165	\$961
6	\$57,295	\$4,775	\$1,102
7	\$64,621	\$5,386	\$1,243
8	\$71,947	\$5,996	\$1,384
Agrega por cada miembro adicional de la familia	+\$7,326	+\$611	+\$141

Si sus ingresos son menos de las cantidades en la lista, pudiesen recibir un 80% de descuento en los estipendios.
A la discreción del director, el estipendio total pudiese ser exonerado.

Si califican para una exoneración de estipendios, favor de completar y someter esta petición a la oficina de la escuela junto con copias de una prueba de sus ingresos.

Firma de uno de los Padres o Guardián

Fecha

Firma del Director(a)

Fecha

LA INFORMACIÓN PROVISTA SE USARÁ ÚNICAMENTE PARA VERIFICAR LA ELEGIBILIDAD PARA ASISTENCIA FINANCIERA.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: June 28, 2012
 AGENDA ITEM: *Student Activity Treasurer for 2012-2013
 INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services
 PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARD 15-1122

SUPPORTING DATA

Funding Source: Student Activities
 Budgeted: N/A

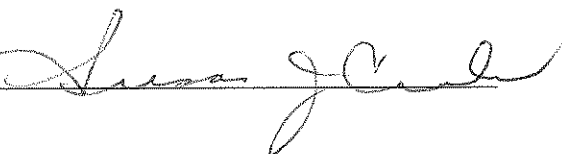
The Uniform System of Financial Records (U.S.F.R.) requires the Governing Board to appoint an administrative staff member as 2012-2013 student activities treasurer for all student activity funds. It is recommended that David Velazquez, Director of Finance and Elizabeth Martinez, Accounting Manager be appointed as treasurers of the Student Activities funds. It is also recommended that the Governing Board appoint the Office Manager of each school as assistant student activities treasurers for each school/site as follows:

District Office	Christine Wing	District Office	Cathy Thompson
Acacia	Kira Alexander	Mountain View	Pat Barrier
Alta Vista	Luz Mariscal	Ocotillo	Blanca Zavalza
Arroyo	Shauna Bryan	Orangewood	Amy Wessel
Cactus Wren	Lori Chaira	Palo Verde	Ima Jean Dolan
Chaparral	Tina Cabral	R. E. Miller	Marie Bebee
Cholla	Monica Ramirez	Roadrunner	Stacy Nelson
Desert Foothills	Lolly Ramsdell	Royal Palm	Lenore Lafon
Desert View	Bertha Carranza	Sahuaro	Robin Bence
Ironwood	Sandra Brown	Shaw Butte	TBH – Office Manager
John Jacobs	Esther Heath	Sunburst	Diane Gasparini
Lakeview	Vayna Nelson	Sweetwater	Norma Sanner
Lookout Mountain	Audrey Damon	Sunnyslope	Regina Garcia

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve David Velazquez and Elizabeth Martinez as Student Activities Treasurers for student activity funds for the 2012-2013 school year and assistant treasurers for each school/site as presented.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.M.

***Student Activity Treasurer for 2012-2013**

June 28, 2012

Page 2

Manzanita	TBH – Office Manager	Sunset	Diana Blevins
Maryland	Debi Karns	Tumbleweed	Sherryann Cote
Moon Mountain	Diane Williams	Abraham Lincoln	Lisa Wilson
Mountain Sky	Kelli Knox	Washington	Maria Camacho

This approval would also include authorization for the Student Activity Treasurers to approve Student Activity purchase requisitions prior to converting to a purchase order. This will ensure compliance with the Uniform System of Financial Records questionnaire for Student Activities funds.

It is further recommended that the Office Managers to be hired (TBH) and any school office managers hired during the 2012-2013 school year are duly appointed as assistant student activities treasurers.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 1st Reading
 DATE: June 28, 2012
 AGENDA ITEM: *Acceptance of the Arizona Department of Education Fresh Fruit and Vegetable Grant in the Amount of \$270,872.00
 INITIATED BY: Connie Parmenter, Director of Nutrition Services SUBMITTED BY: Dr. Steve Murosky, Director of Academic Support Programs
 PRESENTER AT GOVERNING BOARD MEETING: Connie Parmenter, Director of Nutrition Services
 GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Arizona Department of Education	Desert View Elementary (N)	\$23,400.00	Fresh Fruit and Vegetable Program
Arizona Department of Education	Mountain View School (N)	\$70,400.00	Fresh Fruit and Vegetable Program
Arizona Department of Education	Richard E. Miller Elementary (N)	\$31,500.00	Fresh Fruit and Vegetable Program
Arizona Department of Education	Shaw Butte Elementary (N)	\$49,050.00	Fresh Fruit and Vegetable Program
Arizona Department of Education	Sunnyslope School (N)	\$46,072.00	Fresh Fruit and Vegetable Program
Arizona Department of Education	Washington Elementary (N)	\$50,450.00	Fresh Fruit and Vegetable Program

(N) New (N)* New application for an existing grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Arizona Department of Education Fresh Fruit and Vegetable grant in the amount of \$270,872.00 and authorize the Superintendent to execute all necessary documents.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.N.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Public Utility Easement to Southwest Gas Company 1st Reading

INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

On April 12, 2012, the Governing Board approved the issuance of a letter of intent to grant an easement to Southwest Gas on the property at Lookout Mountain Elementary School. The requested easement would be approximately 52 feet south of the center line on Coral Gables and would be 8 feet wide (4 feet either side of the gas line). The easement grants Southwest Gas the right of ingress and egress to and from the said easement and the right to use existing roads on the site for the purpose of constructing, inspecting, repairing, and maintaining their pipeline, or removal or replacement of said pipeline.


Southwest Gas Company has now submitted documents for final approval of the easement. Upon approval and execution, the documents will be filed with the Maricopa County Recorder's office.

These documents are attached for review.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board grant the requested easement to Southwest Gas and authorize the Superintendent to execute all documents related to the easement agreement.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.O.

APN # 208-17-014

Recording Requested By/Return To:
Southwest Gas Corporation



SOUTHWEST GAS CORPORATION
GRANT OF EASEMENT

This form is used to acquire land rights for installation of pipeline(s) and appurtenances.

Prepared By Tony Chavez Approved By Greg Cooper
Sec. 8 T 3N R 3E Meridian G&SR
County Maricopa State Arizona
W.R. No. N/A W.O. No. _____

I (We) WASHINGTON SCHOOL DISTRICT NO. 6

For and in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, receipt of which is hereby acknowledged, the undersigned, hereinafter referred to as Grantor(s), does hereby grant, convey, quitclaim and release unto **SOUTHWEST GAS CORPORATION**, a California Corporation, its successors and assigns hereinafter referred to as Grantee, a perpetual easement for the installation and maintenance of a natural gas pipeline or pipelines and appurtenances, across, over, under and through the following described property, to wit:

SEE ATTACHED EXHIBIT(s) "A"

together with the right of ingress and egress to and from the said easement and the right to use existing roads for the purpose of constructing, inspecting, repairing, and maintaining said pipeline or pipelines and appurtenances and the removal or replacement of same, in whole or in part, at will.

Grantor agrees that no buildings, structures, fences or trees shall be placed upon, over or under said parcel of land, except for street, road or driveway purposes, which Grantor agrees shall not interfere with Grantee's exercise of the rights herein granted. Grantee agrees to work with due care in the exercise of its rights on the property and to restore it to reasonably the same condition which existed before the work was performed.

Except as provided above, Grantee agrees to pay all direct damages which are caused by the Grantee's exercise of the rights herein granted.

Form 335.0 (02/2011) 581 - Microsoft Word

[Link to Form Instructions](#)

W.R. No. N/A

W.O. No. _____

The undersigned hereby affirms that there is no Social Security Number contained in this document submitted for recording.

TO HAVE AND TO HOLD said easement unto Grantee, its successors and assigns, together with all rights granted hereby.

IN WITNESS WHEREOF, the duly authorized representative of the undersigned has executed this Grant of Easement this

_____ day of _____, _____.

WASHINGTON SCHOOL DISTRICT NO. 6

Grantor _____

Grantor _____

ACKNOWLEDGMENT

STATE OF _____)

)

COUNTY OF _____)

On _____, before me, _____,
(here insert name of the officer)

a notary public, personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of _____ that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT "A"

SOUTHWEST GAS CORPORATION
GRANT OF EASEMENT

WR N/A
Page 3 of 3

APN 208-17-014

THAT PORTION OF THE NORTHWEST QUARTER (NW 1/4) OF SECTION 8, TOWNSHIP 3 NORTH, RANGE 3 EAST, GILA & SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA, DESCRIBED AS FOLLOWS:

A STRIP OF LAND 8.00 FEET IN WIDTH, BEING 4.00 FEET ON EACH SIDE OF THE CENTERLINE OF THE NATURAL GAS PIPELINE(S), LYING WITHIN A PARCEL OF LAND AS DESCRIBED IN WARRANTY DEED RECORDED IN OFFICIAL RECORDS OF MARICOPA COUNTY, ARIZONA, IN DOCKET 8723, PAGE 249, ON MAY 27, 1971.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Lyn Bailey, Assistant Superintendent	<u> </u>	Discussion
		<u> </u>	Information
		<u> </u>	1st Reading
DATE:	June 28, 2012		
AGENDA ITEM:	<u>*Agreement with <i>Interlingua</i> to Provide Spanish Classes to MAP Center Students at Sahuaro Elementary School</u>		
INITIATED BY:	<u>Barbara Post, Administrator for Gifted Services</u>	SUBMITTED BY:	<u>Barbara Post, Administrator for Gifted Services</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Barbara Post, Administrator for Gifted Services</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

Interlingua of Phoenix, AZ would like to renew an agreement with the Washington Elementary School District No. 6. Under this agreement, *Interlingua* will provide the MAP Center students located at Sahuaro Elementary School with Spanish instruction at a cost of \$6,956.00. Classes will be offered once a week for each of the four classes for a total of 148 lessons. Spanish instructors are professional native Spanish speakers who are thoroughly trained and consistently supervised. Instructors are fingerprinted and background checked through *Interlingua*.

This agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Agreement with *Interlingua* to provide Spanish classes to students in the MAP Center at Sahuaro Elementary School in an amount not to exceed \$6,956.00 and authorize the Superintendent to execute the necessary documents on behalf of the District.

Assistant Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.P.

INDEPENDENT CONTRACTOR AGREEMENT
Contractors Providing Services Directly to Children

Interlingua ("Independent Contractor") enters this Independent Contractor Agreement ("Agreement") with the Washington Elementary School District No. 6 ("District"), effective on the date executed by all parties. This Agreement sometimes refers to Independent Contractor and District Collectively as "parties".

RECITALS:

The District desires to retain Independent Contractor to provide four classes per week to the students in the MAP Center program housed at Sahuaro School for a total of 148 lessons during the 37 school calendar weeks. Instructors are trained and supervised professional native Spanish speakers. Instructors use a detailed immersion program.

In consideration of the mutual promises set forth in this Agreement, the parties agree as follows:

1. SCOPE OF SERVICES

Independent Contractor shall furnish all labor, teaching materials, tools, equipment, vehicles, licenses, and registrations necessary to perform the services agreed upon herein. Independent Contractor will complete the services agreed upon herein according to Independent Contractor's own lawful means and methods, which shall be in the exclusive care and control of Independent Contractor and which shall not be subject to the control or supervision of District, except as to the results of the work.

Independent Contractor shall have no right to bind District, to transact any business in the name of District, or to make any promises or representations on behalf of District.

2. EMPLOYEES AND SUBCONTRACTORS OF INDEPENDENT CONTRACTOR

Independent Contractor agrees that it is solely responsible for his or her own acts and omissions and for those of his or her employees and agents (if any) and that Independent Contractor and any employees and agents working for Independent Contractor are the sole responsibility of Independent Contractor for the purposes of any and all legal requirements, including but not limited to obligations and liabilities in the following areas:

Workers' Compensation insurance
Federal And State Unemployment taxes
Federal and State tax withholding and reporting requirements
Unemployment Compensation insurance

3. PERIOD OF INDEPENDENT CONTRACTOR AGREEMENT

This Agreement shall be effective for the 2012 – 2013 school year from the date on which it is signed by the parties.

4. TERMINATION OF AGREEMENT

Either party may terminate this Agreement without cause or penalty by giving the other party 30 days written notice of the intent to terminate this Agreement.

5 FEES TO INDPENDENT CONTRACTOR

Independent Contractor receives \$6956.00. Payment schedule: 10 payments of \$695.60 due on the 1st of each month beginning September, 2012 and ending June, 2013.

6. STATUS OF INDEPENDENT CONTRACTOR

The parties intend that this Agreement create only an independent contractor relationship. Independent Contractor shall complete the services agreed upon with District according to his or her own means and methods of teaching, which shall be in the exclusive control and Independent contractor and which shall not be subject to the control or supervision of District, except as to the results of the work.

The parties agree that this Agreement does not entitle Independent Contractor or his or her employees or agents (if any) to worker's compensation benefits, unemployment compensation benefits, or any other benefits or protections that accrue from an employment relationship.

Independent contractor is not required to perform work exclusively for District. District will not provide tools or teaching materials to Independent Contractor or his or her employees or agents. District will not provide Independent Contractor or his or her employees or agents any business registrations or licenses that may be required. District will not dictate the number of hours Independent contractor or his or her employees or agents are required to work. District will not terminate this Agreement before expiration except as provided herein or as allowed by law. District will not combine business operations with Independent contractor. Independent Contractor will be paid only as set forth herein and will not be paid a salary or hourly rate, and District will pay the Independent contractor only in the name appearing on this Agreement.

Neither Independent Contractor nor his or her employees or agents are to be considered agents or employees of District for any purpose, including that of federal and state taxation, and neither Independent Contractor nor his or her employees or agents are entitled to any of the benefits that District may provide to its employees. It is understood and agreed that District does not require Independent Contractor to provide services exclusively to District and that Independent Contractor is free to contract to provide services to other entities while it is under contract with District.

7. FINGERPRINT AND BACKGROUND CHECKS

Independent Contractor shall, at no charge to the District, have a fingerprint check and background check conducted on himself/herself and on each employee or agent of Independent Contractor who will perform services to ascertain that there is no history or behavior that would make Independent Contractor or his or her employees or agents unsuitable to work with children or work in a school setting. The fingerprint and background checks will be conducted in accordance with applicable laws, including, but not limited to A.R.S. §§15-512 and/or 15-534. Independent Contractor must provide District with a copy of the results of each fingerprint/background check.

Neither Independent Contractor nor his or her employees or agents are permitted to perform services for the District until the fingerprint and background check documentation is provided to the District.

8. INDEMNITY

Independent Contractor shall be entirely and solely responsible for his or her actions and the actions of his or her employees and agents while providing services under this Agreement. Independent Contractor agrees to indemnify and hold District harmless against all claims, demands, suits, awards and judgments made or recovered by any persons or agencies due to the actions of Independent contractor or his or her employees and/or agents during the rendering of services under this Agreement.

9. INSURANCE

Independent Contractor agrees to maintain such insurance as will fully protect Independent Contractor and District from any and all claims under any workers' compensation statute or unemployment compensation laws, and from any and all other claims of any kind or nature for damage to property or personal injury, including death, made by anyone, that may arise from work or other activities carried on, under, or facilitated by this Agreement, either by Independent Contractor, or his or her employees and/or agents or by anyone directly or indirectly engaged or employed by Independent Contractor or his or her agents. Independent Contractor agrees to maintain such automobile liability insurance as will fully protect Independent Contractor and District for bodily injury and property damage claims arising out of the ownership, maintenance or use of owned, hire or non-owned vehicles used by Independent Contractor, his or her employees or agents, while providing services under this Agreement.

Upon the execution of this Agreement, Independent Contractor will provide District with copies of certificates of insurance. Independent Contractor shall maintain general liability insurance in the amount of at least \$1,000,000.

10. SAFETY

Independent Contractor, at his or her own expense and at all times, shall take all reasonable precautions to protect persons and District property from damage, loss or injury resulting from the activities of Independent Contractor, his or her employees, his or her agents, and or other persons present. Independent Contractor will comply with all specific job safety requirements promulgated by any governmental authority, including without limitation, the requirements of the Occupational Safety Health Act of 1970.

To minimize potential liability, Independent Contractor and its employees or agents shall not transport District students in personal automobiles or carpools unless specifically required by this Agreement.

11. COMPLIANCE WITH LAWS AND REGULATIONS

All services rendered by Independent Contractor and its employees and/or agents under or pursuant to this Agreement shall conform with and be in full compliance with all applicable laws, rules, ordinances and regulations adopted by or required by any federal, state, city or town governmental agency. Independent Contractor shall obtain all necessary permits and licenses required. Independent Contractor shall be entirely and solely responsible for the payment of the employee and employer payroll taxes, contributions, and/or assessments, whether pertaining to federal, state or local requirements, workers' compensation insurance, or other insurance, for Independent Contractor and all of his or her employees providing services under this Agreement. Independent contractor shall indemnify and hold District harmless from any and all claims, loss, expense, damage or harm arising from failure to comply with any such laws and regulations by Independent Contractor or District as to Independent Contractor and/or his or her employees and agents.

12. ENTIRE AGREEMENT

This instrument contains the entire agreement of the parties, and no representations warranties or inducements have been made by either of the parties except as expressly set forth herein.

13. BINDING AGREEMENT AND ASSIGNMENT

This Agreement shall be binding upon the parties and their heirs, legal representatives, successors and assigns. The parties may not assign this Agreement without prior written consent of all parties.

14. ATTORNEY'S FEES AND LEGAL EXPENSES

If any action shall be brought to recover any amount under this Agreement, or for any breach of, or to enforce or interpret any of the terms, covenants, or conditions of this Agreement, the prevailing party shall be awarded its reasonable costs and expenses, including reasonable attorney's fees incurred.

15. SEVERABILITY

If any one or more of the provisions of this Agreement are held to be invalid, illegal, or unenforceable in any respect by a court or arbitrator of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

16. VENUE

The proper venue for any proceeding at law or in equity or under the provisions for arbitration shall be Maricopa County, Arizona, and the parties hereto do hereby waive any right to object to that venue.

17. GOVERNING LAW

This Agreement shall be construed in accordance with and governed by the laws of the State of Arizona.

18. NOTICES

Any notice or demand to be given hereunder by either party shall be effected by personal delivery in writing or by registered mail, postage prepaid, return receipt requested, and shall be deemed communicated forty-eight (48) hours after mailing or upon receipt by the recipient whichever occurs first. Mailed notices shall be sent or delivered to the recipient's address, as set forth below:

INDEPENDENT CONTRACTOR:

Interlingua
Yolima Otálora
100 W. Camelback Rd.
Suite 100
Phoenix, AZ 85013

WASHINGTON SCHOOL DISTRICT:

Dr. Susan J. Cook
Washington School District #6
4650 W. Sweetwater
Glendale, AZ 85304

WASHINGTON SCHOOL DISTRICT

Dr. Susan J. Cook, Superintendent

Date: _____

INDEPENDENT CONTRACTOR

Yolima Otálora, Interlingua Director

Date: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action

FROM: Dr. Susan J. Cook, Superintendent Discussion

DATE: June 28, 2012 Information

AGENDA ITEM: *Lease Agreements with Faith United Methodist Church and Royal Palms Baptist Church for 2012-2013 1st Reading

INITIATED BY: Miriam Mahoney, Compliance Manager SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDB

SUPPORTING DATA

Funding Source: Civic Center Fund
Budgeted: Yes

Pursuant to Board policy DDB, requiring annual review of rental fees, it has been determined that the District will again need to lease from Faith United Methodist Church and Royal Palms Baptist Church. The lease rate for both entities remains the same as last year.

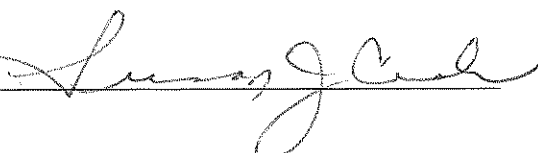
The following existing agreements for WESD are effective July 1, 2012 through June 30, 2013.

Tenant	Location	2012-2013 Renewal Amount	Inception of Agreement	Proposed Expiration Date	Purpose
WESD	Faith United Methodist Church 8640 North 19 th Avenue Phoenix, AZ 85021	\$13,500.00	8/7/97	06/30/13	Portables/ R.E.M. Parking Easement
WESD	Royal Palms Baptist Church 8802 North 19 th Avenue Phoenix, AZ 85021	\$2,000.00	11/20/97	06/30/13	R.E.M Student Pick Up/Drop Off
TOTAL		\$15,500.00			

Approval of the leases is requested and authorization is sought to allow the Superintendent to execute these leases on behalf of the District.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the renewals of the annual WESD Lease Agreements with Faith United Methodist Church and Royal Palms Baptist Church, and authorize the Superintendent to execute these agreements on behalf of the District for 2012-2013.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.Q.

FAITH UNITED METHODIST CHURCH
LEASE AGREEMENT

ARTICLE I GENERAL LEASE PROVISIONS AND EXHIBITS

Section 1.1 General Lease Provisions.

Date of Execution of Lease: July 1, 2012

Owner: Faith United Methodist Church
Address of Owner: 8640 North 19th Avenue
Phoenix, Arizona 85021

Tenant: Washington Elementary School
District No. 6
Address of Tenant: 4650 W. Sweetwater
Glendale, Arizona 85304

Permitted Uses: Installation of portable classroom structures,
parking and other lawful purposes

Section 1.2 Effect of Reference to a General Lease Provision. Each reference in this Lease to any of the General Lease Provisions contained in Section 1.1 shall be construed to incorporate all of the terms provided under each such General Lease Provision.

Section 1.3 Exhibits. The exhibits listed in this section are attached to and are hereby incorporated in this Lease by reference, and are to be construed as part of this Lease.

Exhibit A: Legal description of Owner's Property.

Exhibit B: Description of Premises.

ARTICLE II LEASED PREMISES AND TERM

Section 2.1 Property Owned by Owner. Owner is the owner of that certain real property located in the County of Maricopa, State of Arizona, more particularly described in Exhibit A.

Section 2.2 Leased Premises. For and in consideration of the rentals hereby reserved and the covenants and agreements herein set forth and contained on the part of Tenant to be kept and performed. Owner has, and does hereby, lease and demise unto said Tenant the above described real property which has been more particularly described in Exhibit B which said property and improvements, constructed or to be constructed thereon, are hereinafter designated "Premises" or "Demised Premises."

Section 2.3 Term. To have and to hold the leased premises unto Tenant for a term of one (1) year commencing on July 1, 2012 and ending on June 30, 2013 subject to renewal as hereinafter provided.

Section 2.4 Options. Provided that Tenant shall not be in default hereunder, Tenant shall have the right and option to extend and renew this Lease at the expiration of the initial term hereof for four (4) successive periods of one (1) year each, subject to mutually acceptable terms, covenants, and conditions of this Lease. Tenant's rights of renewal hereunder shall be exercised by Tenant giving written notice of its intention to renew as provided in Section 8.1 hereof at least ninety (90) days prior to the expiration of the term of this Lease or any renewal thereof, as applicable, subject to mutually acceptable terms and conditions to be negotiated.

ARTICLE III RENT, ITS DETERMINATION, AND METHOD OF PAYMENT

Section 3.1 Rentals. Tenant agrees to pay rent to Owner, without demand, at the address of Owner, or at such other place as Owner may by notice in writing to Tenant from time to time direct at the following rates and times.

For and during the initial term, rental at the rate of Thirteen Thousand Five Hundred and no/100 Dollars (\$13,500.00), per year, payable annually, on the first day of each year of the initial term hereof, and at the mutually agreed rate on the first of each year of any renewal hereof

ARTICLE IV OWNER'S COVENANTS

Section 4.1 Quiet Enjoyment. Owner covenants that Tenant, upon paying the rent and performing Tenant's obligations under this Lease, shall peacefully and quietly have, hold and enjoy the Demised Premises throughout the lease term and any extensions or renewals hereof unless sooner terminated as hereinafter provided.

Section 4.2 Alterations and Improvement. Tenant shall have the right at anytime during the term of this Lease or any renewal hereof to locate two (2) 60' X 80' portable classroom structures at the southern end of the Premises, providing a 10' perimeter and 21' between the structures. Tenant shall also construct a paved parking lot on the western portion of the Premises which will provide access to the Premises from Alice Avenue. Tenant shall

have the right and option to make additional alterations or improvements to the Demised Premises with the consent of Owner which shall neither be unreasonably delayed or withheld.

ARTICLE V TENANT'S COVENANTS

Section 5.1 Tenant's Covenants. At all times during the term of this Lease and any extensions or renewals hereof, Tenant covenants and agrees with Owner as follows:

- (a) To pay before delinquent any and all charges which may be incurred for gas, electrical power, water and other utilities delivered to or used upon the Demised Premises during the term herein specified.
- (b) To keep and maintain the Demised Premises and the whole thereof in as good condition and state of repair as the same shall be at the date hereof, or in as good condition and state of repair as the same shall be placed during the term herein specified, reasonable wear and tear alone excepted.
- (c) That owner shall have the right at all reasonable times to enter upon the Demised Premises for the purpose of inspecting the same.
- (d) To indemnify and save harmless Owner from and against any and all loss, cost, or expense arising out of, or resulting from the use and occupancy of the Demised Premises by Tenant, or from any accident resulting in injury to or damage to any person whomsoever or property whatsoever as a result of the use of said Demised Premises, or any part thereof by said Tenant, unless such loss, cost, or expense shall result from the fault or negligence of Owner.
- (e) To promptly pay to Owner all costs and expenses, including a reasonable attorney's fee. necessarily incurred or expended by Owner in any action brought by Owner to recover any rent or other sums due and unpaid under the terms hereof, or for the enforcement of any of the terms and conditions herein contained on the part of said Tenant to be kept and performed, or to recover possession of said Demised Premises, whether or not said action shall proceed to judgment.
- (f) That in the event Tenant shall fail or refuse to pay any sum or sums due to be paid by it under the provisions hereof, or fail or refuse to maintain said Demised Premises or any part thereof as provided herein, then, and in any of such events. Owner shall have the right to pay any such sum or sums due to be paid by Tenant and do and perform any such work in the

amount of such sum or sums paid by Owner for the account of Tenant and the cost of such work shall forthwith be paid by Tenant to Owner upon demand in writing therefore.

(g) At the end of the term herein specified, or upon the earlier termination of the term herein provided for, to peaceably yield up to said Owner said Demised Premises and the whole thereof in as good condition and state of repair as the same shall be at the date hereof or in the same condition and state of repair as the same shall be placed during the term hereof, reasonable wear and tear alone excepted, provided that said Tenant shall upon the expiration of the term herein specified, remove from said Demised Premises any and all fixtures and equipment placed thereon by said Tenant even though permanently affixed to said Demised Premises, and in effecting such removal, shall restore said Demised Premises to a good, safe, sound, tenantable, and orderly condition. Tenant shall not be required, however, to remove permanent improvements to the surface of the property such as, for example, paved parking areas. .

(h) Not to assign, underlet, or part with possession of the whole or any part of the Demised Premises or assign these presents or any right hereunder without the consent in writing of Owner first had and received, provided, however, that the consent of the Owner shall not be unreasonably withheld, and provided, further, however, that no such assignment or subletting shall relieve Tenant herein from the primary liability for all rents, conditions, and terms of this Lease, nor be construed as a consent to any subsequent assignment or sublease.

(i) At its own cost and expense during the term herein specified, to procure and maintain in full force and effect a policy or policies of insurance insuring said Owner and Tenant to the amount of \$1,000,000 against any loss or damage, or any claim thereof, resulting from injury to or the death of any one person and to the amount of \$1,000,000 against any loss or damage or any claim thereof resulting from the injury to or the death of any number of persons from any one occurrence as the result or by reason of the ownership of said Demised Premises by Owner and the use thereof by said Tenant and to procure and maintain in full force and effect during the term herein specified, a policy or policies of insurance in an amount not less than \$500,000 insuring said Owner and Tenant against any loss or damage or any claim thereof resulting from the damage or destruction of any property belonging to any person or persons whomsoever as a result or by reason of the ownership of said Demised Premises by said Owner and the use thereof by Tenant. Tenant shall furnish to Owner two (2) copies of policies of insurance or certificates or other usual evidence thereof, naming Owner as additional insured, and of payment of premiums therefore.

(j) Not to make any unlawful or improper use of the Demised Premises or any use or occupancy thereof contrary to law or which shall be injurious to any person or property.

(k) To keep said Demised Premises free and clear of all liens and encumbrances of whatever nature.

(l) To subordinate this Lease to any mortgage, deed or trust, or other lien hereafter placed upon the Demised Premises or the property described in Exhibit A and Tenant agrees upon demand to execute such further instruments subordinating this Lease as Owner may reasonably request provided, however, that any such subordination shall be upon the express condition that this Lease shall be recognized by the mortgagee or other lien holder and that the rights of Tenant hereunder shall remain in full force and effect during the term of this Lease and any extensions or renewals hereof so long as Tenant shall continue to perform according to the covenants and conditions hereof.

(m) To erect and thereafter maintain a 6' perimeter fence along the common boundary of the Premises and the Owner's Property.

(n) Not to use or permit use of the area contiguous to the demised premises which is used and utilized by Owner as a parking lot by construction vehicles and equipment, for loading and unloading of construction materials, delivery vehicles or use by any vehicles larger than personal transportation vehicles, it being understood that access to and from public rights-of-way and parking for the types of traffic and vehicles described in this paragraph shall be limited and restricted to Tenant's owned property and the demised premises.

ARTICLE VI CONDEMNATION

Section 6.1 In the event that the whole of said Demised Premises shall be permanently taken or condemned for a public or quasi-public use or purpose by any competent authority, or sold by reason of the threat of such taking, then, and in such event, the demise herein provided for shall terminate on the date when possession of the Demised Premises shall be required for such use or purpose and any award, compensation, or damages (hereinafter sometimes called the "award") shall be divided between Owner and Tenant in accordance with the then applicable principle of jurisprudence and the then applicable statutes, if any.

Section 6.2 In the event that a part only of said Demised Premises shall be thus taken or sold, and in the further event that by reason of such taking or sale the use of said Demised Premises remaining will not be practically or economically feasible for the purposes intended by Tenant under the provisions of this lease, then and in such event. Tenant at its

option, may terminate this Lease. Such option shall be exercised by Tenant by notice in writing given to Owner not less than sixty (60) days prior to the date on which possession of such portion of the Demised Premises shall be required by the condemning authority, unless possession shall be taken before award is made, in which event such notice shall be given within sixty (60) days after such taking or sale. Upon the date when possession shall be required pursuant to such taking or sale, the term of this Lease and all rights, titles, and interest of the Lessee hereunder shall cease and terminate. In the event this Lease is terminated as in this paragraph provided, then, and in such event, any award shall be divided between Owner and Tenant in accordance with their respective interests as determined in accordance with the then applicable principle of jurisprudence and the then applicable statutes, if any.

Section 6.3 In the event that a part only of said Demised Premises shall be thus taken or sold and in the further event that by reason of such taking or sale the use of said Demised Premises remaining is practically and economically feasible for the purpose intended by Tenant under the provisions of this Lease, then, and in such event, any award shall be divided between Owner and Tenant in accordance with their respective interest as determined in accordance with the then applicable principle of jurisprudence and the then applicable statutes, if any, and Tenant, from and after that date of such taking or sale, shall pay to Owner a just and proportionate part only of the rentals herein specified and reserved.

ARTICLE VII DEFAULTS BY TENANT AND REMEDIES

Section 7.1 Default by Tenant. Upon the nonpayment of the whole or any portion of the rent hereby reserved or any other sum or sums of money due to Owner under the provisions hereof, or upon the nonperformance by said Tenant of any other covenant or condition herein contained on the part of said Tenant to be kept and performed within thirty (30) days after notice in writing from Owner of such default, Owner may immediately or at any time thereafter while such default continues, re-enter the leased premises or any part thereof and repossess the same as of its former state, and expel Tenant and those claiming under Tenant, and remove its or their effects without being deemed guilty of trespass, and without prejudice to any remedies which might otherwise be available to Owner. Such re-entry or taking possession by Owner shall not be construed as an election on its part to terminate this Lease unless a written notice of such intention is given to Tenant, or unless the termination is decreed by a court of competent jurisdiction. Notwithstanding any such re-entry without termination, Owner may, at any time thereafter, elect to terminate this Lease for such previous breach. Should Owner at any time terminate this Lease for any breach, in addition to any other remedy it may have, it may recover from Tenant all damages it may incur by reason of such breach, including the cost of recovering the Premises and including

the worth at the time of such termination of the excess, if any, of the amount of rent and other charges reserved in this Lease for the remainder of the lease term over the then reasonable rental value of the premises for the remainder of the lease term.

Section 7.2 Effect of Waivers of Default. The subsequent acceptance of rent hereunder by Owner shall not be deemed a waiver of any preceding breach of any obligation hereunder by Tenant, other than the failure to pay the particular rent so accepted. The waiver of any breach of any covenant, term, or condition by Lessor herein shall not constitute a waiver of any other breach regardless of the knowledge thereof. No covenant, term, or condition of this Lease shall be waived except by written consent of the Owner, and the forbearance or indulgence by Owner in any regard whatsoever shall not constitute a waiver of the covenant, term, or condition to be performed by Tenant to which the same shall apply and until complete performance by Tenant of said covenant, term or condition. Owner shall be entitled to invoke any remedy available under this Lease or by law despite such forbearance or indulgence.

ARTICLE VIII MISCELLANEOUS

Section 8.1 Notices. All notices herein required or permitted shall be valid and sufficiently served, given, or made, if mailed by certified mail with postage prepaid and if intended for Owner, address to Owner at the address specified in Section 1.1. and if intended to Tenant, addressed to Tenant at the address specified in Section 1.1. Either party may designate by notice in writing a new address to which any such notice shall thereafter be so addressed and mailed.

Section 8.2 Attorneys' Fees. In the event that either Owner or Tenant shall maintain an action at law or in equity against the other as a result of any breach or dispute arising out of or in connection with this Lease Agreement, then, and in such event, the prevailing party shall be entitled to recover from the other party, in addition to any other sum or sums awarded as and for damages or costs of suit, reasonable attorneys' fees to be determined by the judge of the court and not a jury.

Section 8.3 Binding Effect. The provisions hereof shall extend to and be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 8.4 Tenant's Right to Terminate. Tenant may terminate this Lease at the end of any fiscal year during the term of this Lease provided that funds are not available from the governing legislature or funding body for the continuation of this Lease. The Tenant's fiscal year ends on June 30 of each year. This contract is subject to A.R.S. § 38-511 and may be canceled pursuant thereto.

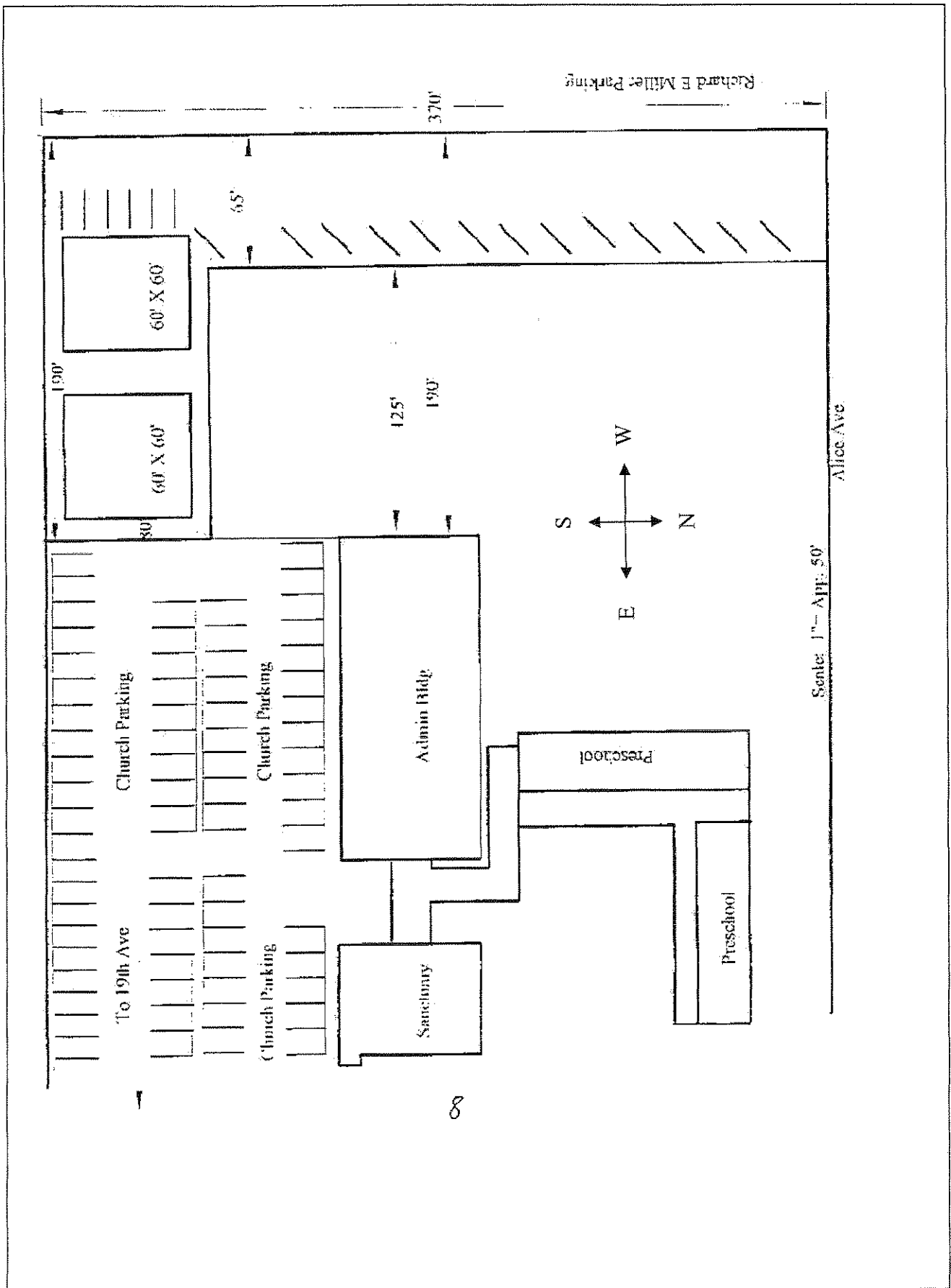


EXHIBIT A

LEGAL DESCRIPTION OF OWNER'S PROPERTY

The East 578 feet of the North 400 feet of the South 1295 feet of the East half of the Northeast quarter of Section 36, Township 3 North, Range 2 East of the Gila and Salt River Base and Meridian

EXHIBIT B

DESCRIPTION OF PREMISES

That portion of the real property described upon Exhibit A hereto (the "Owner's parcel") which may be described as follows:

- (a) The Westernmost 65' of the owner's parcel, and
- (b) The Southernmost 89' of the Owner's parcel which lies between the Western boundary' thereof (on the West) and the Western edge of the Owner's parking lot (on the East).

TIME RECEIVED
April 23, 2012 1:33:34 PM MST

REMOTE CSID
602 943 3462

DURATION
38

PAGES
1

STATUS
Received

602 943 3462

ROYAL PALMS BAPTIST

01:35:13 p.m. 04-23-2012

1 / 1



Royal Palms

Baptist Church

8802 N. 19th Ave.
Phoenix, AZ 85021
(O) 602-944-3306
(F) 602-943-3462
www.royalpalms.org

Staff:

Misty Black
Preschool Director

Jackie Fry
Music/Children's
Minister

Margaret Kerr
Church Clerk

Josh Kerr
Youth Pastor

Charles Lord
Senior Pastor

April 23, 2012

Washington Elementary School District
4650 W. Sweetwater
Glendale, AZ 85304

Ms. Miriam Mahoney,

Re: Use of Royal Palms Baptist Church west parking
Vendor # 91180

The Washington School District No.6 agrees to pay Royal Palms Baptist Church for the non-exclusive use of the west parking lot and the Alice Ave. entrance (not 19th Ave.) for the 2012-2013 school-year. The annual fee of \$2,000 is due in advance. This contract is renewable annually.

We require proof of liability coverage by WESD for children or parents injured on that lot while picking up or dropping off children; as well as, any time they might use the lot to attend a school function or do any other business with the school/district.

Please contact me with any concerns.

Sincerely,

Margaret Kerr
Margaret Kerr

Terms of this agreement accepted by:

Washington Elementary School District

Margaret Kerr
Margaret Kerr, Church Clerk, RPBC
margaret.kerr@qwestoffice.net

Date

4.23-12

Date

*Our purpose is to
attract and lead the
unchurched to Christ;
Develop in Christian
maturity and be
mobilized for ministry
in lives that
magnify God.*

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 DATE: June 28, 2012 Information
 AGENDA ITEM: *Lease Agreement with VALLEYLIFE 1st Reading

INITIATED BY: Miriam Mahoney, Compliance Manager SUBMITTED BY: Cathy Thompson, Director of Business Services

PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: DDB

SUPPORTING DATA

Funding Source: N/A
 Budgeted: N/A

Pursuant to Board policy DDB, requiring annual review of rental fees, below is a listing of existing leases and proposed charges effective July 1, 2012 through June 30, 2013. The proposed rate reflects any adjustments necessary based on an annual review of District cost for the site. The proposed lease rate is comparable to the rates charged in surrounding school districts. The tenant has been notified of the proposed rate.

The revenues received from leases are deposited, by law, in the District's civic center fund and are used to pay for incurred utility charges and related rental costs, such as custodians.

Renewal of lease agreements and fee schedule:

Tenant	Location	2012-2013 Annual Lease Amount	Lease Inception	Expiration Date	Purpose	Square Feet
VALLEYLIFE	Service Annex	\$88,596.17	9/27/07	6/30/13	Instructional	12,600
TOTAL		\$88,596.17				

Copies of Leases are available for review in the Business Services Department.

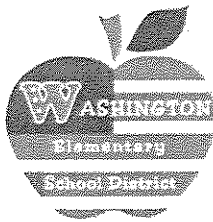
SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the renewal of lease agreement with VALLEYLIFE for 2012-2013.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.R.



Business Services

Miriam Mahoney
4650 W. Sweetwater Ave.
Glendale, Arizona 85304

TEL: 602-347-2853 • FAX: 602-347-2737 • E-MAIL: miriam.mahoney@wesdschools.org

The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

May 4, 2012

Mr. Cletus Thiebeau
VALLEYLIFE
1142 W. Hatcher Rd.
Phoenix, AZ 85021

RE: Lease of property – 1502 W. Mountain View Rd., Phoenix

Dear Mr. Thiebeau:

The Washington Elementary School District is in the process of reviewing leases for renewal consideration for 2012-13. Your lease rate for July 1, 2012 through June 30, 2013 listed below is payable in equal monthly installments, prior to the first of every month.

Monthly charge includes:

Rental of facility - \$5,512.50	12,600 sq ft at the rate of \$5.25	Total of \$66,150.00
Cost of Utilities - \$1,870.51		Total of \$22,446.17

Monthly rent including utilities for 2012-13 is \$7,383.01

The facility rental rate will incrementally increase each year by 25 cents until the rate of \$6.00/sq ft is reached; the estimated cost to maintain the facility.

All terms and conditions set forth in the lease dated July 1, 2010 and rules and regulations shall apply. This agreement is subject to cancellation pursuant to ARS 38-511.

If you agree with this renewal, please sign below and return both copies at your earliest convenience, but no later than June 6, 2012. An original signed copy will be mailed to you pending Governing Board approval.

Washington Elementary School District #6
Business Services
4650 W. Sweetwater Ave.
Glendale, AZ 85304

VALLEYLIFE
1142 W. Hatcher Rd.
Phoenix, AZ 85021

Accepted: _____

Cathy Thompson
Director of Business Services

Cletus Thiebeau

Dr. Susan Cook
Superintendent

Date: _____

Washington Elementary School District # 6 • www.wesdschools.org

Governing Board: Chris Maza, President • Aaron Jahneke, Vice President • Bill Adams, Member • Clorinda Graziano, Member • Tee Lambert, Member
Dr. Susan J. Cook, Superintendent

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
FROM: Dr. Susan J. Cook, Superintendent Discussion
DATE: June 28, 2012 Information
AGENDA ITEM: *Agreement with the Arizona School Boards Association for Policy Services Subscription 1st Reading
INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel
PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: M&O
Budgeted: Yes

The purpose of this Subscription Agreement is to allow the District to receive policy services from the Arizona School Boards Association (ASBA) in order to appropriately maintain the District's Policies, Regulations and Exhibits. ASBA Policy Services provides Policy Advisories that contain model policies, regulations and exhibits developed by ASBA in response to changes to or new interpretations of state and federal laws and regulations. Additionally, ASBA Policy Services provides maintenance and support of the District's Policy manual that is available to the public through the ASBA website.

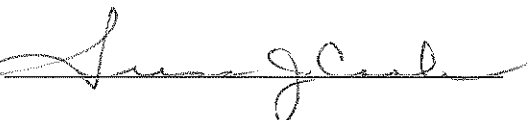
The term of the Agreement is for four (4) years, commencing July 1, 2012.

This Agreement has been reviewed by District Legal Counsel.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the ASBA Policy Services Subscription Agreement and authorize the Superintendent to execute the Agreement on behalf of the District.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.S.

ASBA Policy Services
Subscription Agreement

Parties:

ASBA

Arizona School Boards Association
2100 North Central Avenue, Suite 200
Phoenix, Arizona 85004

MEMBER DISTRICT

Washington Elementary District No. 6
4650 W. Sweetwater Ave.
Glendale, Arizona 85304

Effective Date: July 1, 2012

Agreement:

The Arizona School Boards Association (ASBA) and the Member District mutually agree as follows:

1. Basic Policy Services. ASBA will provide the following policy services:

1.1 Policy Advisories. The Member District will receive ASBA Policy Advisories, memoranda that contain model policies, regulations, and exhibits developed by ASBA in response to changes to or new interpretations of state and federal laws and regulations.

1.2 Policy Amendment Assistance. ASBA policy services staff will assist the Member District with the revision and formatting of the Member District's policies, whether developed in response to an ASBA Policy Advisory or at the initiative of the Member District.

1.3 On-Call Policy Information. The Member District may contact ASBA Policy Services at any time for information or assistance concerning specific policy matters, however, provision of such service will not constitute legal advice.

1.4 Policy Manual Reviews. ASBA policy services will meet with the Member District's Superintendent and selected staff and governing board members to review and update the Member District's policy manual upon the Member District's request once every four or five years. The review will be conducted at the office of either ASBA or the Member District during normal work hours and will not exceed one work week. Upon completion of the review, ASBA will provide the Member District with electronic policy manual draft documents. The Member District acknowledges that ASBA Policy Services must have adequate advance notice in order to schedule a periodic policy review; while Policy Services will coordinate the advance scheduling with the Member District, ASBA assumes no waiver of periodic review required under this section should the Member District be unable to schedule the periodic review when given advance notice by Policy Services and multiple opportunities for scheduling the review. Failure by the Member District to provide a two week advance notification to Policy Services of a postponement or cancellation of a scheduled policy review may result in the fee for a review being charged, contingent on the amount of preparation completed by the analyst at the time of the notification and/or the inability to schedule another member district manual review during the vacated review period. The manual review fee is specified at paragraph 6.

1.5 Policy Reference Manual. The Member District may digitally access the ASBA Policy Reference Manual (PRM), a compendium of Arizona laws, court decisions and a summary of attorney general opinions that relate to the development and application of Member District's policies. The manner of digital delivery of the PRM is contingent on the Member District's computer and software capabilities.

ASBA Policy Services

Subscription Agreement

1.6 District Policies. The Member District acknowledges that when policy model documents are adopted by the Member District Governing Board and implemented by the Member District administration, such policies, regulations, and exhibits are those of the Member District, not ASBA. ASBA will not indemnify nor defend the Member District if Member District's policies and associated documents are challenged in litigation. The Member District further acknowledges that ASBA Policy Services may remove the ASBA copyright from a document when ASBA determines the document is not the intellectual property of ASBA Policy Services, when an ASBA copyrighted document has been modified in such a manner that ASBA Policy Services believes the document no longer qualifies as ASBA copyrighted material, or when a document has not been updated within one year of the release of a Policy Advisory which has substantively modified the document.

2. Reimbursement of Costs. All costs incurred by ASBA will be borne by ASBA, except for the following:

2.1 Policy Manual Reviews. In connection with a Member District policy manual review, the Member District is responsible for the Policy Manual Review fee, currently \$500, which is not included in the monthly fee for Policy Services. Additionally, the Member District will reimburse ASBA for all travel, meals, lodging, word processing, printing (including binders and other materials), and consulting time in excess of a normal work day and week.

2.2 Requests for Special Word Processing. The Member District will reimburse ASBA for requested word processing and other clerical services provided as a result of the Member District's request for extraordinary and extensive changes and/or additions to the policy document models developed by ASBA.

2.3 Site Visits. Time and travel expenses for requested on-site meetings will be charged at the standard ASBA rate in effect at the time of the request, plus consulting time, as mutually agreed upon at the time of request.

3. Policy Development Procedures. The Member District will use the National School Boards Association coding and title system, including ASBA's local modifications, and will apply its best efforts to develop the Member District's policies, regulations and exhibits in accordance with the procedures attached as Exhibit A to this Agreement. In order to maintain continuity and consistency throughout the Manual and to optimize research and retrieval capabilities, Policy Services controls the titles, sub-titles, naming conventions, indexing, codification, and format, including the Introduction Section, pagination, fonts, style and layout, of Manual documents. Other technical aspects of Manual setup, production, maintenance, and updating not specified but related to policy development procedures are under the control of Policy Services.

4. Electronic Services Provision. An electronic copy of policy manual material is made available as a part of the Agreement.

4.1 License. ASBA grants to the Member District who has acquired the Folio Views[®] application software a nontransferable license to use the Policy Services data bases (infobases) which contain the Member District's policy manual, Title 15 of the Arizona Revised Statutes, Chapter 2 of Title 7 of the Arizona Administrative Code, the ASBA Policy Reference Manual, and selected sections of the United States Code. ASBA will update the infobases at least once each year and provide them through selected electronic means, including the Internet.

4.2 Equipment Requirements. The Member District will provide its own access to the Internet for viewing the digital infobases available thereon.

ASBA Policy Services

Subscription Agreement

4.3 Policy Maintenance Procedures. The Member District acknowledges that new amendments to a policy or policies will not be produced for access as a digital file until the digital file has been updated by ASBA. Pending distribution by ASBA of the updated digital file, records of the requested amendments must be maintained by the Member District during the interim period prior to delivery of the digital file update by (i) maintaining a temporary paper copy of the amendments with the Member District's current policy manual, (ii) entering notations of the amendments into any District-maintained digital record and/or database.

4.4 Access to Future Electronic Services. ASBA may from time-to-time develop additional electronic services not identified herein as an enhancement to or replacement of electronic services available to the Member District. The Member District will be given the opportunity to acquire the future electronic services which may be available as fee-based options.

5. Restrictions on Electronic Services.

5.1 Proprietary Rights and Obligations. The infobases and digital files created by Policy Services are valuable property of ASBA. The Member District will not make or permit to be made copies of the infobases or digital files or portions thereof, except as necessary for its own operations. The Member District agrees not to modify, adapt, translate, decompile, disassemble or create derivative works based on the Policy Services infobases and digital files. Software and security codes for access to the infobases and digital files, other than the Member District's policy manual, will be made available only to the Member District's administrative officers and governing board members.

5.2 Folio Views[®] License Restrictions. ASBA infobases are published in a format developed by Folio Corporation and licensed to ASBA. The Member District agrees to abide by all restrictions relating to the license issued by Folio Corporation for the use of Folio Views Infobase Manager[®].

5.3 Limited Warranty and Liability. The infobases and digital files are provided "as is" without warranty of any kind, either express or implied, including but not limited to the implied warranties of merchantability and fitness for a particular purpose. ASBA does not warrant that functions contained in the infobases and digital files will meet the Member District's requirements or that the operation of the infobases and digital files will be uninterrupted or error free. In no event shall ASBA be liable for any damages whatsoever (including, without limitation, damages for loss of savings, business interruption, loss of business information or other pecuniary losses) arising from use or inability to use the infobases and digital files.

6. Payment for Services. The Member District will pay to ASBA the sum of \$ 385 per month during the term of this Agreement. Advance payment is due on or before the first day of each month. The Member District may, at its discretion, make Subscription payments on a quarterly, semi-annual, or annual basis. An additional fee of five hundred dollars (\$500) applies to the performance of a comprehensive manual review described in paragraph 1.4 and subject to paragraph 2.

7. Term. The term of this agreement is forty-eight (48) months, commencing as of the date set forth above.

8. Termination. The Member District may terminate this Agreement at any time by delivering written notice to ASBA and paying the early termination fee computed as follows:

The amortized subscription fee
(*forty-eight (48) months times the monthly rate*)
minus the total subscription payments received by ASBA
equals the early termination fee.

ASBA Policy Services
Subscription Agreement

The Member District acknowledges that when ASBA performs a Member District policy manual review and establishes maintenance and support of the manual ASBA incurs substantial expenses ASBA expects to recoup over the forty-eight (48) month term of this Agreement and, therefore, sets the foregoing formula as a reasonable method of calculating ASBA's financial loss as a result of early termination of this Agreement.

9. Condition Precedent. ASBA's obligation to provide services pursuant to this Agreement is subject to the condition that the Member District is at all times a member in good standing of ASBA.

10. General.

10.1 Entire Agreement. This Agreement contains the entire understanding of the parties and supersedes any previous subscription agreements and any other prior understandings and agreements, written or oral, respecting the subjects discussed herein.

10.2 Governing Law. This Agreement shall be governed by the laws of the state of Arizona.

10.3 Attorney's Fees. The prevailing party in any litigation, arbitration or other proceedings arising out of this Agreement shall be reimbursed by the other party for all costs and expenses incurred in such proceedings, including reasonable attorney's fees.


Acceptance:

(District Name)

Arizona School Boards Association

Washington Elementary District No. 6

By



Date:

6-12-12

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Susan J. Cook, Superintendent Discussion
 Information
 DATE: June 28, 2012 X 1st Reading
 2nd Reading

AGENDA ITEM: *Second Reading and Adoption of Proposed Amended Policies JC – School Attendance Areas and JFB – Open Enrollment

INITIATED BY: D. Rex Shumway, Legal Counsel SUBMITTED BY: D. Rex Shumway, Legal Counsel

PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

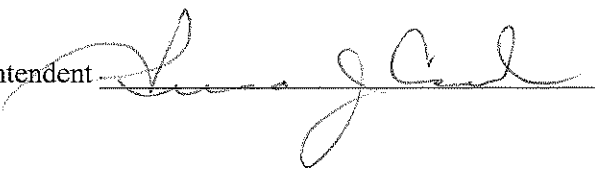
SUPPORTING DATA

Funding Source: N/A
 Budgeted: N/A

On June 14, 2012, the Governing Board voted to approve the First Reading of proposed amended Policies JC – School Attendance Areas and JFB – Open Enrollment. No additional revisions were requested. The Policy is now ready for final adoption.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Second Reading and adopt the amended Policies JC – School Attendance Areas and JFB – Open Enrollment.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item *VII.T.

SCHOOL ATTENDANCE AREAS

(In District)

The attendance areas of the District will be established by the Board. Students will attend school in the attendance areas in which their respective residences are located. Exceptions to this policy may be made for **the following reasons:** ~~open enrollment, special placements based on Individualized Educational Programs, disciplinary actions, available curricula and in the case of homeless students, continued attendance in their school of origin.~~

- **A student transfers to another District school pursuant to the District's open enrollment Policy;**
- **A student is homeless (as defined under McKinney-Vento) and wishes to continue attending his or her school of origin;**
- **A student requires a special placement based on an Individualized Education Program;**
- **The Superintendent or designee assigns or reassigns a student to another school for any of the following reasons:**
 - **The assignment is in the best interest of the student or the District. When evaluating the interests of the District, the Superintendent or designee may consider the student's disciplinary and criminal history and what effect the student's presence may have on other students.**
 - **The student refuses to comply with rules, refuses to pursue the required course of study, or refuses to submit to the authority of teachers, administrators, or the Governing Board.**
 - **The assignment is an alternative to a long-term suspension or expulsion.**

Adopted: ~~date of manual adoption~~

LEGAL REF.: A.R.S. 15-341

WASHINGTON ELEMENTARY DISTRICT NO. 6

5/22/12

Page 1 of 2

42 U.S.C. 11301, McKinney-Vento Homeless Assistance Act
of 2001

CROSS REF.: **JFB – Open Enrollment**
 JFABD – Admission of Homeless Students
 IHB – Special Instructional Programs

OPEN ENROLLMENT

The District has an open enrollment program as set forth in A.R.S. 15-816 *et seq.* The open enrollment program described in this policy shall be placed on the District website and made available to the public on request.

No tuition shall be charged for open enrollment, except as authorized by applicable provisions of A.R.S. 15-764, 15-797, 15-823, and 15-825.

Definitions

Resident transfer pupil means a resident pupil who is enrolled in or seeking enrollment in a school that is within the school district – but outside the attendance area – of the pupil's residence.

Nonresident pupil means a pupil who resides in this state and who is seeking enrollment in a school district other than the school district in which the pupil resides.

Enrollment Options

District resident pupils may enroll in another school district or in another school within the District. Resident transfer pupils and nonresident pupils may enroll in schools within the District, subject to the procedures that follow.

Information and Application

The Superintendent shall prepare a written information packet concerning the District's application process, standards for acceptance or rejection, and policies, regulations, and procedures for open enrollment. The packet will be made available to everyone who requests it.

The information packet shall include the enrollment application form and shall advise applicants that they must submit enrollment applications on or before May 15 of each year to be considered for enrollment during the following school year.

Late Application

In the event applications are received after May 15 or there is excess capacity remaining for which no applications were submitted by May 15, at the discretion

of the Superintendent or school principal applications for enrollment shall be considered based upon the following:

- Consideration on the basis of the order of the completed applications submitted after May 15.
- Determination of capacity as defined in this Policy.
- Enrollment preferences, provided hereafter, do not apply.
- Admission standards are met.
- Applications for the current year must be submitted by the end of the third (3rd) quarter or grading period.

Capacity Admission Criteria

The Superintendent or designee shall determine if nonresident students and resident transfer students will be admitted without tuition, in accordance with the following criteria ~~The Superintendent shall annually estimate how much excess capacity may exist to accept transfer pupils and advise the Governing Board regularly. The estimate of excess capacity shall be made in accordance with the following criteria:~~

- The school in which the student seeks to enroll has the capacity to serve the student without adversely impacting educational opportunities for resident students attending their resident school. **The Superintendent shall annually estimate how much excess capacity may exist to accept transfer pupils and advise the Governing Board regularly.** Factors to be considered in making this determination include, but are not limited to, the following:
 - Physical capacity of the school building and classrooms.
 - Availability of staff personnel (i.e., administrators, teachers, other certificated employees, related service providers).
 - Capacity **of grade levels, core and elective courses, and** in the relevant special programs.
 - Availability of other resources.

- The estimate of existing capacity shall also take into considerations:
 - District resident pupils in assigned school attendance areas, including those issued certificates of educational convenience and those required to be admitted by statute.
 - The enrollment of eligible children of employees. (In order to encourage qualified employees to join the staff, children of employees will be enrolled without payment or tuition.)
 - Children requesting transfers from underperforming or schools needing improvement as determined by the Arizona Department of Education pursuant to the No Child Left Behind Act.
- **The student's prior status in the educational and juvenile court systems, including:**
 - **Whether the student has been expelled by another school or is in the process of being expelled by another school.**
 - **Whether the student is in compliance with any conditions imposed by a juvenile court.**

Failure to disclose the above on the District's open-enrollment application may result in revocation of the student's acceptance for open enrollment.

- **The student's admission does not violate the provisions of a court order or agreement of desegregation in the student's resident district.**

Enrollment Priorities

If it has been determined that there is excess capacity to enroll additional pupils, such pupils shall be selected on the basis of designated priority categories from the pool of pupils:

- Who have properly completed and submitted applications; *and*
- Who meet admission standards.

Enrollment priorities and procedures for selection shall be in the order and in accordance with the following:

- Enrollment preference shall be given to resident pupils who are enrolled in a school that is within the school district – but outside the attendance area – of the pupil’s residence.
- Enrollment preference shall be given to resident pupils who are seeking enrollment in a school that is within the school district – but outside the attendance area – of the pupil’s residence.
- Enrollment preference shall be given to nonresident pupils that are enrolled in a school that is within the school district and are applying for “continuing enrollment” (as hereafter defined) in the school.
- Enrollment preference shall be given to siblings of resident transfer pupils who were enrolled in the school the previous year and who would be enrolled concurrently with such pupils in kindergarten.
- Enrollment preference shall be given to siblings of nonresident pupils who were enrolled in the school the previous year and who would be enrolled concurrently with such pupils in kindergarten
- Enrollment preference shall be given to resident transfer pupils who were not enrolled in the school the previous year and any sibling who would be enrolled concurrently with such pupils in kindergarten.
- Enrollment preference shall be given to nonresident pupils who were not enrolled in the school the previous year and any sibling who would be enrolled concurrently with such pupils in kindergarten.

If capacity is not sufficient to enroll pupils in any of the above categories, they shall be selected through a random selection process adopted by regulation of the Superintendent.

Conditions of Admission Standards

The admission of a resident or nonresident transfer student is subject to the following conditions:

- Admission is for one year only. Enrolled resident and nonresident transfer students must reapply for admission each year for the following school year. (See Enrollment Criteria for Continuing Students.)
- The student must agree to comply with all school rules and regulations, including standards for academic effort, conduct, and attendance. By signing the District's open enrollment application form, the student and parent agree to comply with all Policies and Regulations of the District and all school rules, including standards for academic effort, conduct, and attendance.

Failure to comply with all Policies and Regulations of the District and school rules may result in the student's reassignment to another school in the District. Before any reassignment, the following procedures will be observed:

- The principal will consult with the Assistant Superintendent for Administrative Services to schedule an informal hearing with the student, parent, and any other appropriate person(s) for the purpose of determining whether reassignment is appropriate.
- At the hearing, the Assistant Superintendent for Administrative Services will verbally inform the student/parent of the alleged conduct that is considered a violation of the rules/regulations, and the student/parent will be given an opportunity to respond.
- After the informal hearing is completed, the Assistant Superintendent for Administrative Services will decide whether reassignment is appropriate.
- The decision of the Assistant Superintendent for Administrative Services is subject to review by the Superintendent upon request of the student/parent.
- An approved reassignment will be effective when the student is administratively withdrawn from the school.
- The parent and student must accurately disclose all information required in the open enrollment application. Admission may be revoked upon finding that the student or parent withheld or misrepresented information on or related to the application.

~~A pupil who has been expelled by any school district in this state or who is not in compliance with a condition of disciplinary action imposed by any other school or school district or with a condition imposed by the juvenile court may not be admitted. A pupil must be in compliance with all school regulations regarding conduct, academic progress, and attendance. Acceptance for enrollment may be revoked upon finding the existence of any of these conditions.~~

~~A school shall not admit a pupil if the admission of the pupil would violate the provisions of a court order of desegregation or agreement by a school or district with the United States Department of Education Office for Civil Rights directed toward remediating alleged or proven racial discrimination.~~

Transportation

Transportation will be the responsibility of the parent unless the transportation is required by the Individuals With Disabilities In Education Act, McKinney Vento Act or No Child Left Behind Act.

Notification

The District shall notify the emancipated pupil, parent, or legal guardian in writing as promptly as possible whether the applicant has been accepted, placed on a waiting list pending the availability of capacity, or rejected.

As provided by A.R.S. 15-816.07, the District and its employees are immune from civil liability for decisions relative to the acceptance or rejection of the enrollment of a nonresident student when the decisions are based on good faith application of this policy and the applicable statutory requirements and standards.

Enrollment Criteria for Continuing Students

Students enrolled under the open enrollment policy must submit an enrollment application form each year in order to be considered for “continuing enrollment” (defined as previously accepted without a break in attendance). The District will give enrollment priority to continuing open enrollment students and their siblings, as long as the enrollment of such students may be accomplished in accordance with the District’s admission criteria. In addition to the capacity considerations previously described, the following criteria shall be used to evaluate continued open enrollment eligibility and may result in the denial of open enrollment for subsequent years:

- The student, or his or her parent or guardian, has engaged in misconduct by providing false or misleading information to the District or to any District employee, including information requested or required on any open enrollment application;
- The student is currently under long-term suspension or expulsion or has been involved in a series of five (5) or more short-term suspensions during the current school year;
- The student withdrew from school to avoid possible long-term suspension or expulsion;
- The student has a record of excessive absences, truancy and or tardy arrival to school (for purpose of this Policy excessive absences shall be defined as ten (10) or more unexcused absences and/or for tardy arrival, ten (10) or more tardies in any school year);
- The student is not in compliance with any condition of disciplinary action imposed by this District or with any condition imposed by a juvenile court pursuant to A.R.S. §8-301 *et. seq.*; or
- The student has been adjudicated delinquent or convicted of a crime.

Building principals will notify parents if their student will be denied admittance for the following school year. The letter of notification will include reasons for denial and the data upon which the decision was based.

Budgetary Impact of Open Enrollment

Application of this policy and corresponding administrative regulations is intended to accommodate open enrollment students within District staffing allocations. It is not intended to permit over enrollment which requires additional expenditures for staffing.

Adopted: June 9, 2011

LEGAL REF.: A.R.S. 15-764
15-797
15-816 *et seq.*
15-823

15-824

15-825

15-922

CROSS REF.: EEAA – Walkers and Riders
 IIB – Class Size
 JF – Student Admissions
 JFAA – Admission of Resident Students
 JFAB – Admission of Nonresident Students
 JG – Assignment of Students to Classes and Grade Levels

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: June 28, 2012
AGENDA ITEM: Proposed Expenditure Budget for Fiscal Year 2012-2013
INITIATED BY: David Velazquez, Director of Finance SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Cathy Thompson, Director of Business Services
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: ARS 15-905

SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

Pursuant to A.R.S. 15-905, the statutory deadline for the public hearing and adoption of the 2012-2013 budget is July 15, 2012. Publication of a summary of the Proposed Budget and Notice of Public Hearing are required ten (10) days prior to the meeting.

The Washington Elementary School District (WESD) Proposed Expenditure budget has been prepared utilizing school district budget forms provided by the Arizona Auditor General. The State Legislature has concluded its session and the State budget has been signed by the Governor. Consequently, a proposed budget that does not exceed statutory limits is being presented for approval in order to meet the statutory deadlines for advertisement and submittal under A.R.S. 15-905.

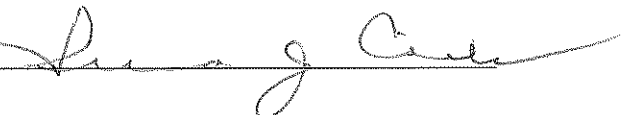
The budget will be posted on the Arizona Department of Education website with a link posted on the WESD website. The District is required to publish a Truth in Taxation Notice in a local newspaper because there is a levy for adjacent ways that was approved on April 12, 2012. Also included in the proposed budget is an estimate of anticipated primary and secondary tax rates for the 2012-2013 fiscal year. Final tax rates will be set in August 2012.

A copy of the Proposed Expenditure Budget for 2012-2013 is attached for review and discussion.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Proposed Expenditure Budget for 2012-2013 and authorize publication of the summary and the notice of public hearing.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.A.

SUMMARY OF SCHOOL DISTRICT PROPOSED EXPENDITURE BUDGET

CTD NUMBER 070406000

VERSION Proposed

I certify that the Budget of Washington Elementary School District #6 District, Maricopa County for fiscal year 2013 was officially proposed by the Governing Board on June 28, 2012, and that the complete Proposed Expenditure Budget may be reviewed by contacting David Velazquez at the District Office, telephone 602-347-3506 during normal business hours.

President of the Governing Board

1. Student Count			2. Tax Rates:			* Secondary rate applies only for voter-approved overrides and bonded indebtedness per A.R.S. §15-101(22) and Joint Technical Education Districts per A.R.S. §15-393(F).
	FY 2012 Current Yr. 2011 ADM	FY 2013 Budget Yr. 2012 ADM		Current FY	Estimated Budget FY	
Resident	20,725,171	20,822,970	Primary Rate	2.4262	2.1885	
Attending	20,733,231	20,826,600	Secondary Rate*	2.1785	2.7277	

3. The Maintenance and Operation, Classroom Site, Unrestricted Capital Outlay, and Soft Capital Allocation budgets cannot exceed their respective budget limits.			
Maintenance & Operation	126,791,284	GBL	126,791,284
Classroom Site	6,752,132	CSFBL	6,752,132
Unrestricted Capital Outlay	6,113,656	UCBL	6,113,656
Soft Capital Allocation	2,118,963	SCAL	2,118,961

	MAINTENANCE AND OPERATION EXPENDITURES						% Inc./ (Decr.) from Current FY
	Salaries and Benefits		Other		TOTAL		
	Current FY	Budget FY	Current FY	Budget FY	Current FY	Budget FY	
100 Regular Education							
1000 Classroom Instruction	40,460,323	41,842,029	1,402,079	876,350	41,862,402	42,718,379	2.0%
2000 Support Services							
2100 Students	2,421,921	2,854,443	191,619	92,655	2,613,540	2,947,098	12.8%
2200 Instructional Staff	2,532,925	2,637,894	298,859	254,419	2,831,784	2,892,313	2.1%
2300, 2400, 2500 Administration	11,690,121	11,955,239	1,227,921	1,090,225	12,918,042	13,045,464	1.0%
2600 Oper./Maint. of Plant	7,252,650	8,043,094	10,015,508	10,144,663	17,268,158	18,187,757	5.3%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	276,497	277,568	25,000	25,000	301,497	302,568	0.4%
610 School-Sponsored Cocurric. Activities	0	0	0	0	0	0	0.0%
620 School-Sponsored Athletics	184,909	190,378	470	500	185,379	190,878	3.0%
630, 700, 800, 900 Other Programs	0	0	0	0	0	0	0.0%
Regular Education Subsection Subtotal	64,819,346	67,800,645	13,161,456	12,483,812	77,980,802	80,284,457	3.0%
200 Special Education							
1000 Classroom Instruction	12,605,215	13,705,570	4,354,587	3,363,834	16,959,802	17,069,404	0.6%
2000 Support Services							
2100 Students	7,588,796	8,140,807	1,249,768	728,590	8,838,564	8,869,397	0.3%
2200 Instructional Staff	180,113	234,642	143,095	80,143	323,208	314,785	-2.6%
2300, 2400, 2500 Administration	0	0	0	0	0	0	0.0%
2600 Oper./Maint. of Plant	1,539	1,544	1,500	1,500	3,039	3,044	0.2%
2900 Other	0	0	0	0	0	0	0.0%
3000 Oper. of Noninstructional Services	0	0	0	0	0	0	0.0%
Special Education Subsection Subtotal	20,375,663	22,082,563	5,748,950	4,174,067	26,124,613	26,256,630	0.5%
400 Pupil Transportation	5,756,947	5,527,160	1,904,510	1,972,833	7,661,457	7,499,993	-2.1%
510 Desegregation	6,249,336	6,302,021	100,664	47,979	6,350,000	6,350,000	0.0%
520 Special K-3 Program Override	5,125,036	5,151,570	0	83,258	5,125,036	5,234,828	2.1%
530 Dropout Prevention Programs	0	0	0	0	0	0	0.0%
540 Joint Career and Technical Education and Vocational Education Center	0	0	0	0	0	0	0.0%
550 K-3 Reading Program		1,165,376		0		1,165,376	
TOTAL EXPENDITURES	102,326,328	108,029,335	20,915,580	18,761,949	123,241,908	126,791,284	2.9%

TOTAL EXPENDITURES BY FUND				
Fund	Budgeted Expenditures		\$ Increase/ (Decrease) from Current FY	% Increase/ (Decrease) from Current FY
	Current FY	Budget FY		
Maintenance & Operation	123,241,908	126,791,284	3,549,376	2.9%
Instructional Improvement	1,118,322	1,154,512	36,190	3.2%
Structured English Immersion	0	0	0	0.0%
Compensatory Instruction	385	0	(385)	-100.0%
Classroom Site	6,613,074	6,752,132	139,058	2.1%
Federal Projects	32,824,416	26,913,813	(5,910,603)	-18.0%
State Projects	722,062	804,044	81,982	11.4%
Unrestricted Capital Outlay	8,179,827	6,113,656	(2,066,171)	-25.3%
Soft Capital Allocation	1,945,659	2,118,963	173,304	8.9%
Building Renewal	989,497	137,360	(852,137)	-86.1%
New School Facilities	0	0	0	0.0%
Adjacent Ways	575,000	480,000	(95,000)	-16.5%
Debt Service	15,600,000	15,600,000	0	0.0%
School Plant Funds	802,277	736,865	(65,412)	-8.2%
Auxiliary Operations	856,000	876,072	20,072	2.3%
Bond Building	64,988,994	43,782,577	(21,206,417)	-32.6%
Food Service	13,513,054	14,054,835	541,781	4.0%
Other	44,176,746	40,369,552	(3,807,194)	-8.6%

M&O FUND SPECIAL EDUCATION PROGRAMS BY TYPE		
Program (A.R.S. §§15-761 and 15-903)	Current FY	Budget FY
Autism	3,218,674	3,502,975
Emotional Disability	2,946,543	2,789,170
Hearing Impairment	526,603	416,759
Other Health Impairments	973,736	937,204
Specific Learning Disability	3,654,910	3,143,566
Mild, Moderate or Severe Intellectual Disability	1,980,931	2,068,095
Multiple Disabilities	497,295	541,809
Multiple Disabilities with S.S.I.	298,539	335,359
Orthopedic Impairment	916,573	916,563
Developmental Delay	3,413,219	3,801,734
Preschool Severe Delay	543,988	526,987
Speech/Language Impairment	5,255,133	5,206,924
Traumatic Brain Injury	47,805	46,520
Visual Impairment	422,131	455,174
Subtotal	24,696,080	24,688,839
Gifted Education	1,208,678	1,381,647
Remedial Education	219,855	186,144
ELL Incremental Costs	0	0
ELL Compensatory Instruction	0	0
Vocational and Technological Education	0	0
Career Education	0	0
TOTAL	26,124,613	26,256,630

PROPOSED STAFFING SUMMARY		
Staff Type	No. of Employees	Staff-Pupil Ratio
Certified --		
Superintendent, Principals, Other Administrators	56	1 to 371.9
Teachers	1,363	1 to 15.3
Other	24	1 to 867.8
Subtotal	1,443	1 to 14.4
Classified --		
Managers, Supervisors, Directors	99	1 to 210.4
Teachers Aides	624	1 to 33.4
Other	753	1 to 27.7
Subtotal	1,476	1 to 14.1
TOTAL	2,919	1 to 7.1
Special Education --		
Teacher	284	1 to 10.5
Staff	325	1 to 9.2

FY 2013 Truth in Taxation Work Sheet (A.R.S. §15-905.01)

1.	FY 2012 Truth in Taxation Base Limit (from FY 2012 TNT work sheet line 9)	\$	<u>8,907,497</u>	
	FY 2012 Budgeted Expenditures (from FY 2012 original adopted budget)			Primary Property Tax Rate Related to Budgeted Expenditures
2.	Desegregation (from Districtwide Desegregation Budget page 2, line 44 and page 3, line 70)	\$	<u>6,350,000</u>	<u>0.0054</u>
3.	Dropout Prevention (from page 1, line 28)		<u>0</u>	<u>0.0000</u>
4.	Joint Career and Technical Education and Vocational Education Center (from Supplement page 1, line 30 and Supplement page 2, line 48)		<u>0</u>	<u>0.0000</u>
5.	Small School Adjustment (from page 7, line 4, columns A and B)		<u>0</u>	<u>0.0000</u>
6.	Deduction for Discontinued Programs in FY 2012	-	<u>0</u>	
7.	Changes made after original adoption of FY 2011 budget (from FY 2012 TNT Work Sheet, lines 12 and 14)	+	<u>0</u>	
8.	Preliminary FY 2013 Truth in Taxation Base Limit (total of lines 2-7)	\$	<u>6,350,000</u>	
9.	FY 2013 Truth in Taxation Base Limit (greater of line 1 or 8)	\$	<u>8,907,497</u>	
10.	Total actual expenditures for FY 2012 for items 2-4 above		<u>6,350,000</u>	
11.	Sum of lines 2 through 4		<u>6,350,000</u>	
12.	Expenditures over/(under) original budget (line 10 minus line 11)	\$	<u>0</u>	
13.	FY 2012 final budget for Small School Adjustment		<u>0</u>	
14.	Amount over/(under) budget on line 5 above (line 13 minus line 5)	\$	<u>0</u>	
	FY 2013 Budgeted Expenditures (from FY 2013 budget)			
15.	Desegregation (from Districtwide Desegregation Budget page 2, line 44 and page 3, line 70)		<u>6,350,000</u>	<u>0.0054</u>
16.	Dropout Prevention (from page 1, line 27)		<u>0</u>	<u>0.0000</u>
17.	Joint Career and Technical Education and Vocational Education Center (from Supplement page 1, line 20 and Supplement page 2, line 32)		<u>0</u>	<u>0.0000</u>
18.	Small School Adjustment (from page 7, line 4, columns A and B)		<u>0</u>	<u>0.0000</u>
19.	Total (add lines 12, 14, and 15 through 18)	\$	<u>6,350,000</u>	
20.	Excess over Truth in Taxation Limit (1) (Line 19 minus line 9. If negative, enter zero.)	\$	<u>0</u>	
21.	Amount to be Levied in FY 2013 for Adjacent Ways pursuant to A.R.S. §15-995 (1)	\$	<u>100,000</u>	<u>0.0001</u>
22.	Amount to be Levied in FY 2013 for Liabilities in Excess of the Budget pursuant to A.R.S. §15-907 (1)	\$	<u>0</u>	<u>0.0000</u>
Calculations for Truth in Taxation Notice				
A.	Sum of lines 20, 21, and 22	\$	<u>100,000</u>	
B.1.	Current Assessed Value	\$	<u>1,171,953,859</u>	
B.2.	(Line 9 divided by line B.1) x \$10,000	\$	<u>76.0055</u>	(2)
C.1.	Sum of lines 9, 20, 21, and 22	\$	<u>9,007,497</u>	
C.2.	(Line C.1 divided by line B.1) x \$10,000	\$	<u>76.8588</u>	(2)
(1)	If an amount on line 20, 21, or 22 is greater than zero, the district must publish a Truth in Taxation Hearing Notice as described in A.R.S. §15-905.01.			
(2)	\$10,000 is used in these calculations to determine the amounts to include on the truth in taxation hearing notice for a \$100,000 home, as property taxes on residential properties are levied at 10% of the assessed valuation per A.R.S. §42-15003.			

FUND 001 (M&O)

MAINTENANCE AND OPERATION (M&O) FUND

Expenditures	No. of Personnel	Salaries	Employee Benefits	Purchased Services	Supplies	Other	Totals		% Increase/Decrease
							Current FY 2012	Budget FY 2013	
100 Regular Education	852.39	31,806,304	10,035,725	205,665	670,685	0	41,862,402	42,718,379	2.0%
1000 Classroom Instruction	820.88								
2000 Support Services									
2100 Students	58.00	2,131,106	723,337	74,300	18,355	0	2,613,540	2,947,098	12.8%
2200 Instructional Staff	57.06	1,953,441	683,453	229,250	25,161	8	2,831,784	2,892,313	2.1%
2300 General Administration	15.49	767,162	261,198	341,641	18,395	14,350	1,469,560	1,402,746	-4.9%
2400 School Administration	131.00	5,654,958	1,776,665	76,200	26,360	4,865	7,244,245	7,338,148	4.1%
2500 Central Services	59.07	58,110	816,619	471,764	102,170	34,480	4,204,237	4,104,570	-2.4%
2600 Operation & Maintenance of Plant	218.66	226,744	2,151,240	4,462,765	3,668,498	13,400	17,268,158	18,187,757	5.3%
2900 Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3000 Operation of Noninstructional Services	8.70	194,895	82,673	0.00	25,000	0.00	301,497	302,568	0.4%
610 School-Sponsored Co-curricular Activities	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
620 School-Sponsored Athletics	0.00	158,781	31,597	0.00	500	0.00	185,379	190,878	3.0%
630, 700, 800, 900 Other Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Regular Education Subsection Subtotal (lines 1-12)	1,480.37	51,238,138	16,562,507	5,861,585	6,555,124	67,103	77,980,802	80,284,457	3.0%
200 Special Education									
1000 Classroom Instruction	348.67	9,878,223	3,827,347	3,276,166	87,668	0	16,959,802	17,069,404	0.6%
2000 Support Services									
2100 Students	119.04	6,300,804	1,840,003	628,245	100,245	0	8,838,564	8,869,397	0.3%
2200 Instructional Staff	2.50	185,186	49,456	65,425	12,425	2,293	323,208	314,785	-2.6%
2300 General Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2400 School Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2500 Central Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2600 Operation & Maintenance of Plant	0.00	1,288	256	1,500	0.00	0.00	3,039	3,044	0.2%
2900 Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3000 Operation of Noninstructional Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal (lines 14-22)	470.21	16,365,501	5,717,062	3,971,436	200,338	2,293	26,124,613	26,256,630	0.5%
400 Pupil Transportation	176.72	3,733,675	1,793,485	568,633	1,412,200	0	7,661,457	7,499,993	-2.1%
510 Desegregation (from Districtwide Desegregation Budget, page 2, line 44)	122.10	4,750,874	1,551,147	21,845	26,134	0	6,350,000	6,350,000	0.0%
520 Special K-3 Program Overlay									
(from Supplement, page 1, line 10)	96.00	3,897,376	1,254,194	83,258	0	0	5,125,036	5,234,828	2.1%
530 Dropout Prevention Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
540 Joint Career and Technical Education and Vocational Education Center (from Supplement, page 1, line 20)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
550 K-3 Reading Program	23.89	972,038	193,338	0.00	0.00	0.00	0.00	1,165,376	0.0%
Total Expenditures (lines 13, and 23-29)	2,265.40	80,957,602	27,071,733	10,498,757	8,193,796	69,396	123,241,908	126,791,284	2.9%
(Cannot exceed page 7, line 10)									

SPECIAL EDUCATION PROGRAMS BY TYPE (M&O Fund Program 200)

(A.R.S. §§15-761 and 15-903)

1. Autism
2. Emotional Disability
3. Hearing Impairment
4. Other Health Impairments
5. Specific Learning Disability
6. Mild, Moderate or Severe Intell. Disab. *
7. Multiple Disabilities
8. Multiple Disabilities with S.S.I. **
9. Orthopedic Impairment
10. Developmental Delay
11. Preschool Severe Delay
12. Speech/Language Impairment
13. Traumatic Brain Injury
14. Visual Impairment
15. Subtotal (lines 1 through 14)
16. Gifted Education
17. Remedial Education
18. ELL Incremental Costs
19. ELL Compensatory Instruction
20. Vocational and Technological Education
21. Career Education
22. Total (lines 15 through 21. Must equal total of line 23, page 1)

* Intellectual Disability (formerly Mental Retardation)

** Severe Sensory Impairment

Proposed Ratios for Special Education

(A.R.S. §§15-903 E.1 and 15-764 A.5)

Estimated FTE Certified Employees

(A.R.S. §§15-903 E.2)

Current FY	Budget FY
3,218,674	3,502,975
2,946,543	2,789,170
526,603	416,759
973,736	937,204
3,654,910	3,143,566
1,980,931	2,068,095
497,295	541,809
298,539	335,359
916,573	916,563
3,413,219	3,801,734
543,988	526,987
5,255,133	5,206,924
47,805	46,520
422,131	455,174
24,696,080	24,688,839
1,208,678	1,381,647
219,855	186,144
0	0
0	0
0	0
0	0
26,124,613	26,256,630

Teacher-Pupil 1 to 11
Staff-Pupil 1 to 9

Current FY	Budget FY
1,444.84	1,443.05

Special Education Budgeted in SCA Fund

Amount budgeted in SCA Fund for Special Education

(Only include programs listed in A.R.S. §§15-761 (shown on lines 1-14 in the table to the left))

NOTE: Do not include SCA Fund amounts in the Current FY or Budget FY columns in the table to the left.

Current FY	Budget FY
	11,078

Expenditures Budgeted for Audit Services

M&O Fund - Nonfederal 6350 \$ 49,000

All Funds - Federal 6330 0

FY 2013 Performance Pay (A.R.S. §§15-920)

Amount Budgeted in M&O Fund for a Performance Pay Component

Do not report budgeted amounts for the Performance Pay Component of the Classroom Site Fund on this line.

Average Daily Membership

A. FY 2012 Average Daily Membership: Resident 20,822,970

B. FY 2011 Average Daily Membership: Resident 20,725,171

Expenditures Budgeted in the M&O Fund for Food Service

Amount budgeted in M&O for Food Service (Fund 001, Function 3100)

(This amount will be used to determine district compliance with state matching requirements pursuant to Code of Federal Regulations (CFR) Title 7, §210.17(a))

\$ 302,568

Estimated Transportation Revenues for FY 2013

Estimated transportation revenues (object code 1400) to be received

\$ 30,000

Expenditures	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500 (1)	Supplies 6600	Other Interest 6850	Totals	Budget FY 2013	% Increase/ Decrease
Classroom Site Fund 011 - Base Salary								
100 Regular Education								
1100 Classroom Instruction	857,314	170,720				1,014,829	1,027,834	1.3%
2100 Support Services - Students	22,851	4,547				27,397	27,408	0.0%
2200 Support Services - Instructional Staff	22,158	4,077				26,235	26,563	1.3%
Program 100 Subtotal (lines 1-3)	902,333	179,344				1,081,677	1,081,807	0.1%
200 Special Education								
1000 Classroom Instruction	184,353	36,667				221,020	221,020	0.0%
2100 Support Services - Students	8,923	1,735				10,658	10,658	0.0%
2200 Support Services - Instructional Staff	1,795	356				2,151	2,151	0.0%
Program 200 Subtotal (lines 4-7)	195,071	38,758				233,869	233,869	0.0%
Other Programs (Specify)								
1000 Classroom Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (line 8-11)	0	0				0	0	0.0%
1000 Classroom Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 12-13)	0	0				0	0	0.0%
Total Expenditures (lines 4, 8, and 13)	1,097,404	218,772				1,316,176	1,316,676	0.4%
Classroom Site Fund 012 - Performance Pay								
100 Regular Education								
1100 Classroom Instruction	1,485,441	295,466				1,780,907	1,780,907	0.0%
2100 Support Services - Students	31,551	6,276				37,827	37,827	0.0%
2200 Support Services - Instructional Staff	84,737	16,834				101,571	101,571	0.0%
Program 100 Subtotal (lines 14-16)	1,601,729	318,576				1,920,305	1,920,305	0.0%
200 Special Education								
1000 Classroom Instruction	364,173	72,144				436,317	436,317	0.0%
2100 Support Services - Students	10,818	2,152				12,970	12,970	0.0%
2200 Support Services - Instructional Staff	901	179				1,080	1,080	0.0%
Program 200 Subtotal (lines 18-20)	375,892	74,475				450,367	450,367	0.0%
Other Programs (Specify) 510, 514, 520								
1000 Classroom Instruction	361,214	71,847				433,061	433,061	0.0%
2100 Support Services - Students	0	0				0	0	0.0%
2200 Support Services - Instructional Staff	801	179				1,080	1,080	0.0%
Other Programs Subtotal (lines 22-24)	362,115	72,126				434,241	434,241	0.0%
Total Expenditures (lines 17, 21, and 25)	2,339,736	465,177				2,804,913	2,804,913	0.0%
Classroom Site Fund 013 - Other								
100 Regular Education								
1000 Classroom Instruction	1,714,622	341,938				2,056,560	2,056,560	0.0%
2100 Support Services - Students	45,721	9,094				54,815	54,815	0.0%
2200 Support Services - Instructional Staff	44,316	8,815				53,131	53,131	0.0%
Program 100 Subtotal (lines 27-29)	1,804,659	359,847				2,164,506	2,164,506	0.0%
200 Special Education								
1000 Classroom Instruction	368,704	73,335				442,039	442,039	0.0%
2100 Support Services - Students	17,846	3,550				21,396	21,396	0.0%
2200 Support Services - Instructional Staff	3,388	714				4,102	4,102	0.0%
Program 200 Subtotal (lines 31-33)	390,138	77,599				467,737	467,737	0.0%
\$30 Daypart Instruction Programs								
1000 Classroom Instruction						0	0	0.0%
Other Programs (Specify)								
1000 Classroom Instruction						0	0	0.0%
2100 Support Services - Students						0	0	0.0%
2200 Support Services - Instructional Staff						0	0	0.0%
Other Programs Subtotal (lines 36-37)	0	0				0	0	0.0%
Total Expenditures (lines 30, 34, 35, and 38)	2,144,797	436,346				2,581,143	2,581,143	0.0%
Total Classroom Site Funds (lines 13, 26, and 39)	5,651,957	1,120,195				6,772,152	6,772,152	0.0%

(1) For FY 2013, the district has budgeted \$ _____ in Fund 010, object code 6990 for Classroom Site Fund pass-through payments to Districts, apportioned to charter schools. This amount is not included in the amounts reported for Fund 013.

FUNDS 610 AND 625

UNRESTRICTED CAPITAL OUTLAY (UCO) AND SOFT CAPITAL ALLOCATION (SCA) FUNDS

Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids (2) 6641-6643	Property (2) 6700	Redemption of Principal (3) 6830	Interest (4) 6840, 6850	All Other Object Codes (UCO-type excluding 6900)	All Other Object Codes (M&O-type excluding 6900)	Totals		% Increase/ Decrease
								Current FY 2012	Budget FY 2013	
1. Unrestricted Capital Outlay Override (1)								0	0	0.0%
2. Unrestricted Capital Outlay Fund 610 (6)								3,343,706	3,213,520	-3.9%
2000 Support Services		159,568	3,053,952							
2100, 2200 Students and Instructional Staff								5,020	31,619	529.9%
2300, 2400, 2500, 2900 Administration		25,390	6,229					413,503	273,881	-33.8%
2600 Operation & Maintenance of Plant			273,881					714,560	633,735	-11.3%
2700 Student Transportation			285,375			348,360		573,180	6,576	-98.9%
3000 Operation of Noninstructional Services (5)			6,576					22,757	0	-100.0%
4000 Facilities Acquisition and Construction						1,688,677		2,846,276	1,688,677	-40.7%
5000 Debt Service				253,749	11,899			260,825	265,648	1.8%
Total Unrestricted Capital Outlay Fund (lines 2-9)	0	184,958	3,626,013	253,749	11,899	2,037,037		8,179,827	6,113,656	-25.3%
Soft Capital Allocation Fund 625										
1000 Instruction								1,474,021	1,635,928	11.0%
2000 Support Services								29,946	36,050	20.4%
2100, 2200 Students and Instructional Staff			10,000					0	0	0.0%
2300, 2400, 2500, 2900 Administration								0	0	0.0%
2600 Operation & Maintenance of Plant								0	0	0.0%
2700 Student Transportation								0	0	0.0%
3000 Operation of Noninstructional Services (5)								0	0	0.0%
4000 Facilities Acquisition and Construction								0	0	0.0%
5000 Debt Service				406,551	40,434			441,692	446,985	1.2%
Total Soft Capital Allocation Fund (lines 11-18)	0	1,502,551	169,427	406,551	40,434	0		1,945,659	2,118,963	8.9%

(1) Amounts in the Unrestricted Capital Outlay Override line 1 above must be included in the appropriate individual line items for Fund 610 and in the Budget Year Total Column.

(2) Detail by object code:

	Unrestricted Capital Outlay	Soft Capital Allocation
6641 Library Books	\$ 25,390	\$ 16,051
6642 Textbooks	159,568	69,937
6643 Instructional Aids	0	129,196
6731 Furniture and Equipment	223,321	37,892
6734 Vehicles	120,000	0
6737 Tech Hardware & Software	269,350	21,533

(3) Includes principal on Capital Equity Fund loans of

(4) Includes interest on Capital Equity Fund loans of

\$ - , principal on capital leases of

\$ - , interest on capital leases of

\$ 660,500 , and principal on bonds of

\$ 52,333 , and interest on bonds of

(5) Expenditures Budgeted in Unrestricted Capital Outlay (UCO) and Soft Capital Allocation (SCA) Funds for Food Service

Enter the amount budgeted in UCO and SCA for Food Service
[Amounts will be used to determine district compliance with state
matching requirements pursuant to CFR Title 7, §210.17(a)]

(6) Expenditures, if any, budgeted in the Unrestricted Capital Outlay Fund on lines 2-9 for the K-3 Reading Program as described in A.R.S. §15-211, added by Laws 2012, Ch. 300, §2.

Expenditures	Salaries 6100	Employee Benefits 6200	Property 6700	Redemption of Principal 6810	Other Interest 6850	All Other Object Codes (excluding 6900)	Totals		Increase/ Decrease %	Renovation	New Construction
							Current FY 2012	Budget FY 2013			
Bond Building Fund 630											
1000 Instruction							0	0	0.0%		
2000 Support Services											
2100, 2200 Students and Instructional Staff											
2300, 2400, 2500, 2900 Administration						123,087			0.0%		
2600 Operation & Maintenance of Plant							335,739	123,087	-63.3%		
2700 Student Transportation									0.0%		
3000 Operation of Noninstructional Services							2,632,334	886,144	-66.2%		
4000 Facilities Acquisition and Construction									0.0%		
5000 Debt Service							62,030,721	42,773,346	-31.0%		
Total Bond Building Fund Expenditures (lines 1-8)	0	0	3,186,079	0	0	40,596,498	64,988,594	43,782,577	-32.6%		
Building Renewal Fund 690											
1000 Instruction									0.0%		
2000 Support Services											
2100, 2200 Students and Instructional Staff									0.0%		
2300, 2400, 2500, 2900 Administration									0.0%		
2600 Operation & Maintenance of Plant									-85.8%		
2700 Student Transportation						12,054	84,942	12,054	0.0%		
3000 Operation of Noninstructional Services									0.0%		
4000 Facilities Acquisition and Construction									0.0%		
5000 Debt Service							904,555	125,306	-86.1%		
Total Building Renewal Fund Expenditures (lines 10-17)	0	0	874	0	0	136,486	989,497	137,360	-86.1%		
New School Facilities Fund 695											
1000 Instruction									0.0%		
2000 Support Services											
2100, 2200 Students and Instructional Staff									0.0%		
2300, 2400, 2500, 2900 Administration									0.0%		
2600 Operation & Maintenance of Plant									0.0%		
2700 Student Transportation									0.0%		
3000 Operation of Noninstructional Services									0.0%		
4000 Facilities Acquisition and Construction									0.0%		
5000 Debt Service									0.0%		
Total New School Facilities Fund Expenditures (lines 19-26)	0	0	0	0	0	0	0	0	0.0%		

SPECIAL PROJECTS

SPECIAL PROJECTS			NO. OF PERSONNEL		TOTAL ALL FUNCTIONS	
	Current FY	Budget FY	Current FY	Budget FY		
FEDERAL PROJECTS						
1. 100-130 ESEA Title I - Helping Disadvantaged Children	6000	163.83	151.86	11,428,896	10,401,881	
2. 140-150 ESEA Title II - Prof. Dev. and Technology	6000	7.75	7.50	1,737,016	1,648,417	
3. 160 ESEA Title IV - 21st Century Schools	6000	4.19	2.69	2,734,780	2,734,780	
4. 170-180 ESEA Title V - Promote Informed Parent Choice	6000	0.00	0.00	0	0	
5. 190 ESEA Title III - Limited Eng. & Immigrant Students	6000	7.68	7.93	1,349,155	1,156,112	
6. 200 ESEA Title VII - Indian Education	6000	2.88	2.88	114,707	114,707	
7. 210 ESEA Title VI - Flexibility and Accountability	6000	0.00	0.00	0	0	
8. 220 IDEA Part B	6000	153.27	136.73	5,876,685	4,908,608	
9. 230 Johnson-O'Malley	6000	0.00	0.00	0	0	
10. 240 Workforce Investment Act	6000	0.00	0.00	0	0	
11. 250 AEA - Adult Education	6000	0.00	0.00	0	0	
12. 260-270 Vocational Education - Basic Grants	6000	0.00	0.00	0	0	
13. 280 ESEA Title X - Homeless Education	6000	1.15	1.15	108,963	109,776	
14. 290 Medicaid Reimbursement	6000	14.71	14.71	4,926,989	4,699,208	
15. 574 E-Rate	6000	0.00	0.00	996,104	996,104	
16. 578 Impact Aid	6000	0.00	0.00	0	0	
17. 300-599 Other Federal Projects (Besides E-Rate & Impact Aid	6000	4.50	1.50	3,551,121	144,220	
18. Total Federal Project Funds (lines 1-17)		359.96	326.95	32,824,416	26,913,813	
STATE PROJECTS						
19. 400 Vocational Education	6000	0.00	0.00	0	0	
20. 410 Early Childhood Block Grant	6000	0.00	0.00	0	0	
21. 420 Ext. School Yr. - Pupils with Disabilities	6000	0.00	0.00	0	0	
22. 425 Adult Basic Education	6000	0.00	0.00	0	0	
23. 430 Chemical Abuse Prevention Programs	6000	0.00	0.00	0	0	
24. 435 Academic Contests	6000	0.00	0.00	0	0	
25. 450 Gifted Education	6000	0.00	0.00	0	0	
26. 455 Family Literacy Program	6000	0.00	0.00	0	0	
27. 460 Environmental Special Plate	6000	0.00	0.00	0	0	
28. 465-499 Other State Projects	6000	3.00	3.00	722,062	804,044	
29. Total State Project Funds (lines 19-28)		3.00	3.00	722,062	804,044	
30. Total Special Projects (lines 18 and 29)		362.96	329.95	33,546,478	27,717,857	

STATE PROJECTS

19.	400 Vocational Education	6000	0.00	0.00	0	0	19.
20.	410 Early Childhood Block Grant	6000	0.00	0.00	0	0	20.
21.	420 Ext. School Yr. - Pupils with Disabilities	6000	0.00	0.00	0	0	21.
22.	425 Adult Basic Education	6000	0.00	0.00	0	0	22.
23.	430 Chemical Abuse Prevention Programs	6000	0.00	0.00	0	0	23.
24.	435 Academic Contests	6000	0.00	0.00	0	0	24.
25.	450 Gifted Education	6000	0.00	0.00	0	0	25.
26.	455 Family Literacy Program	6000	0.00	0.00	0	0	26.
27.	460 Environmental Special Plate	6000	0.00	0.00	0	0	27.
28.	465-499 Other State Projects	6000	3.00	3.00	722.062	804.044	28.
29.	Total State Project Funds (lines 19-28)		3.00	3.00	722.062	804.044	29.
30.	Total Special Projects (lines 18 and 29)		362.96	329.95	33,546.478	27,717.837	30.

INSTRUCTIONAL IMPROVEMENT FUND (020)

	Current FY		Budget FY		
1. Teacher Compensation Increases	6000	0	0	0	1.
2. Class Size Reduction	6000	0	0	0	2.
3. Dropout Prevention Programs (M&O purposes)	6000	1,118,322	1,154,512	1,154,512	3.
4. Instructional Improvement Programs (M&O purposes)	6000	0	0	0	4.
5. Total Instructional Improvement Fund (lines 1-4)		1,118,322	1,154,512	1,154,512	5.

OTHER FUNDS (DO NOT Add to Aggregate)

1.	050 County, City, and Town Grants	6000	24,000	24,000	1.
2.	071 Structured English Immersion (1)	6000	0	0	2.
3.	072 Compensatory Instruction (1)	6000	385	385	3.
4.	500 School Plant (Lease over 1 year) (2)	6000	250,000	257,371	4.
5.	505 School Plant (Lease 1 year or less)	6000	0	0	5.
6.	506 School Plant (Sale)	6000	552,277	479,494	6.
7.	510 Food Service	6000	13,513,054	14,054,835	7.
8.	515 Civic Center	6000	500,000	489,467	8.
9.	520 Community School	6000	3,225,000	3,763,382	9.
10.	525 Auxiliary Operations	6000	856,000	876,072	10.
11.	526 Extracurricular Activities Fees Tax Credit	6000	960,000	1,026,354	11.
12.	530 Gifts and Donations	6000	511,604	518,041	12.
13.	535 Career & Tech. Ed. & Voc. Ed. Projects	6000	0	0	13.
14.	540 Fingerprint	6000	52,000	51,503	14.
15.	545 School Opening	6000	0	0	15.
16.	550 Insurance Proceeds	6000	18,231	3,703	16.
17.	555 Textbooks	6000	53,341	51,229	17.
18.	565 Litigation Recovery	6000	236,709	149,444	18.
19.	570 Indirect Costs	6000	1,800,000	1,971,806	19.
20.	575 Unemployment Insurance	6000	0	0	20.
21.	580 Teacherage	6000	0	0	21.
22.	585 Insurance Refund	6000	0	0	22.
23.	590 Grants and Gifts to Teachers	6000	25,554	25,344	23.
24.	595 Advertisement	6000	6,988	7,039	24.
25.	596 Joint Technical Education	6000	0	0	25.
26.	620 Adjacent Ways	6000	575,000	480,000	26.
27.	639 Impact Aid Revenue Bond Building	6000	0	0	27.
28.	640 School Plant - Special Construction	6000	0	0	28.
29.	650 Gifts and Donations	6000	0	7,688	29.
30.	660 Condemnation	6000	0	0	30.
31.	665 Energy and Water Savings	6000	0	0	31.
32.	686 Emergency Deficiencies Correction	6000	0	0	32.
33.	691 Building Renewal Grant	6000	0	0	33.
34.	700 Debt Service	6000	15,600,000	15,600,000	34.
35.	720 Impact Aid Revenue Bond Debt Service	6000	0	0	35.
36.	750 Permanent	6000	0	0	36.
37.	Other 850 Student Activities / 902 Alt Fuel	6000	656,000	728,470	37.
INTERNAL SERVICE FUNDS 950-989					
1.	951,952,953 Self-Insurance	6000	31,294,450	27,936,008	1.
2.	955 Intergovernmental Agreements	6000	4,377,477	5,129,786	2.
3.	9 OPEB	6000	0	0	3.
4.	954 Printing Services	6000	435,392	486,288	4.

(1) From Supplement, page 3, line 10 and line 20, respectively.

(2) Indicate amount budgeted in Fund 500 for M&O purposes \$ -

CALCULATION OF FY 2013 GENERAL BUDGET LIMIT
(A.R.S. §15-947.C)

		A. Maintenance and Operation	B. Unrestricted Capital Outlay
1. (a) FY 2013 Revenue Control Limit (RCL) (from Work Sheet E, line VIII, or Work Sheet F, line III)	\$ 98,703,726		
* (b) Plus Adjustment for Growth (1)	0		
* (c) Increase or (Decrease) in 03 District High School Tuition Payments (A.R.S. §15-905.J) (1)	0		
(d) Adjusted RCL	\$ 98,703,726	\$ 98,703,726	\$ 0
2. (a) FY 2013 Capital Outlay Revenue Limit (CORL) (from Work Sheet H, lines VII.E.1 and VII.F.1)	\$ 4,724,458		
* (b) CORL Reduction for State Budget Adjustments (from Work Sheet H, lines VII.E.2 and VII.F.2)	1,988,056		
(c) Adjusted CORL	\$ 2,736,402	2,052,302	684,100
3. FY 2013 Override Authorization (A.R.S. §§15-481 and 15-482)			
* (a) Maintenance and Operation	10,468,816		
* (b) Unrestricted Capital Outlay			
* (c) Special Program	5,234,408		
4. Small School Adjustment for Districts with a Student Count of 125 or less in K-8 or 100 or less in 9-12 (A.R.S. §15-949) (If phase-down applies, see Work Sheets K and K2)	0		
5. Tuition Revenue (A.R.S. §§15-823 and 15-824)			
Local			
(a) Individuals and Other Private Sources	0		
(b) Other Arizona Districts	0		
(c) Out-of-State Districts and Other Governments	0		
State			
(d) Certificates of Educational Convenience (A.R.S. §§15-825, 15-825.01, and 15-825.02)	75,000		
*6 State Assistance (A.R.S. §15-976) and Special Ed. Voucher Payments Received (A.R.S. §15-1204)	0		
*7 Increase Authorized by County School Superintendent for Accommodation Schools (not to exceed Work Sheet S, line II.B.5) (A.R.S. §15-974.B)	0		
8. Budget Increase for:			
(a) Desegregation Expenditures (A.R.S. §15-910.G-K)	6,350,000		
* (b) Tuition Out Debt Service (from Work Sheet O, line 7) (A.R.S. §15-910.L)	0		
* (c) Budget Balance Carryforward (from Work Sheet M, line 12) (A.R.S. §15-943.01)	3,877,032		
(d) Dropout Prevention Programs (Laws 1992, Ch. 305, §32 and Laws 2000, Ch. 398, §2)	0		
* (e) Assistance for Education (A.R.S. §15-973.01) (1)	0		
(f) Registered Warrant or Tax Anticipation Note Interest Expense Incurred in FY 2011 (A.R.S. §15-910.M)	30,000		
* (g) Joint Career and Technical Education and Vocational Education Center (A.R.S. §15-910.01)			
* (h) FY 2012 Career Ladder Unexpended Budget Carryforward (from Work Sheet M, line 6.f) (A.R.S. §15-918.04.C)	0		
* (i) FY 2012 Optional Performance Incentive Program Unexpended Budget Carryforward (from Work Sheet M, line 6.g) (A.R.S. §15-919.04)	0		
* (j) FY 2012 Performance Pay Unexpended Budget Carryforward (from Work Sheet M, line 6.h) (A.R.S. §15-920)	0		
(k) Excessive Property Tax Valuation Judgments (A.R.S. §§42-16213 and 42-16214)	0		
* (l) Transportation Revenues for Attendance of Nonresident Pupils (A.R.S. §15-947)	0		
*9 Adjustment to the General Budget Limit (A.R.S. §§15-105, 15-272, 15-905.M, 15-910.02, and 15-915) (Do not use this line as a subtotal) (2)	0		
10. FY 2013 General Budget Limit (column A, lines 1 through 9) (A.R.S. §15-905.F) (page 1, line 30 cannot exceed this amount)	\$ 126,791,284		
11. Total Amount to be Used for Capital Expenditures (column B, lines 1 through 8) (A.R.S. §15-905.F) (to page 8, line A.11)			\$ 684,100

* Subject to adjustment prior to May 15 as allowed by A.R.S. Revisions are described in the instructions for these lines, as needed.

- (1) For budget adoption, this line should be left blank.
- (2) This line can be used to adjust the FY 2013 GBL for any of the following: (1) reductions for (a) exceeding the prior year(s) GBL, (b) exceeding the prior year(s) M&O section of the Budget, or (c) Early Graduation Scholarship, or (2) reductions or increases due to (a) transfers to/from the EWS Fund, (b) A.R.S. §15-915 adjustments as approved by ADE, or (c) other adjustments as notified by ADE. NOTE: In accordance with Laws 2012, Ch. 300, §14, the Early Graduation Scholarship Program has been suspended for FY 2013.

UNRESTRICTED CAPITAL BUDGET LIMIT, SOFT CAPITAL ALLOCATION LIMIT, AND CLASSROOM SITE FUND BUDGET LIMIT (A.R.S. §15-947.D and .E and A.R.S. §15-978)

CALCULATION OF UNRESTRICTED CAPITAL BUDGET LIMIT

A. 1. FY 2012 Unrestricted Capital Budget Limit (UCBL) (from FY 2012 latest revised Budget, page 8, line A.12)	\$ 8,179,827
2. Total UCBL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$
3. Adjusted Amount Available for FY 2012 Capital Expenditures (line A.1 + A.2)	\$ 8,179,827
4. Amount Budgeted in Fund 610 in FY 2012 (from FY 2012 latest revised Budget, page 4, line 10)	\$ 8,179,827
5. Lesser of lines A.3 or A.4	\$ 8,179,827
6. FY 2012 Fund 610 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 2,776,271
7. Unexpended Budget Balance in Fund 610 (line A.5 minus A.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 5,403,556
8. Interest Earned in Fund 610 in FY 2012	\$ 26,000
9. Monies deposited in Fund 610 from School Facilities Board for donated land (A.R.S. §15-2041.F)	\$ 0
10. Adjustment to UCBL for FY 2013 (A.R.S. §15-905.M) (1)	\$ 0
11. Amount to be Used for Capital Expenditures (from page 7, line 11)	\$ 684,100
12. FY 2013 Unrestricted Capital Budget Limit (lines A.7 through A.11) (2)	\$ 6,113,656

CALCULATION OF SOFT CAPITAL ALLOCATION LIMIT

B. 1. FY 2012 Soft Capital Allocation Limit (SCAL) (from FY 2012 latest revised Budget, page 8, line B.12)	\$ 1,945,659
2. Total SCAL Adjustment for prior years as notified by ADE on BUDG75 report (For budget adoption, use zero.)	\$
3. Adjusted FY 2012 SCAL (line B.1 + B.2)	\$ 1,945,659
4. Amount Budgeted in Fund 625 in FY 2012 (from FY 2012 latest revised Budget, page 4, line 19)	\$ 1,945,659
5. Lesser of lines B.3 or B.4	\$ 1,945,659
6. FY 2012 Fund 625 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 684,774
7. Unexpended Budget Balance in Fund 625 (line B.5 minus B.6) If negative, use zero in calculation, but show negative amount here in parentheses.	\$ 1,260,885
8. Interest Earned in Fund 625 in FY 2012	\$ 21,000
9. Soft Capital Allocation (from Work Sheet I, lines V.E.1 and V.F.1)	\$ 4,708,553
10. Capital Transportation Adjustment Approved by State Board of Education (A.R.S. §15-963.B)	\$ 0
11. Adjustment to SCAL for FY 2013 (A.R.S. §15-905.M) (3)	\$ (3,871,477)
12. FY 2013 Soft Capital Allocation Limit (Add lines B.7 through B.11) (4)	\$ 2,118,961

CALCULATION OF CLASSROOM SITE FUND BUDGET LIMIT

C. 1. FY 2012 Classroom Site Fund Budget Limit (from FY 2012 latest revised Budget, page 8, line C.7)	\$ 6,613,074
2. FY 2012 Classroom Site Fund Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	\$ 5,388,949
3. Unexpended Budget Balance in Classroom Site Fund (line C.1 minus C.2)	\$ 1,224,125
4. Interest Earned in the Classroom Site Fund in FY 2012	\$ 12,500
5. FY 2013 Classroom Site Fund Allocation (provided by ADE, based on \$227) (5)	\$ 5,515,507
6. Adjustments to FY 2013 Classroom Site Fund Budget Limit	\$ 0
7. FY 2013 Classroom Site Fund Budget Limit (Sum of lines C.3 through C.6) (6)	\$ 6,752,132

- (1) This line can be used to adjust the FY 2013 UCBL for any of the following: (1) reductions for (a) exceeding the prior year(s) UCBL or (b) exceeding the prior year(s) UCO section of the Budget, or (2) reductions or increases due to (a) A.R.S. §15-915 adjustments as approved by ADE, (b) greater than anticipated growth from FY 2012, or (c) other adjustments as notified by ADE.
- (2) The amount budgeted on page 4, line 10 cannot exceed this amount.
- (3) This line can be used to adjust the FY 2013 SCAL for any of the following: (1) reductions for (a) exceeding the prior year(s) SCAL or (b) state budget adjustments, or (2) reductions or increases due to (a) A.R.S. §15-915 adjustments as approved by ADE or (b) other adjustments as notified by ADE.
- (4) The amount budgeted on page 4, line 19 cannot exceed this amount.
- (5) In accordance with A.R.S. §15-977(G)(1), the per pupil amount is calculated based on estimated available resources in the Classroom Site Fund for the budget year and adjusted for prior year revenue carryforwards or shortfalls. However, actual payments to districts may differ from the estimated per pupil Classroom Site Fund allocation.
- (6) The sum of the amounts budgeted on page 3, line 40 and footnote (1) on that page, cannot exceed this amount.

Use the table below to calculate the amounts for Page 8, section C. These calculations need not be printed as an official part of the budget forms.

	Fund 011	Fund 012	Fund 013	Payments to Charter Schools	Total Fund 010
1. FY 2012 Classroom Site Fund Budget Limit (from FY 2012 latest revised Budget, page 8, line 7 of the table)	1,281,999	2,767,239	2,563,836	0	6,613,074
2. FY 2012 Actual Expenditures (For budget adoption use actual expenditures to date plus estimated expenditures through fiscal year-end.)	1,071,848	2,173,561	2,143,540		5,388,949
3. Unexpended Budget Balance (line 1 minus 2)	210,151	593,678	420,296	0	1,224,125
4. Interest Earned in FY 2012	2,423	5,233	4,844		12,500
5. FY 2013 Classroom Site Fund Allocation (provided by ADE, based on \$227) Enter the total allocation in the Total Fund 010 column. Funds 011, 012, and 013 will automatically calculate.	1,103,102	2,206,203	2,206,203	0	5,515,507
6. Adjustments to FY 2013 Classroom Site Fund Budget Limit *	0	0	0	0	0
7. FY 2013 Classroom Site Fund Budget Limit (Sum of lines 3 through 6) **	1,315,676	2,805,114	2,631,343	0	6,752,132

* This line may be used to recapture lost CSF budget capacity that resulted from underbudgeting in prior fiscal years.

** The amounts budgeted on page 3, lines 13, 26, 39, and footnote (1) should not exceed the amounts on this line.

FY 2013
STATE OF ARIZONA



SUPPLEMENT
 TO
 SCHOOL DISTRICT ANNUAL EXPENDITURE BUDGET
 FOR DISTRICTS THAT BUDGET FOR:

 SPECIAL K-3 PROGRAM OVERRIDE (A.R.S. §15-903.D and Laws 2010, Ch. 179, §4)

 JOINT CAREER AND TECHNICAL EDUCATION AND VOCATIONAL EDUCATION CENTER (A.R.S. §15-910.01)

 ENGLISH LANGUAGE LEARNERS (A.R.S. §§15-756.04 and 15-756.11)

M&O Fund Supplement Expenditures	No. of Personnel	Current FY	Budget FY	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Other 6800	Totals		% Increase/ Decrease
									Current FY 2012	Budget FY 2013	
520 Special K-3 Program Override											
1000 Classroom Instruction	96.00	96.00	96.00	3,897,376	1,254,194	83,258			5,125,036	5,234,828	2.1%
2000 Support Services									0	0	0.0%
2100 Students	0.00	0.00	0.00						0	0	0.0%
2200 Instructional Staff	0.00	0.00	0.00						0	0	0.0%
2300 General Administration	0.00	0.00	0.00						0	0	0.0%
2400 School Administration	0.00	0.00	0.00						0	0	0.0%
2500 Central Services	0.00	0.00	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	0.00	0.00	0.00						0	0	0.0%
2900 Other	0.00	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00	0.00						0	0	0.0%
Subtotal (lines 1-9) (to Budget, page 1, line 26)	96.00	96.00	96.00	3,897,376	1,254,194	83,258	0	0	5,125,036	5,234,828	2.1%
540 Joint Career and Technical Education & Vocational Education Center											
1000 Classroom Instruction	0.00	0.00	0.00						0	0	0.0%
2000 Support Services									0	0	0.0%
2100 Students	0.00	0.00	0.00						0	0	0.0%
2200 Instructional Staff	0.00	0.00	0.00						0	0	0.0%
2300 General Administration	0.00	0.00	0.00						0	0	0.0%
2400 School Administration	0.00	0.00	0.00						0	0	0.0%
2500 Central Services	0.00	0.00	0.00						0	0	0.0%
2600 Operation & Maintenance of Plant	0.00	0.00	0.00						0	0	0.0%
2900 Other	0.00	0.00	0.00						0	0	0.0%
3000 Operation of Noninstructional Services	0.00	0.00	0.00						0	0	0.0%
Subtotal (lines 11-19) (to Budget, page 1, line 28)	0.00	0.00	0.00	0	0	0	0	0	0	0	0.0%

DISTRICT NAME Washington Elementary School District #6

COUNTY Maricopa

CTD NUMBER 070406000

VERSION

Proposed

Unrestricted Capital Outlay Fund Supplement	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6830	Interest 6840, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Current FY 2012	Budget FY 2013	
Expenditures									
520 Special K-3 Program Override									
1000 Classroom Instruction							0	0	0.0% 21
2000 Support Services							0	0	0.0% 22
3000 Operation of Noninstructional Services							0	0	0.0% 23
4000 Facilities Acquisition & Construction							0	0	0.0% 24
5000 Debt Service							0	0	0.0% 25
Subtotal (lines 21-25)	0	0	0	0	0	0	0	0	0.0% 26
540 Joint Career and Technical Education & Vocational Education Center									
1000 Classroom Instruction							0	0	0.0% 27
2000 Support Services							0	0	0.0% 28
3000 Operation of Noninstructional Services							0	0	0.0% 29
4000 Facilities Acquisition & Construction							0	0	0.0% 30
5000 Debt Service							0	0	0.0% 31
Subtotal (lines 27-31)	0	0	0	0	0	0	0	0	0.0% 32
Total (lines 26 & 32) (Include in Fund 610 Budget, page 4, lines 2-9)	0	0	0	0	0	0	0	0	0.0% 33

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Page 2 of 3

English Language Learners Supplement Expenditures	No. of Personnel	Current FY	Budget FY	Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Property 6700	Other 6800	Totals		% Increase/ Decrease
										Current FY 2012	Budget FY 2013	
1000 Classroom Instruction	1.	0.00								0	0	0.0%
2000 Support Services	2.	0.00								0	0	0.0%
2100 Students	3.	0.00								0	0	0.0%
2200 Instructional Staff	4.	0.00								0	0	0.0%
2300 General Administration	5.	0.00								0	0	0.0%
2400 School Administration	6.	0.00								0	0	0.0%
2500 Central Services	7.	0.00								0	0	0.0%
2600 Operation & Maintenance of Plant	8.	0.00								0	0	0.0%
2700 Student Transportation	9.	0.00								0	0	0.0%
2900 Other	10.	0.00	0.00	0	0	0	0	0	0	0	0	0.0%
Total (lines 1-9) (to Budget, page 6, Other Funds, line 2)										385	0	-100.0%
1000 Classroom Instruction	11.	0.00								0	0	0.0%
2000 Support Services	12.	0.00								0	0	0.0%
2100 Students	13.	0.00								0	0	0.0%
2200 Instructional Staff	14.	0.00								0	0	0.0%
2300 General Administration	15.	0.00								0	0	0.0%
2400 School Administration	16.	0.00								0	0	0.0%
2500 Central Services	17.	0.00								0	0	0.0%
2600 Operation & Maintenance of Plant	18.	0.00								0	0	0.0%
2700 Student Transportation	19.	0.00								0	0	0.0%
2900 Other	20.	0.00	0.00	0	0	0	0	0	0	385	0	-100.0%
Total (lines 11-19) (to Budget, page 6, Other Funds, line 3)										385	0	-100.0%



**BUDGET WORK SHEETS
FOR FISCAL YEAR 2013**

WORK SHEET TITLE	PAGE
A. Adjustment for Tuition Loss and Student Revenue Loss Phase-Down (Optional)	1
B. Support Level Weights and PSD-12 Weighted Student Counts.	2
C. Base Support Level and Base Revenue Control Limit	3
C2. Weighted Student Count: AOI Students	4
D. Transportation Support Level and Transportation Revenue Control Limit	5
E. District Support Level and Revenue Control Limit	6
F. Consolidation/Unification Assistance.	6
G. Soft Capital Allocation High School Student Count (Type 03)	6
H. Capital Outlay Revenue Limit	7
I. Soft Capital Allocation	8
J. Equalization Base and Assistance	9
K. Small School Adjustment Phase Down Limit	10
K2. Maximum Small School Adjustment Override	11
L. Impact Aid Fund (ESEA, Title VIII)	12
M. Maintenance and Operation Fund Budget Balance Carryforward	13
O. Tuition Out for High School Students	14
S. Equalization Assistance for an Accommodation School	15

B. WORK SHEET FOR FY 2013 SUPPORT LEVEL WEIGHTS AND PSD-12 WEIGHTED STUDENT COUNTS
(A.R.S. §15-943)

A. Unweighted Student Count		
1. FY 2013 Non-AOI Student Count	20,707.615	
2. FY 2013 AOI Full-Time Student Count	+ 0.000	+
3. FY 2013 AOI Part-Time Student Count	+ 0.000	+
4. Subtotal (lines A.1 through A.3)	= 20,707.615	= 0.000
5. District Sponsored Charter School Estimated ADM	+ 0.000	+
6. Total Student Count	= 20,707.615	= 0.000

B. Use student count from line A.4 to determine weight.	SUPPORT LEVEL WEIGHTS FOR DISTRICTS			
	DESIGNATED AS ISOLATED		NOT DESIGNATED AS ISOLATED	
	K-8	9-12	K-8	9-12
Student Count 0.001-99.999 Support Level Weight	1.559	1.669	1.399	1.559
Student Count 100.000-499.999				
Student Count Constant	500.000	500.000	500.000	500.000
FY 2013 Student Count	+	+	+	+
Difference	=	=	=	=
Weight Adjustment Factor	x 0.0005	x 0.0005	x 0.0003	x 0.0004
Support Level Weight Increase	=	=	=	=
Support Level Weight	+ 1.358	+ 1.468	+ 1.278	+ 1.398
FY 2013 Adjusted Support Level Weight	=	=	=	=
Student Count 500.000-599.999				
Student Count Constant	600.000	600.000	600.000	600.000
FY 2013 Student Count	+	+	+	+
Difference	=	=	=	=
Weight Adjustment Factor	x 0.0020	x 0.0020	x 0.0012	x 0.0013
Support Level Weight Increase	=	=	=	=
Support Level Weight	+ 1.158	+ 1.268	+ 1.158	+ 1.268
FY 2013 Adjusted Support Level Weight	=	=	=	=
Student Count 600.00 or More				
Support Level Weight			1.158	1.268
Joint Technical Education District				
Support Level Weight (A.R.S. §15-943.02)				1.339

C. PSD-12 WEIGHTED STUDENT COUNT							
	Non-AOI Student Count	AOI Full-Time Student Count	AOI Part-Time Student Count	Support Level Weight	Non-AOI Weighted Student Count	AOI Full-Time Weighted Student Count	AOI Part-Time Weighted Student Count
1. PSD	219,288			x 1.450	= 317,968		
2. District (from line A.1, A.2, or A.3)							
a. K-8	20,707.615	0.000	0.000	x 1.158	= 23,979.418	0.000	0.000
b. 9-12	0.000	0.000	0.000	x	= 0.000	0.000	0.000
3. Charter School (from line A.5)							
a. K-8	0.000			x 1.158	= 0.000		
b. 9-12	0.000			x 1.268	= 0.000		
4. Total							
a. K-8 (C.2.a + C.3.a)	20,707.615	0.000	0.000		23,979.418	0.000	0.000
b. 9-12 (C.2.b + C.3.b)	0.000	0.000	0.000		0.000	0.000	0.000
5. Total Student Count (C.1 + C.4.a + C.4.b)	20,926.903	0.000	0.000		24,297.386	0.000	0.000

C. WORK SHEET FOR FY 2013 BASE SUPPORT LEVEL (BSL) AND BASE REVENUE CONTROL LIMIT (BRCL)

(A.R.S. §§15-808, 15-943, as amended by Laws 2012, Ch. 300, §6, and 15-944.E)

WEIGHTED STUDENT COUNT

I. A. FY 2013 Non-AOI Student Count (from Work Sheet B, line C.5)

Non-AOI Student Count	x	Support Level Weight	=	Non-AOI Weighted Student Count
20,926.903				24,297.386

B. Student Count Add-ons

1. Hearing Impairment

53.640	x	4.771	=	255.916
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2. K-3

8,805.732	x	0.060	=	528.344
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3. K-3 Reading (1)

8,805.732	x	0.040	=	352.229
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4. English Learners (ELL)

3,127.147	x	0.115	=	359.622
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5. MD-R, A-R, and SID-R

70.700	x	6.024	=	425.897
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6. MD-SC, A-SC, and SID-SC

162.671	x	5.833	=	948.860
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7. Multiple Disabilities Severe Sensory Impairment

15.450	x	7.947	=	122.781
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8. Orthopedic Impairment (Resource)

7.280	x	3.158	=	22.990
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9. Orthopedic Impairment (Self Contained)

30.080	x	6.773	=	203.732
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10. Preschool-Severe Delay

82.721	x	3.595	=	297.382
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11. DD, ED, MIID, SLD, SLI, & OHI

2,442.508	x	0.003	=	7.328
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12. Emotional Disability (Private)

31.100	x	4.822	=	149.964
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13. Moderate Intellectual Disability

70.980	x	4.421	=	313.803
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14. Visual Impairment

17.220	x	4.806	=	82.759
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15. Total Add-on Count (I.B.1 through I.B.14)

23,722.961			=	4,071.607
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II. FY 2013 Non-AOI Weighted Student Count

			=	28,368.993
(I.A + I.B.15, this column)				

AOI Weighted Student Count	x	Funding Ratio	=	Adjusted AOI Weighted Student Count
0.000	x	95%	=	0.000
0.000	x	85%	=	0.000

III. FY 2013 AOI FT Weighted Student Count (from Work Sheet C2, line II)

IV. FY 2013 AOI PT Weighted Student Count (from Work Sheet C2, line IV)

CALCULATION OF FY 2013 BSL AND BRCL

V. Total Weighted Student Count (line II + III + IV)

VI. A. Base Level Amount \$3,267.72 - To include Teacher Compensation, use Base Level of \$3,308.57

For Career Ladder and Optional Performance Incentive Program districts, add increase of

% approved by the district governing board (A.R.S. §§15-918, 15-918.04, 15-919 and 15-919.04) (2)

B. Increase for 200 Days of Instruction (line VI.A x 5%) (A.R.S. §15-902.04)

C. Adjusted FY 2013 Base Level Amount (line VI.A + VI.B) (to Work Sheet K, line I.G and II.G)

VII. Result (line V x VI.C)

VIII. Teacher Experience Index (TEI) (If actual TEI is less than 1.0000 use 1.0000)

IX. Result (line VII x VIII)

X. Increase for Tuition Loss Adjustment (from all copies of Work Sheet A, line I.I)

XI. Increase for Student Revenue Loss Phase-Down (from Work Sheet A, line II)

XII. Increase for Career Ladder (A.R.S. §15-918.04) (2)

XIII. FY 2011 Nonfederal Audit Service Actual Expenditures (3) \$ 42,000.00 x 1.00 = \$ 42,000.00

XIV. Decreases for Charter School Federal and State Monies Received

XV. Decrease for Charter School Nonparticipation Adjustment

XVI. Other Reductions: (For FY 2013 this amount is zero, unless otherwise notified by ADE)

XVII. FY 2013 BSL and BRCL (sum lines IX through XIII minus lines XIV through XVI) (to Work Sheet E, line I)

Portion of line IX amount from total K-3 and total K-3 Reading weighted student counts (1)

K-3	\$ 1,748,063.11
K-3 Reading	\$ 1,165,374.30

(1) Districts assigned a letter grade of C, D, or F, in accordance with A.R.S. §15-241, or that have more than 10% of their pupils in grade three reading far below the third grade level according to the reading portion of the AIMS test, will receive monies for this weight only after the district's K-3 Reading Program Plan is approved by the State Board of Education. A.R.S. §15-211, as added by Laws 2012, Ch. 300, §2

(2) In accordance with Laws 2011, Ch. 29, §32, the maximum base level increase for a career ladder and optional performance incentive programs is 3% for FY 2013, 2% for FY 2014, and 1% for FY 2015.

(3) A.R.S. §15-914.F allows districts to increase the BSL if financial and compliance audit costs will be incurred for the budget year. Districts may also include additional federal audit expenditures incurred as a result of ARRA-SFSF monies received. Enter the FY 2011 nonfederal and ARRA-related audit expenditures on line XIII.

Enter the FY 2011 federal (non-ARRA-SFSF) audit expenditures from all funds to the right (should agree to FY 2011 AFR).

\$ 0.00

Enter the total FY 2011 audit expenditures from all funds to the right.

\$ 50,400.00

Do not include costs of consulting or other nonaudit services paid to audit firms (e.g., application fees paid for submission of district's CAFR to ASBO and GFOA for certification) in the amounts reported on Line XIII or in this footnote.

D. WORK SHEET FOR FY 2013 TRANSPORTATION SUPPORT LEVEL (TSL) (A.R.S. §§15-945, as amended by Laws 2012, Ch. 300, §7 and Ch. 357, §4, and 15-816.01) AND TRANSPORTATION REVENUE CONTROL LIMIT (TRCL) (A.R.S. §15-946)

TABLE I

Approved Daily Route Miles per Eligible Student Transported	FY 2013 State Support Level per Route Mile
I. 0.5 or Less	2.42
II. More than 0.5, through 1.0	1.97
III. More than 1.0	2.42

TABLE II FACTORS

Approved Daily Route Miles per Eligible Students Transported	Unified or an Accommodation School that offers instruction in grades 9-12 or a Common School District Not in a High School District (Type 01, 02, or 03)	Common School District within a High School District or an Accommodation School that does not offer instruction in grades 9-12 (Type 01 or 04)	High School District (Type 05)
I. 1.0 or Less	0.15	0.10	0.25
II. More than 1.0	0.18	0.12	0.30

TSL CALCULATION

I. Approved Daily Route Miles per Eligible Student Transported	
A. FY 2012 Approved Daily Route Miles	8,456.000
B. Number of Eligible Students Transported in FY 2012	6,481.000
C. Approved Daily Route Miles per Eligible Student Transported (I.A ÷ I.B)	1.305
II. To and From School Support Level	
A. Annual Route Miles (Line I.A x 180 or 200, as applicable) <input type="checkbox"/> Check here if approved for 200 Days of Instruction	1,522,080.000
B. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.42
C. 1. FY 2012 Annual Expenditure for Bus Tokens	\$ 0.00
2. FY 2012 Annual Expenditure for Bus Passes	\$ 0.00
D. To and From School Support Level [(II.A x II.B) + II.C.1 + II.C.2]	\$ 3,683,433.60
III. Academic Education, Career and Technical Education, Vocational Education, and Athletic Trips Support Level	
A. Factor from Table II (based on I.C and district type)	0.120
B. Academic Education, Career and Technical Education, Vocational Ed., and Athletic Trips Support Level (II.A x II.B x III.A)	\$ 442,012.03
IV. Extended School Year Support Level for Pupils with Disabilities	
A. Actual Route Miles traveled in July and August 2011 to Transport Pupils w/Disabilities for Extended School Year	9,817.000
B. Estimated Route Miles Traveled in June 2012 to Transport Pupils w/Disabilities for Extended School Year	13,000.000
C. Total Extended School Year Route Miles (IV.A + IV.B)	22,817.000
D. State Support Level per Route Mile (use Table I based on I.C)	\$ 2.42
E. Extended School Year Support Level for Pupils with Disabilities (IV.C x IV.D)	\$ 55,217.14
V. FY 2013 TSL (lines II.D + III.B + IV.E) (to Work Sheet E, line III)	\$ 4,180,662.77
VI. Support Level Change	
A. FY 2012 Transportation Support Level	\$ 4,000,223.46
B. Transportation Support Level Change (If result is negative, enter 0) (V- VI.A)	\$ 180,439.31

TRCL CALCULATION

VII. FY 2012 Transportation Revenue Control Limit	\$ 4,620,487.82
VIII. FY 2013 Transportation Revenue Control Limit	
A. Preliminary FY 2013 Transportation Revenue Control Limit (VI.B + VII)	\$ 4,800,927.13
B. 120% of FY 2013 Transportation Support Level (V x 1.20)	\$ 5,016,795.32
C. Adjusted FY 2013 Transportation Revenue Control Limit (if line VIII.A is greater than line VIII.B use line VII, otherwise use line VIII.A.)	\$ 4,800,927.13
D. FY 2013 Transportation Revenue Control Limit (the greater of line V or VIII.C) (to Work Sheet E, line VII)	\$ 4,800,927.13

**E. WORK SHEET FOR FY 2013 DISTRICT SUPPORT LEVEL (DSL) AND
REVENUE CONTROL LIMIT (RCL) (A.R.S. §§15-947 and 15-951)**


CALCULATION OF THE DSL

I. FY 2013 Base Support Level/Base Revenue Control Limit (from Work Sheet C, line XVII)	\$ 93,902,799.17
II. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
III. FY 2013 Transportation Support Level (from Work Sheet D, line V)	\$ 4,180,662.77
IV. FY 2013 District Support Level (sum of lines I through III)	\$ 98,083,461.94

CALCULATION OF THE RCL

V. FY 2013 Base Support Level/Base Revenue Control Limit (from line I above)	\$ 93,902,799.17
VI. Tuition Out for High School Students (from Work Sheet O, line 13) [Applies only to tuition for high school students if the District of Residence is a common school NOT within a high school district (Type 03).]	\$ 0.00
VII. FY 2013 Transportation Revenue Control Limit (from Work Sheet D, line VIII.D)	\$ 4,800,927.13
VIII. FY 2013 Revenue Control Limit (sum of lines V through VII) [to Budget, page 7, line 1(a)]	\$ 98,703,726.30

**F. WORK SHEET FOR FY 2013 CONSOLIDATION/UNIFICATION ASSISTANCE
(A.R.S. §§15-912 and 15-912.01)**

 I. Consolidation/Unification Increase for Transitional Costs incurred in first year	0.00
II. FY 2013 District Support Level (line I + Work Sheet E, line IV)	\$ 0.00
III. FY 2013 Revenue Control Limit (line I + Work Sheet E, line VIII) [to Budget, page 7, line 1(a)]	\$ 0.00

**G. WORK SHEET FOR FY 2013 SOFT CAPITAL ALLOCATION HIGH SCHOOL STUDENT COUNT FOR COMMON
SCHOOL DISTRICTS NOT WITHIN A HIGH SCHOOL DISTRICT (TYPE 03) (A.R.S. §15-951.D)**

I. High School Student Count Tuitioned Out (from Work Sheet O, line 6)	0.000
II. High School Student Count Transported by District of Residence to District of Attendance	0.000
III. High School Student Count Taught by District of Residence (from Work Sheet B, line A.4 column for 9-12)	0.000
IV. High School Student Count Transported by District of Residence to District of Attendance or Taught by District of Residence (line II + line III) (to Work Sheet I, line V.A, column 9-12)	0.000

H. WORK SHEET FOR FY 2013 CAPITAL OUTLAY REVENUE LIMIT (CORL)
(A.R.S. §15-961.A-D)

TABLE TO CALCULATE CORL PER STUDENT COUNT

	K-8	9-12
I. FY 2013 Actual Student Count: .001 - 99,999		
CORL per Student Count	\$ 272.75	\$ 329.41
II. FY 2013 Actual Student Count: 100,000 - 499,999		
A. Student Count Constant	500,000	500,000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0004
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.398
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.95	x \$ 211.29
I. CORL per Student Count	= \$ 0.00	= \$ 0.00
III. FY 2013 Actual Student Count: 500,000 - 599,999		
A. Student Count Constant	600,000	600,000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0013
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.268
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.95	x \$ 211.29
I. CORL per Student Count	= \$ 0.00	= \$ 0.00
IV. FY 2013 Actual Student Count: 600,000 or More & JTED		
CORL per Student Count	\$ 225.76	\$ 267.94

CALCULATIONS FOR CORL

	PSD	K-8	9-12
V. Capital Outlay Base			
A. FY 2013 Student Count (from Work Sheet B, line C.1 and A.4)	219,288	20,707.615	0.000
B. CORL per Student Count (from Table above)	x \$ 225.76	x \$ 225.76	x \$ 0.00
C. Capital Outlay Base (line V.A x line V.B)	= \$ 49,506.46	= \$ 4,674,951.16	= \$ 0.00
VI. Capital Outlay Growth Factor			
A. FY 2013 Student Count (from line V.A above)		20,926.903	
B. FY 2012 Student Count		+ 20,823.159	
C. FY 2013 Capital Outlay Growth Factor (VI.A ÷ VI.B)		= 1.0050	
VII. Capital Outlay Revenue Limit			
A. Capital Outlay Base (from line V.C)	\$ 49,506.46	\$ 4,674,951.16	\$ 0.00
B. Capital Outlay Growth Factor (if growth factor is less than 1.05, use 1.0) (from line VI.C)	x 1.0000	x 1.0000	x 1.0000
C. FY 2013 CORL (VII.A x VII.B)	= \$ 49,506.46	= \$ 4,674,951.16	= \$ 0.00
D. CORL for High School Textbooks			
1. FY 2013 Actual 9-12 Student Count (from Work Sheet B, line A.4)			0.000
2. Support Level Amount for Textbooks			x \$ 69.68
3. CORL for Textbooks (VII.D.1 x VII.D.2)			= \$ 0.00
E. 9-12 CORL			
1. FY 2013 9-12 CORL [9-12(VII.C)+VII.D.3] (to Budget, page 7, line 2.a)			= \$ 0.00
2. 9-12 CORL Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$
3. Adjusted FY 2013 9-12 CORL (VII.E.1-VII.E.2) (to Work Sheet J, line III.A.1 or III.B.5)			= \$ 0.00
F. PSD and K-8 CORL			
1. FY 2013 PSD and K-8 CORL [PSD(VII.C) + K-8(VII.C)] (to Budget, page 7, line 2.a)			= \$ 4,724,457.62
2. PSD and K-8 CORL Reduction for State Budget Adjustments (to Budget, page 7, line 2.b)			- \$ 1,988,055.79
3. Adjusted FY 2013 PSD and K-8 CORL (VII.F.1-VII.F.2) (to Work Sheet J, line III.A.1 or III.B.5)			= \$ 2,736,401.83

I. WORK SHEET FOR FY 2013 SOFT CAPITAL ALLOCATION (SCA) (A.R.S. §§15-962 and 15-185, as amended by Laws 2012, Ch. 300, §1)

TABLE TO CALCULATE SCA PER STUDENT COUNT

	K-8	9-12
I. FY 2013 Actual Student Count: 0.001 - 99.999		
SCA per Student Count	\$ 271.83	\$ 271.83
II. FY 2013 Actual Student Count: 100.000 - 499.999		
A. Student Count Constant	500.000	500.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0003	x 0.0003
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.278	+ 1.278
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.30	x \$ 194.30
I. SCA per Student Count	= \$ 0.00	= \$ 0.00
III. FY 2013 Actual Student Count: 500.000 - 599.999		
A. Student Count Constant	600.000	600.000
B. Actual Student Count (from Work Sheet B, line A.4)	- 0.000	- 0.000
C. Difference	= 0.000	= 0.000
D. Weight Adjustment Factor	x 0.0012	x 0.0012
E. Support Level Weight Increase	= 0.000	= 0.000
F. Support Level Weight	+ 1.158	+ 1.158
G. Adjusted Support Level Weight	= 0.000	= 0.000
H. Support Level Amount	x \$ 194.30	x \$ 194.30
I. SCA per Student Count	= \$ 0.00	= \$ 0.00
IV. FY 2013 Actual Student Count: 600.000 or More & JTED		
SCA per Student Count	\$ 225.00	\$ 225.00

CALCULATIONS FOR SCA

	PSD	K-8	9-12
V. FY 2013 SCA			
A. FY 2013 Actual Student Count (from Work Sheet B, line C.1 and A.4 or Work Sheet G, line IV for Type 03 districts)	219.288	20,707.615	0.000
B. FY 2013 SCA per Student Count (from Table above)	x \$ 225.00	x \$ 225.00	x \$ 0.00
C. FY 2013 SCA (line V.A x line V.B)	= \$ 49,339.80	= \$ 4,659,213.38	= \$ 0.00
D. Additional Assistance			
1. FY 2013 Charter School Student Count (from Work Sheet B, line A.5)		0.000	0.000
2. Assistance per Student		x \$ 1,654.41	x \$ 1,928.19
3. FY 2013 Additional Assistance (line V.D.1 x line V.D.2)		= \$ 0.00	= \$ 0.00
4. Adjustment to Additional Assistance, if applicable		- \$ 0.00	- \$ 0.00
5. Adjusted FY 2013 Additional Assistance (line V.D.3 - V.D.4)		= \$ 0.00	= \$ 0.00
E. PSD and K-8 SCA			
1. FY 2013 PSD and K-8 SCA [V.C (PSD) + V.C (K-8) + V.D.5 (K-8)] (to Budget, page 8, line B.9)		= \$ 4,708,553.18	
2. PSD and K-8 SCA Reduction for State Budget Adjustments (to Budget, page 8, line B.11)		- \$ 3,871,477.06	
3. Adjusted FY 2013 PSD and K-8 SCA (to Work Sheet J, line III.A.2 or III.B.6)		= \$ 837,076.12	
F. 9-12 SCA			
1. FY 2013 9-12 SCA [V.C (9-12) + V.D.5 (9-12)] (to Budget, page 8, line B.9)			= \$ 0.00
2. 9-12 SCA Reduction for State Budget Adjustments (to Budget, page 8, line B.11)			- \$ 0.00
3. Adjusted FY 2013 9-12 SCA (to Work Sheet J, line III.A.2 or III.B.6)			= \$ 0.00

J. WORK SHEET FOR EQUALIZATION BASE AND ASSISTANCE (A.R.S. §15-971.A and .B)

NOTE: Common School Districts NOT within a High School District (Type 03) should only complete Sections I and III.B.

	PSD-8	9-12
I. A. Total FY 2013 PSD and K-8 Weighted State Aid Student Count		
1. PSD (from Work Sheet B, line C.1)	317,968	
2. K-8 (from Work Sheet B, line C.4.a, Total Non-AOI and AOI Counts)	23,979,418	
B. Total FY 2013 PSD-8 and 9-12 Weighted State Aid Student Count (Total Non-AOI and AOI Counts)	24,297,386	0.000
	(1A.1 + 1A.2)	(from Work Sheet B, line C.4.b)
C. Total FY 2013 Weighted State Aid Student Count (line 1.B PSD-8 column + 9-12 column)		24,297,386
D. PSD-8 and 9-12 Factors (line 1.B ÷ line 1.C)	1.0000	0.0000
II. A. Lesser of District Support level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III) (to Work Sheet S, line 1.A)		\$ 98,083,461.94
B. DSL/RCL PSD-8 and 9-12 Allocation (line 1.D x line 1.A)	\$ 98,083,461.94	\$ 0.00
III. A. For ALL Districts Except Common School Districts NOT Within a High School District (Type 03)		
1. Adjusted FY 2013 Capital Outlay Revenue Limit (from Work Sheet H)	\$ 2,736,401.83	\$ 0.00
	(from Work Sheet H, line VII.F.3)	(from Work Sheet H, line VII.E.3)
2. Adjusted FY 2013 Soft Capital Allocation (from Work Sheet I)	\$ 837,076.12	\$ 0.00
	(from Work Sheet I, line V.E.3)	(from Work Sheet I, line V.F.3)
3. Total FY 2013 Equalization Base (II.B + III.A.1 + III.A.2)	\$ 101,656,939.89	\$ 0.00
4. 2012 Primary Assessed Valuation ÷ 100	\$ 11,719,538.59	\$
5. 2012 Salt River Project (SRP) Valuation ÷ 100	\$ 89,272.11	\$
6. 2012 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$ 29,524.48	\$
7. TOTAL Valuation (III.A.4 + III.A.5 + III.A.6)	\$ 11,838,335.18	\$ 0.00
8. Qualifying Tax Rate	x \$ 1.9585	x \$
9. Qualifying Levy (III.A.7 x III.A.8)	\$ 23,185,379.45	\$ 0.00
10. FY 2013 Equalization Assistance Before Adjustments (III.A.3 - III.A.9)	\$ 78,471,560.44	\$ 0.00
11. FY 2013 State Aid Decrease for Districts participating in Career Ladder Program (.000375 x BSL from Work Sheet C, line XVII) (Laws 1992, Ch. 158, §2) Unified districts use PSD-8 column only. (For FY 2013 this amount is zero, unless otherwise notified by ADE.)	- \$ 0	- \$ 0
12. Total FY 2013 Equalization Assistance (III.A.10 - III.A.11) (1)	\$ 78,471,560.44	\$ 0.00
B. For Common School Districts NOT Within a High School District (Type 03)		
1. Lesser of District Support Level (DSL) or Revenue Control Limit (RCL) (from Work Sheet E, line IV or VIII, or Work Sheet F, line II or III)	\$ 0.00	
2. Tuition Out for High School Students (from Work Sheet E, line II or VI)	- \$ 0.00	
3. Adjusted DSL/RCL (III.B.1 - III.B.2)	\$ 0.00	
4. DSL/RCL PSD-8 and 9-12 Allocation	\$ 0.00	\$ 0.00
	(line III.B.3 x 1.D)	{(line III.B.3 x 1.D) + III.B.2}
5. Adjusted FY 2013 Capital Outlay Revenue Limit (from Work Sheet H)	\$ 0.00	\$ 0.00
	(from Work Sheet H, line VII.F.3)	(from Work Sheet H, line VII.E.3)
6. Adjusted FY 2013 Soft Capital Allocation (from Work Sheet I)	\$ 0.00	\$ 0.00
	(from Work Sheet I, line V.E.3)	(from Work Sheet I, line V.F.3)
7. FY 2013 Equalization Base (III.B.4 + III.B.5 + III.B.6)	\$ 0.00	\$ 0.00
8. 2012 Primary Assessed Valuation ÷ 100	\$	\$
9. 2012 Salt River Project (SRP) Valuation ÷ 100	\$	\$
10. 2012 Government Property Lease Excise Tax Assessed Valuation ÷ 100	\$	\$
11. TOTAL Valuation (III.B.8 + III.B.9 + III.B.10)	\$ 0.00	\$ 0.00
12. Qualifying Tax Rate	x \$	x \$
13. Qualifying Levy (III.B.11 x III.B.12)	\$ 0.00	\$ 0.00
14. FY 2013 Equalization Assistance Before Adjustments (III.B.7 - III.B.13)	\$ 0.00	\$ 0.00
15. FY 2013 State Aid Decrease for Districts participating in Career Ladder Program (.000375 x BSL from Work Sheet C, line XVII) (Laws 1992, Ch. 158, §2) (For FY 2013 this amount is zero, unless otherwise notified by ADE.)	- \$ 0	-
16. Total FY 2013 Equalization Assistance (III.B.14 - III.B.15)	\$ 0.00	\$ 0.00
(1) Laws 2012, Ch. 300, §12, requires that state aid for a joint technical education district (JTED) be limited to 91% of the state aid that would otherwise be provided by law. Therefore, the JTED's actual total equalization assistance may be less than the amount calculated on this Work Sheet. Estimated reduction to state aid	\$0.00	

**M. WORK SHEET FOR CALCULATION OF THE FY 2013 MAINTENANCE AND OPERATION (M&O) FUND
BUDGET BALANCE CARRYFORWARD (A.R.S. §15-943.01)**

1.	a.	General Budget Limit (GBL) (from FY 2012 latest revised Budget, page 7, line 10)	\$ 123,241,908.00
	b.	Adjustments to the GBL from FY 2012 BUDG75	\$ 0.00
	c.	Adjusted GBL	\$ 123,241,908.00
2.	a.	Budgeted M&O expenditures (from FY 2012 latest revised Budget, page 1, line 30, Total Budget Year Column)	\$ 123,241,908.00
	b.	Adjustments to the GBL (from line 1.b)	\$ 0.00
	c.	Adjusted Budgeted Expenditures	\$ 123,241,908.00
3.		Lesser of the Adjusted GBL (line 1.c) or the Adjusted Budgeted Expenditures (line 2.c)	\$ 123,241,908.00
4.		M&O actual expenditures	\$ 119,364,875.68
5.		Budget Balance (line 3 minus line 4) (If negative, enter zero. The district does not have any budget balance to carry forward. Do not complete the remainder of this work sheet.)	\$ 3,877,032.32

Note: For lines 6.a through 6.h deduct the FY 2012 actual expenditures from the budget amount. If the result is negative, enter zero.

		FY 2012 Budget	Actual	Unexpended Budget
6.	a.	Special Program Override	\$ 5,125,036.00 - \$ 5,125,036.00	= \$ 0.00
	b.	Desegregation	\$ 6,350,000.00 - \$ 6,350,000.00	= \$ 0.00
	c.	Tuition Out Debt Service	\$ 0.00 - \$	= \$ 0.00
	d.	Dropout Prevention Programs	\$ 0.00 - \$	= \$ 0.00
	e.	Joint Career and Technical Ed. and Voc. Ed. Center	\$ 0.00 - \$	= \$ 0.00
	f.	Career Ladder	\$ - \$	= \$ 0.00
	g.	Optional Performance Incentive Program	\$ - \$	= \$ 0.00
	h.	Performance Pay	\$ 0.00 - \$	= \$ 0.00
	i.	Total Budget Balance Deductions [Add lines 6.a through 6.h.]		= \$ 0.00
7.		Budget Balance after Deductions (If negative, enter zero. The district does not have any budget balance to carry forward.) (line 5 minus line 6.i)		\$ 3,877,032.32
8.	a.	FY 2012 Adjusted District Limit (RCL) from page 4 of the most recent ADE report "Basic Calculations for Equalization Assistance" APOR 55-1, available on ADE's Web site		\$ 96,925,826.26
	b.	Growth Adjustment (FY 2012 BUDG75)		
	c.	Factor of 4%		x 0.04
9.		Maximum Allowable Budget Balance Carryforward [(line 8.a + line 8.b) x line 8.c]		\$ 3,877,033.05
10.		Actual Allowable Budget Balance Carryforward (Enter the lesser of line 7 or 9)		\$ 3,877,032.32
11.		Enter the amount of Allowable Budget Balance Carryforward transferred to the School Opening Fund (not to exceed the lesser of line 10 or the FY 2012 M&O Fund ending cash balance)		\$ 0.00
12.		Remaining Actual Allowable Budget Balance Carryforward to be used in M&O Fund (line 10 - line 11) [to Budget, page 7, line 8(c)]		\$ 3,877,032.32

Districtwide Desegregation Budget, Fiscal Year 2012 (A.R.S. §15-910(J) and (K))

Districtwide Desegregation Budget, Fiscal Year 2012 (Ages 3-5/906) and (87)											
Maintenance and Operation (M&O) Fund		Number of individual school budgets									
		No. of Personnel		Salaries 6100	Employee Benefits 6200	Purchased Services 6300, 6400, 6500	Supplies 6600	Debt Service & Miscellaneous 6800	Totals		% Increase/Decrease
									Current FY	Budget FY	
Expenditures		Current FY	Budget FY	6100	6200	6300, 6400, 6500	6600	6800	Current FY 2011	Budget FY 2012	
511 Desegregation - Regular Education		1.	73.52	34.00	1,175,145	385,776	50,547	11,500	3,616,049	1,622,968	-55.1% 1.
1000 Classroom Instruction											
2000 Support Services											
2100 Students		2.	0.00						73,318	94,118	28.4% 2.
2200 Instructional Staff		3.	4.50	4.50	65,500	12,773	15,845		207,965	242,717	16.7% 3.
2300 General Administration		4.	0.00		168,468	54,477	6,000	13,772	0	0	0.0% 4.
2400 School Administration		5.	0.00						0	0	0.0% 5.
2500 Central Services		6.	0.00				2,000	1,000	4,000	3,000	-25.0% 6.
2600 Operation & Maintenance of Plant		7.	0.00						0	0	0.0% 7.
2900 Other		8.	0.00						0	0	0.0% 8.
3000 Operation of Noninstructional Services		9.	0.00						0	0	0.0% 9.
Subtotal (lines 1-9)		10.	78.02	38.50	1,409,113	453,026	74,392	26,272	3,901,332	1,962,803	-49.7% 10.
512 Desegregation - Special Education		11.	0.00						0	0	0.0% 11.
1000 Classroom Instruction											
2000 Support Services		12.	0.00						0	0	0.0% 12.
2100 Students		13.	0.00						0	0	0.0% 13.
2200 Instructional Staff		14.	0.00						0	0	0.0% 14.
2300 General Administration		15.	0.00						0	0	0.0% 15.
2400 School Administration		16.	0.00						0	0	0.0% 16.
2500 Central Services		17.	0.00						0	0	0.0% 17.
2600 Operation & Maintenance of Plant		18.	0.00						0	0	0.0% 18.
2900 Other		19.	0.00						0	0	0.0% 19.
3000 Operation of Noninstructional Services		20.	0.00	0.00	0	0	0	0	0	0	0.0% 20.
Subtotal (lines 11-19)		21.	0.00						0	0	0.0% 21.
513 Desegregation - Pupil Transportation											
514 Desegregation - ELL Incremental Costs		22.	46.50	83.60	3,364,859	1,022,338			2,448,668	4,387,197	79.2% 22.
1000 Classroom Instruction											
2000 Support Services		23.	0.00						0	0	0.0% 23.
2100 Students		24.	0.00						0	0	0.0% 24.
2200 Instructional Staff		25.	0.00						0	0	0.0% 25.
2300 General Administration		26.	0.00						0	0	0.0% 26.
2400 School Administration		27.	0.00						0	0	0.0% 27.
2500 Central Services		28.	0.00						0	0	0.0% 28.
2600 Operation & Maintenance of Plant		29.	0.00						0	0	0.0% 29.
2700 Student Transportation		30.	0.00						0	0	0.0% 30.
2900 Other		31.	0.00						0	0	0.0% 31.
3000 Operation of Noninstructional Services		32.	46.50	83.60	3,364,859	1,022,338	0	0	2,448,668	4,387,197	79.2% 32.
Subtotal (lines 22-31)											

Districtwide Desegregation Budget, Fiscal Year 2012 [A.R.S. §15-910(J) and (K)]

M&O Fund (Concluded)		No. of Personnel	Salaries	Employee Benefits	Purchased Services 6300, 6400, 6500	Supplies	Debt Service & Miscellaneous	Totals		% Increase/ Decrease
								Current FY	Budget FY	
Expenditures		Current FY	Budget FY	6100	6200	6500	6600	6800	2011	2012
515 Desegregation - ELL - Compensatory Instruction										
1000 Classroom Instruction	33	0.00							0	0
2000 Support Services										
2100 Students	34	0.00							0	0
2200 Instructional Staff	35	0.00							0	0
2300 General Administration	36	0.00							0	0
2400 School Administration	37	0.00							0	0
2500 Central Services	38	0.00							0	0
2600 Operation & Maintenance of Plant	39	0.00							0	0
2700 Student Transportation	40	0.00							0	0
2900 Other	41	0.00							0	0
3000 Operation of Noninstructional Services	42	0.00							0	0
Subtotal (lines 33-42)	43	0.00	0.00	0	0	0	0	0	0	0
Total M&O Fund Desegregation (lines 10, 20, 21, 32, & 43) (to Budget, page 1, line 26) (1)		124.52	122.10	4,773,972	1,475,364	74,392	26,272	0	6,350,000	6,350,000

(1) In accordance with A.R.S. §15-910(K), the total amount budgeted for desegregation expenditures in the M&O, UCO, and IA Funds cannot exceed the amount budgeted in FY 2009.

Desegregation Revenues A.R.S. §15-910(J)(3)(a), (h) & (j):

Tax Levy:	\$ 6,350,000
Other (description):	\$ -
Other (description):	\$ -
Other (description):	\$ -

Employees needed to conduct Desegregation activities

Teachers	Administrators	Others	Total
106	-	16	122

2. The initial date that the school district began to levy property taxes to provide funding for desegregation expenses. A.R.S. §15-910(J) (3)(d)

1997-1998

3. An estimate of when the school district will be in compliance with the court order or administrative agreement. A.R.S. §15-910(J)(3)(e)

see below

The district has been in compliance since the implementation of the administrative agreements.

Districtwide Desegregation Budget, Fiscal Year 2012 (A.R.S. §15-910(D) and (K))

Unrestricted Capital Outlay (UCO) Fund Expenditures	Rentals 6440	Library Books, Textbooks, & Instructional Aids 6641-6643	Property 6700	Redemption of Principal 6830	Interest 6840, 6850	All Other Object Codes (excluding 6900)	Totals		% Increase/ Decrease
							Current FY 2011	Budget FY 2012	
511 Desegregation - Regular Education									
1000 Classroom Instruction							0	0	0.0% 45.
2000 Support Services							0	0	0.0% 46.
3000 Operation of Noninstructional Services							0	0	0.0% 47.
4000 Facilities Acquisition & Construction							0	0	0.0% 48.
5000 Debt Service							0	0	0.0% 49.
Subtotal (lines 45-49)	0	0	0	0	0	0	0	0	0.0% 50.
512 Desegregation - Special Education									
1000 Classroom Instruction							0	0	0.0% 51.
2000 Support Services							0	0	0.0% 52.
3000 Operation of Noninstructional Services							0	0	0.0% 53.
4000 Facilities Acquisition & Construction							0	0	0.0% 54.
5000 Debt Service							0	0	0.0% 55.
Subtotal (lines 51-55)	0	0	0	0	0	0	0	0	0.0% 56.
513 Desegregation - Pupil Transportation									
514 Desegregation - ELL Incremental Costs									
1000 Classroom Instruction									0.0% 57.
2000 Support Services									58.
3000 Operation of Noninstructional Services									59.
4000 Facilities Acquisition & Construction									60.
5000 Debt Service									61.
Subtotal (lines 58-62)									62.
515 Desegregation - ELL Compensatory Instruction									63.
1000 Classroom Instruction									
2000 Support Services							0	0	0.0% 64.
3000 Operation of Noninstructional Services							0	0	0.0% 65.
4000 Facilities Acquisition & Construction							0	0	0.0% 66.
5000 Debt Service							0	0	0.0% 67.
Subtotal (lines 64-68)	0	0	0	0	0	0	0	0	0.0% 68.
Total UCO Fund Desegregation (lines 50, 56, 57, 63, & 69) (Include in Fund 610 Budget page 4, lines 2-9) (2)									69.
							0	0	0.0% 70.

(2) In accordance with A.R.S. §15-910(K), the total amount budgeted for desegregation expenditures in the M&O, UCO, and LA Funds cannot exceed the amount budgeted in FY 2009.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
X Discussion
FROM: Dr. Susan J. Cook, Superintendent Information
 1st Reading
DATE: June 28, 2012
AGENDA ITEM: To Consider and, if Deemed Advisable, Adopt a Resolution to Authorize the Sale of Tax Anticipation Notes by the District
INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING: Bill Davis, Piper Jaffray and Company
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Each year, cash flow shortages occur due to differences in timing between the receipt of State funds and District expenditure patterns. When this occurs, the Maricopa County Treasurer's office "registers warrants", which means the County covers the cash flow shortage and the District pays the interest associated with short-term borrowing. Beginning in 1990-1991, the District began participation in a "Tax Anticipation Note Program" (TANS) in lieu of registering warrants, but did not participate for several years. During the last couple of years, the ability to manage cash flow for the District has been limited due to the rollover of payments from the State of Arizona. The rollovers have resulted in several months each fiscal year in which state aid payments are not received and postponed until after the fiscal year ends.

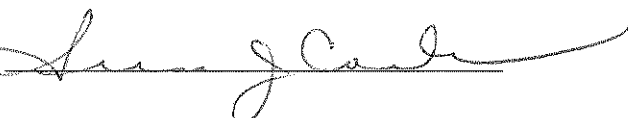
The TANS program allows a district to sell notes early in the year, invest the proceeds and generate interest income on the notes and the note issuance costs. The benefit of the program is that the amount budgeted for interest expense is reduced or eliminated. During fiscal year 2011-2012, TANS saved the District approximately \$7,300.00 above the cost of financing the Tax Anticipation Notes.

Guidelines for the 2012-2013 fiscal year will allow for a direct purchase of District notes by the County Treasurer. The firm of Piper Jaffray worked successfully with the treasurer's office this year to get a statutory amendment approved to permit the Treasurer to purchase District notes.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board authorize the sale of tax anticipation notes by the District and the execution of all documents related to the sale.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.B.

To Consider and, if Deemed Advisable, Adopt a Resolution to Authorize the Sale of Tax Anticipation Notes by the District

June 28, 2012

Page 2

With the direct purchase, note program costs will be reduced significantly with the elimination of ratings fees and printing costs and a reduction in legal and underwriting expenses. Additionally, the Treasurer will be purchasing the notes on a taxable basis which eliminates most of the federal tax law requirements relating to spend down and arbitrage rebate.

In summary, the direct purchase will permit a much more efficient, cost effective program for participating districts. The interest rate will be well below the line of credit interest cost and should allow for some positive arbitrage earnings while the dollars are held in District accounts.

A resolution is attached that authorizes the sale of tax anticipation notes by the District. The terms of the resolution also approve a form of Intergovernmental Agreement with the Maricopa County Treasurer, a Trust Agreement and two Certificate Purchase Agreements.

RESOLUTION

RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF TAX ANTICIPATION NOTES; DETERMINING THE FORM OF THE NOTES; PROVIDING FOR THE EXECUTION OF SAID NOTES; PLEDGING TAXES TO THE REPAYMENT OF THE NOTES; MAKING CERTAIN COVENANTS; SETTING FORTH THE PROCEDURE FOR THE ISSUANCE OF THE NOTES AND THE APPLICATION OF THE PROCEEDS THEREOF; AUTHORIZING THE SALE OF THE NOTES TO MARICOPA COUNTY TREASURER; MAKING, IF APPLICABLE, CERTAIN TAX COVENANTS.

WHEREAS, school districts are authorized by Arizona Revised Statutes, Title 35, Chapter 3, Article 3.1, after the school district has adopted a budget for the current fiscal year, to borrow money by the issuance of tax anticipation notes; and

WHEREAS, the governing board of this school district (the "District") hereby ascertains that the Taxes (as defined herein) to be received by the District will not be received in time to pay the District's projected expenses (as will be set forth in the budget and as such expenses will become due); and

WHEREAS, the maximum principal amount of such tax anticipation notes issued by the District for the fiscal year shall not exceed ninety percent of the aggregate of all uncollected Taxes estimated to be received by the District for the fiscal year as shown in the current budget; and

WHEREAS, no money has heretofore been borrowed by or on behalf of the District through the issuance of tax anticipation notes or temporary notes in anticipation of the receipt of, or payable from or secured by, taxes, income, revenue, cash receipts or other moneys for the Fiscal Year (as defined herein); and

WHEREAS, the District has determined that it is in the best interests of the District, after the adoption of its budget, to sell its tax anticipation notes in one or more series (the "Notes"); and

WHEREAS, the District has determined that it is in the best interests of the District, after the adoption of its budget, to sell to the Maricopa County Treasurer (the "Treasurer") the Notes, in one or more series, (the "Treasurer Notes"), such Treasurer Notes shall bear taxable interest; and

WHEREAS, the District approves the sale of the District's Notes to the Treasurer; and

WHEREAS, the Governing Board has been presented with a form of a Tax Anticipation Note Purchase Agreement for the Treasurer Notes, (the "Purchase Agreement") pursuant to which the Notes will be sold to the Treasurer.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, AS FOLLOWS:

Section 1. **Definitions.** As used herein the following terms shall have the meanings indicated unless the context otherwise requires:

"Budget" means the officially adopted budget of the District for the Fiscal Year.

"County" means Maricopa County, Arizona.

"District" means Washington Elementary School District No. 6 of Maricopa County, Arizona.

"District Representative" means the President, any member of this board, the Superintendent or the Business Services Director of the District.

"Fiscal Year" means the fiscal year commencing on July 1, 2012, and ending on June 30, 2013.

"General Funds" means the funds or accounts of the District used for payment of District expenses for maintenance and operation or capital outlay.

"Investments" shall mean any investments which the District may lawfully make with Proceeds or Taxes pursuant to the Arizona Revised Statutes, as amended. Note Proceeds shall be invested pursuant to A.R.S. § 35-465.05. Taxes deposited into the Repayment Fund created pursuant to Section 15 or 16 of this resolution, or any account of such Repayment Fund, shall be invested pursuant to the public investment laws of the State pertaining to school districts.

"Notes" means the tax anticipation notes authorized by this resolution and issued pursuant to Title 35, Chapter 3, Article 3.1.

"Proceeds" means an amount equal to the actual amount of cash received by the District from the issuance of the Notes plus all earnings on such amount.

"Purchase Agreement" means the Tax Anticipation Note Purchase Agreement to be entered into between the District and the Treasurer.

"Repayment Fund" means the fund of that name, and any segregated account thereof, created by the Treasurer pursuant to this resolution to collect and hold Taxes and any investment earnings thereon, for payment of principal and interest on the Notes.

"Series Note Schedule" means, for each series of Notes issued pursuant to this resolution, the schedule or exhibit to the Purchase Agreement or other documents setting forth information with respect to such series as required under Section 6 of this resolution.

"Taxes" means: (1) ad valorem taxes levied or to be levied in the Fiscal Year by the District; (2) if applicable, sales taxes and transaction privilege taxes levied by the District; and (3) all amounts returned to the District by the State; but shall not include taxes levied for debt service on any bond of the District or any sales or transaction privilege taxes which by law or contract must be used by the District for specific purposes.

"Treasurer" means the Maricopa County Treasurer, the ex officio treasurer of the District.

"Treasurer Notes" means Notes, bearing taxable interest, sold to and owned by the Treasurer, or any other entity for which the Treasurer acts as Treasurer.

Section 2. Findings and Determinations. The Governing Board of the District finds and determines that it reasonably expects:

(1) That the Budget has been adopted by the District for the Fiscal Year, or will be adopted prior to the issuance of the Notes;

(2) That Taxes to be received by the District will not be received in time to pay the District's projected expenses for the Fiscal Year as they become due;

(3) If Notes are not issued, the District will be required to register its warrants or, if applicable, access a line of credit to pay its budgeted expenses due to the anticipated timing of receipt of Taxes; and

(4) That through the issuance and sale of the Notes, the District may pay its expenses on a timely basis.

Section 3. Authorization of Notes. Pursuant to Title 35, Chapter 3, Article 3.1, Arizona Revised Statutes, and for the purpose of providing funds to pay the District's budgeted General Funds expenditures during the Fiscal Year, the Governing Board of the District hereby authorizes that a sum, not to exceed the lesser of: (a) Twelve Million and No/100 Dollars (\$12,000,000.00); or (b) ninety percent (90%) of the aggregate of all uncollected Taxes estimated to be received by the District in the Fiscal Year as shown by the Budget, be borrowed for such purpose during the Fiscal Year, such borrowing to be evidenced by the issuance of Notes, for the Fiscal Year. The Notes shall be sold in one or more series. The Notes shall be designated Washington Elementary School District No. 6 of Maricopa County, Arizona, Tax Anticipation Notes, Series 2012, and shall contain additional identification to distinguish Notes issued at different times. The Notes will: (a) be issued and sold to the Treasurer, (b) be payable no later than July 30, 2013, (c) be issued in denominations of not less than \$100,000 or any \$5,000 integral multiple in excess thereof, (d) bear interest from the date of issue to maturity at a rate or rates not to exceed nine percent (9%) per annum computed on the basis of a 360-day year consisting of twelve 30-day months on the unpaid balance, and (e) be dated the date of initial issuance which date shall be on or after July 1, 2012. Payment of the Notes or interest thereon will not be enforceable out of any funds or from any moneys of the District other than uncollected Taxes to be credited to the District for the Fiscal Year.

Section 4. Sale of the Notes. The Notes shall be sold in one or more series pursuant to a Purchase Agreement. The Purchase Agreement in substantially the form presented to the meeting with such modifications, amendment, additions and deletions as the District Representative executing the document shall approve, is hereby approved. Any District Representative is hereby authorized to approve, execute and deliver the Purchase Agreement. Execution of the Purchase Agreement by such District Representative shall constitute conclusive evidence of such determination and approval of the form and terms thereof.

Section 5. Intergovernmental Agreement. The Intergovernmental Agreement by and between the District and the Treasurer (the "IGA"), in substantially the form presented to the meeting with such modifications, amendments, additions and deletions as the District Representative shall approve, is hereby approved. Any District Representative is hereby authorized and directed to approve, execute and deliver the IGA. Execution of the IGA by the District Representative shall constitute conclusive evidence of approval of such modifications, amendments, additions and deletions.

Section 6. Series Note Schedule. The District Representative is hereby authorized to approve, execute and deliver the Series Note Schedule which sets forth: (i) the principal amount of the Notes of such series; (ii) the interest rate on the Notes of such series; (iii) the dates Taxes are to be deposited to the account of the Repayment Fund for such Notes; and (iv) the amount of Taxes to be deposited to the account of the Repayment Fund for such Notes on each deposit date.

Such Series Note Schedule shall be executed and delivered when a District Representative determines that the sale of the Notes is within the parameters of this resolution and in the best interests of the District. The Purchase Agreement shall not be deemed fully executed and delivered for purposes of binding the District to issue and sell the Notes until the Series Note Schedule has been executed and delivered. Execution of the Series Note Schedule by any District Representative shall constitute conclusive evidence of approval of the terms set forth therein.

Upon full execution and delivery of the Purchase Agreement and execution of the Series Note Schedule, the Treasurer is hereby authorized and directed to cause the Notes of such series to be delivered to the Treasurer upon receipt of payment therefore and satisfaction of the other conditions for delivery thereof in accordance with the terms of the sale.

Section 7. Initial Sale of Notes and Transfer of Treasurer Notes. Initially, there shall be one series of Notes in a principal amount not to exceed Twelve Million and No/100 Dollars (\$12,000,000.00), designated Washington Elementary School District No. 6 of Maricopa County, Arizona, Tax Anticipation Notes, Series 2012, sold to the Treasurer, pursuant to a Purchase Agreement and a Series Note Schedule.

Treasurer Notes shall be nontransferable except to sophisticated, institutional investors described in and permitted by the terms of the IGA.

Section 8. **Subsequent Sales.** After the initial sale of Notes, the District may sell any remaining principal amount of the Notes authorized by this resolution; provided however, if the initial sale of Notes consisted of Treasurer Notes all subsequent sales of Notes pursuant to this resolution shall be Treasurer Notes. The remaining Notes will be sold pursuant to one or more additional Purchase Agreements and Series Note Schedules without further action of this Board. Any later series of Notes shall be designated with a series letter designation to distinguish each series from every other series and may conform to any changes in law in effect at the time of their issuance, including but not limited to such matters as the amount that may be issued, the date of final maturity, and the method of pledging Taxes to the payment of said Notes.

Section 9. **Countersignature of Treasurer.** Each time the District shall issue a series of Notes pursuant to this resolution, the Treasurer will countersign the Notes so issued and insert the amount so borrowed on the face thereof.

Section 10. **Prior Redemption.** The Notes herein authorized shall not be subject to redemption prior to their definite maturity date.

Section 11. **Effect of Issuance.** When issued and sold, the Notes will obligate the District to pay the principal amount outstanding on the Notes plus interest from the date of issue to the maturity date. Repayment of a part of the outstanding Notes will not serve to discharge this resolution. This resolution shall remain in full force and effect until all Notes hereafter issued under authority of this resolution are fully paid. The Treasurer is authorized to receive all Proceeds from the sale of the Notes and to pay principal on the Notes and interest accruing thereon at maturity but only from the sources herein provided. The Treasurer is ordered and directed to cause payment of the principal amount of the Notes and interest thereon by timely depositing the necessary amounts of Taxes to the account of the Repayment Fund for such Notes as required by the applicable Series Note Schedule. No additional amounts may be borrowed for the Fiscal year by issuance of the Notes after June 1, 2013.

Section 12. **Payment; Depository.** The principal and interest on the Notes herein authorized shall be payable by the Treasurer from Taxes and any other amounts in the Repayment Fund. The Treasurer is hereby authorized to pay the principal and interest on the Notes as the same matures. Notwithstanding any other provisions of this resolution, so long as the Treasurer Notes are owned by the Treasurer, or any other entity for which the Treasurer acts as Treasurer, the Treasurer may without notice to the District set off any amount of interest that has come due or principal that has matured, from the Taxes.

Principal and interest on the Notes shall be payable when due to the person in whose name such Note is registered ten (10) days preceding the maturity date ("Record Date"). Payment of principal and interest on the Notes will be made by wire transfer on the maturity date to the registered owners as shown on the Record Date to a wire transfer address in the United States specified by the owner. No document of any nature whatsoever need be surrendered as a condition to payment of the principal and interest on the Notes.

Section 13. Execution of Notes; Registration. The Notes shall be in registered form and the Treasurer shall act as the registrar. The fully registered Notes will be executed for and on behalf of the District by the President of the Governing Board and countersigned by the Treasurer. The signature of the President may be by facsimile. Any District Representative is authorized and directed to sign such truthful certificates and give such assurances on behalf of the District as may be necessary to effectively market the Notes. The Treasurer Notes will be registered in the name of the Treasurer.

Execution of a Note in connection with the initial offer and sale of such Note will constitute a certification and representation on the part of the District to the effect that (a) no litigation is pending which contests the issuance of the Notes or borrowing of moneys evidenced by said Note as authorized by this resolution, (b) the District has complied with all covenants and conditions set forth in this resolution which are required to be complied with prior to the initial issuance, and (c) the principal amount and other terms of such Note are in compliance with the applicable provisions set forth in this resolution.

Section 14. Form of Notes. The fully registered Notes will be in substantially the form set forth in Exhibit A attached hereto and incorporated by reference herein, allowing those executing the Notes to make the insertions and deletions necessary to conform the Notes to this resolution and the terms of the Purchase Agreement.

Section 15. Creation of a Repayment Fund; Payment of Notes. Upon the issuance of any series of Notes pursuant to this resolution, the Treasurer shall create a special fund to be known as the Washington Elementary School District No. 6 Tax Anticipation Notes, Series 2012 Principal and Interest Repayment Fund, together with accounts thereof identified as necessary to distinguish Notes issued at different times (the "Repayment Fund"). Such Repayment Fund, and the separate accounts therein, if any, established pursuant to Section 16 for subsequent series of Notes issued pursuant to this resolution, shall be maintained until such time as moneys in the Repayment Fund are sufficient to pay when due all principal and interest on the applicable series of Notes and until the Notes have been paid. All moneys in the Repayment Fund shall be used to pay principal and interest on the Notes and for no other purpose so long as any principal or interest remains outstanding. All moneys deposited to the Repayment Fund may be invested in Investments. All such Investments shall be deemed to be a part of the Repayment Fund. All investment income thereon shall be retained in the Repayment Fund until all principal and interest is paid on the Notes.

Section 16. Pledge of Taxes. All Taxes deposited to and other moneys in the Repayment Fund are hereby irrevocably pledged to the payment of principal of and interest on the applicable series of Notes. The Notes are hereby secured by a prior and paramount lien on, and pledge of, all moneys in the Repayment Fund.

Taxes shall be collected and deposited by the Treasurer to the Repayment Fund in the amounts and on the dates set forth on the Series Note Schedule. In the event additional series of Notes are sold pursuant to this resolution, Taxes for each series of Notes may be segregated and deposited to the Repayment Fund in the amount and on the dates set forth in the Series Note Schedule for such series of Notes and Taxes collected and deposited in the Repayment Fund

shall be held in segregated accounts within the Repayment Fund and pledged to the payment of the respective series of Notes in accordance with A.R.S. § 35-465.04. Any Notes issued pursuant to this resolution shall establish deposit dates for Taxes to the Repayment Fund on the same dates as the corresponding deposit dates set forth on any Series Note Schedule for any other series of previously issued Notes. Any tax anticipation notes ("Subsequent Notes") issued pursuant to a subsequent resolution may establish deposit dates for Taxes to a segregated account of the Repayment Fund or other similar fund for the benefit of the Subsequent Notes (a "Subsequent Note Repayment Fund"); provided that such dates shall be on the corresponding deposit dates set forth on any Series Note Schedule for any other series of previously issued Notes pursuant to this resolution. All moneys held in any segregated account of the Repayment Fund are pledged to the payment of the respective series of Notes in accordance with A.R.S. § 35-465.04 and shall be used solely for the payment of principal and interest on the respective series of Notes and shall not be available to pay any Note which is not a Note of the respective series.

If Taxes are insufficient to meet the amount to be deposited on any deposit date, as required by any Series Note Schedule, the Treasurer shall continue to deposit all Taxes as received to the Repayment Fund until the insufficiency is cured. In addition, whenever such an insufficiency occurs, the Treasurer immediately shall transfer any Taxes then in any General Funds to the Repayment Fund to the extent needed to cure the insufficiency. If an insufficiency in the Repayment Fund exists, no deposits of Taxes shall be made to any General Funds until the full amount to be deposited to the Repayment Fund for such period has been so deposited.

From and after any deposit date, no registered warrants of the District shall be redeemed and no deposits to a Subsequent Note Repayment Fund shall be made until the full amount required to be deposited to the Repayment Fund on such future deposit dates for all series of Notes issued pursuant to this resolution has been so deposited. Deposits of Taxes to the Repayment Fund pledged to the payment of the Notes shall take priority over payment of any registered warrants payable from any General Funds and scheduled deposits to a Subsequent Note Repayment Fund until the amount on deposit in the Repayment Fund equals the amount required to be deposited therein.

When no principal or interest is outstanding on the Notes, all moneys in the Repayment Fund not needed to pay any outstanding and unpaid Notes will be transferred without further action or direction by the District to any General Funds.

Section 17. **Proceeds.** Proceeds shall be paid into the County Treasury and deposited to the credit of the District into a special fund to be known as the Washington Elementary School District No. 6 Note Proceeds Fund (the "Proceeds Fund"). The Proceeds and investment income thereon shall be used to defray the expenses of the District payable from General Funds as set forth in the Budget. The Treasurer is authorized to transfer or expend any moneys in the Proceeds Fund for any General Funds purpose set forth in the Budget. No further authorization need be given for expenditure of Proceeds other than would normally be given for expenditures from the respective General Funds from which payment is to be made. All moneys in the Proceeds Fund shall be invested in Investments and all such Investments and the income thereon shall be deemed to be a part of the Proceeds Fund.

Section 18. **Ratification of Actions.** All actions of the officers and agents of the District which conform to the purposes and intent of this resolution and which further the issuance and sale of the Notes as contemplated by this resolution whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of the District are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

Section 19. **Severability Provision.** It is the intention hereof to confer upon the District, any District Representative and the Treasurer the whole of the powers provided for in the statutes authorizing the issuance of the Notes and if any one or more sections, clauses, sentences and parts hereof shall for any reason be questioned in any court of competent jurisdiction and shall be adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remaining provisions hereof, or any Note issued pursuant hereto but shall be confined to the specific sections, clauses, sentences and parts so determined. All prior resolutions or parts thereof in conflict herewith be and the same are hereby repealed.

Section 20. **Effective Date.** The provisions of this resolution shall be effective as of the date of adoption.

PASSED, ADOPTED AND APPROVED by the Governing Board of Washington Elementary School District No. 6 of Maricopa County, Arizona, on June 28, 2012.

President

EXHIBIT A

**UNITED STATES OF AMERICA
STATE OF ARIZONA**

**WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6
OF MARICOPA COUNTY, ARIZONA
TAX ANTICIPATION NOTE
SERIES 2012**

<u>Interest Rate</u>	<u>Date</u>	<u>Denomination</u>
_____ %	_____, 2012	\$ _____

REGISTERED OWNER: MARICOPA COUNTY TREASURER

WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 of Maricopa County, Arizona (the "District") promises to pay to the registered owner hereof, or registered assigns, on the ____ day of _____, 2012, the sum of _____ AND 00/100 DOLLARS (\$_____.00) plus interest thereon at the rate per annum shown above from the date shown above computed on the basis of a 360-year consisting of twelve 30-day months. Principal and interest on this note shall be payable by wire transfer on the date due to the person in whose name this note is registered at the close of business ten days preceding the maturity date (the "Record Date"). The District shall pay no money hereon except moneys received from or derived from Taxes as described in the resolution of the Governing Board of the District authorizing issuance hereof which otherwise would be paid into the appropriate General Funds of the District, all as is more fully set forth in the resolution adopted by the Governing Board of the District authorizing the issuance of this note. Both principal of and interest on this note shall be payable in any coin or currency of the United States of America which on the maturity date is legal tender for the payment of public and private debts. This note need not be surrendered as a condition to payment of the principal and interest thereon.

Payment of this note or interest thereon will not be enforceable out of any funds other than uncollected Taxes (as defined in the resolution authorizing the issuance of this note) which are hereafter received by the District and deposited to the segregated account of the Repayment Fund created in such resolution for repayment of this note and all other notes of this series.

This note is not payable or subject to redemption prior to maturity.

It is hereby certified and recited that all acts, conditions and things required by the Constitution and laws of the State of Arizona to happen, exist and be performed precedent to and

in the issuance of this note have happened, exist and have been performed as so required and that the aggregate principal amount of notes issued in the Fiscal Year does not exceed ninety percent (90%) of uncollected Taxes of the District as shown in its current Budget.

IN WITNESS WHEREOF, the District has caused this note to be signed by the President of its Governing Board and countersigned by the Treasurer of Maricopa County, Arizona, the signature of said President may be a facsimile signature.

This note is not valid or binding upon the District without the manually affixed countersignature of the Treasurer of Maricopa County, Arizona.

**WASHINGTON ELEMENTARY SCHOOL
DISTRICT NO. 6 OF MARICOPA
COUNTY, ARIZONA**

President, Governing Board

COUNTERSIGNED:

Treasurer, Maricopa County, Arizona

CERTIFICATE OF REGISTRATION

This note is registered in the name of the above-named registered owner as to principal and interest in the office of the Treasurer of Maricopa County, Arizona.

Treasurer, Maricopa County, Arizona

\$ _____
**WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6
OF MARICOPA COUNTY, ARIZONA
TAX ANTICIPATION NOTES
SERIES 2012**

TAX ANTICIPATION NOTE PURCHASE AGREEMENT

_____, 2012

Governing Board of Washington Elementary School
District No. 6 of Maricopa County, Arizona
4650 West Sweetwater
Glendale, Arizona 85304

Ladies and Gentlemen:

The undersigned, on behalf of the Maricopa County Treasurer, Maricopa County, Arizona (the "Purchaser"), acting on its own behalf and not acting as fiduciary or agent for you, offers to enter into this Tax Anticipation Note Purchase Agreement (the "Agreement") with Washington Elementary School District No. 6 of Maricopa County, Arizona (the "Issuer") which, upon the Issuer's written acceptance of this offer, will be binding upon the Issuer and upon the Purchaser. This offer is made subject to the Issuer's written acceptance hereof on or before 11:59 p.m. on _____, 2012, and, if not so accepted, will be subject to withdrawal by the Purchaser upon notice delivered to the Issuer at any time prior to the acceptance hereof by the Issuer. Terms not otherwise defined in this Agreement shall have the same meanings set forth in the Resolution (as defined herein).

1. **Purchase and Sale of the Notes.** Subject to the terms and conditions and in reliance upon the representations, warranties and agreements set forth herein and any certificates or other documents to be delivered to the Purchaser pursuant to this Agreement, the Purchaser hereby agrees to purchase from the Issuer, and the Issuer hereby agrees to sell and deliver to the Purchaser, all, but not less than all, of the Issuer's \$_____ aggregate principal amount of Tax Anticipation Notes, Series 2012, (the "Notes"). Inasmuch as this purchase and sale represents a negotiated transaction, the Issuer understands, and hereby confirms, that the Purchaser is not acting as a fiduciary of the Issuer, but rather is acting solely in its capacity as Purchaser for its own account. The Purchaser has been duly authorized to execute this Agreement and to act hereunder.

The principal amount of the Notes to be issued, the dated date therefor, dates for Taxes (as defined in the Resolution) into the Repayment Fund, the interest rate per annum and the price or yield are set forth in the Series Note Schedule hereto. The Notes shall be as described in, and shall be issued pursuant to the provisions of, the resolution adopted by the Issuer on June 28, 2012 (the "Resolution").

The purchase price for the Notes shall be \$_____ (the "Purchase Price"). The Purchaser shall also be reimbursed for its expenses, if any as set forth in paragraph 7 hereof.

2. **IGA; Filing with Department of Revenue.**

At the time of acceptance hereof by the Issuer, the Issuer agrees it shall enter into a written agreement with the Purchaser in substantially the form attached hereto and marked *Exhibit A* (the "IGA").

The Issuer shall file the information required to be submitted to the Arizona Department of Revenue pursuant to A.R.S. Section 35-501(B) within sixty (60) days of the date of the Closing.

3. **Representations, Warranties, and Covenants of the Issuer.** The Undersigned, on behalf of the Issuer, but not individually, represents and warrants to and covenants with the Purchaser that:

(a) The Issuer is a school district of the State of Arizona (the "State") created, organized and existing under the Constitution of the State and the laws of the State, and has full legal right, power and authority, and at the date of the Closing will have full legal right, power and authority (i) to enter into, execute and deliver, as applicable, this Agreement, the Resolution and the IGA concerning the Notes (collectively hereinafter referred to as the "Issuer Documents"), and all documents required hereunder and thereunder to be executed and delivered by the Issuer, (ii) to sell, issue and deliver the Notes to the Purchaser as provided herein, and (iii) to carry out and consummate the transactions contemplated by the Issuer Documents and the Issuer has complied, and will at the Closing be in compliance in all material respects, with the terms of the Issuer Documents as they pertain to such transactions;

(b) By all necessary official action of the Issuer prior to or concurrently with the acceptance hereof, the Issuer has duly authorized all necessary action to be taken by it for (i) the adoption of the Resolution and the issuance and sale of the Notes, (ii) the approval, execution and delivery of, and the performance by the Issuer of the obligations on its part, as applicable, contained in the Notes and the Issuer Documents, and (iii) the President of the Governing Board to approve the consummation by it of all other transactions contemplated by the Issuer Documents;

(c) The Issuer Documents constitute legal, valid and binding obligations of the Issuer, enforceable in accordance with their respective terms, subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws and principles of equity relating to or affecting the enforcement of creditors' rights; the Notes, when issued, executed, authenticated, delivered and paid for, in accordance with the Resolution and this Agreement, will constitute legal, valid and binding obligations of the Issuer entitled to the benefits of the Constitution and laws of the State and the Resolution and are secured and payable by Taxes, as such term is defined in the Resolution;

(d) The Issuer is not in material breach of or default in any material respect under any applicable constitutional provision, law or administrative regulation of the State or the United States or any applicable judgment or decree or any loan agreement, indenture, bond, note, resolution, agreement or other instrument to which the Issuer is a party or to which the Issuer is or any of its property or assets are otherwise subject, and no event has occurred and is continuing which constitutes or with the passage of time or the giving of notice, or both, would constitute a material default or event of default by the Issuer under any of the foregoing; and the execution and delivery of the Notes, the Issuer Documents and the adoption of the Resolution and compliance with the provisions on the Issuer's part contained therein, will not conflict with or constitute a material breach of or default under any constitutional provision, administrative regulation, judgment, decree, loan agreement, indenture, bond, note, resolution, agreement or other instrument to which the Issuer is a party or to which the Issuer is or to which any of its property or assets are otherwise subject nor will any such execution, delivery, adoption or compliance result in the creation or imposition of any lien, charge or other security interest or encumbrance of any nature

whatsoever upon any of the property or assets of the Issuer from which the Notes are payable or under the terms of any such law, regulation or instrument, except as provided by the Notes and the Resolution;

(e) The Issuer has made all required filings with, and has obtained all authorizations, approvals, licenses, permits, consents and orders of any governmental authority, legislative body, board, agency or commission having jurisdiction of the matter which are required for the due authorization of, which would constitute a condition precedent to, or the absence of which would materially adversely affect the due performance by the Issuer of its obligations under the Issuer Documents, and the Notes, except for such approvals, consents and orders as may be required under the Blue Sky or securities laws of any jurisdiction in connection with the offering and sale of the Notes;

(f) There is no litigation, action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, government agency, public board or body, pending or, to the best knowledge of the Issuer after due inquiry, threatened against the Issuer, affecting the existence of the Issuer or the titles of its officers to their respective offices, or affecting or seeking to prohibit, restrain or enjoin the sale, issuance or delivery of the Notes or the collection of taxes for the payment of principal of and interest on the Notes, or in any way contesting or affecting the validity or enforceability of the Notes or the Issuer Documents;

(g) The Issuer will apply, or cause to be applied, the proceeds from the sale of the Notes as provided in and subject to all of the terms and provisions of the Resolution;

(j) The Issuer will furnish such information about the District and execute such instruments and take such action in cooperation with the Purchaser as the Purchaser may reasonably request to consummate the purchase of the Notes; and

(k) The financial statements of, and other financial information regarding the Issuer fairly present the financial position and results of the Issuer as of the dates and for the periods therein set forth; prior to the Closing, there will be no adverse change of a material nature in such financial position, results of operations or condition, financial or otherwise, of the Issuer, and the Issuer is not a party to any litigation or other proceeding pending or, to its knowledge, threatened which, if decided adversely to the Issuer, would have a materially adverse effect on the financial condition of the Issuer.

4. Closing.

(a) At 8:00 a.m. on _____, 2012, or at such other time and date as shall have been mutually agreed upon by the Issuer and the Purchaser (the "Closing"), the Issuer will, subject to the terms and conditions hereof, deliver the Notes to the Purchaser duly executed and authenticated, together with the other documents hereinafter mentioned, and the Purchaser will, subject to the terms and conditions hereof, accept such delivery and pay the purchase price of the Notes as set forth in Section 1 of this Agreement by wire transfer or other funds which are immediately available funds to the order of the Issuer.

(b) The Notes shall be delivered as provided in the Resolution. Delivery of the Notes will be made with the Registrar.

5. Closing Conditions. The Purchaser has entered into this Agreement in reliance upon the representations, warranties and agreements of the Issuer contained herein, and in reliance upon the representations, warranties and agreements to be contained in the documents and instruments to be delivered at the Closing and upon the performance by the Issuer of its obligations hereunder, both as of the

date hereof and as of the date of the Closing. Accordingly, the Purchaser's obligations under this Agreement to purchase, to accept delivery of and to pay for the Notes shall be conditioned upon the performance by the Issuer of its obligations to be performed hereunder and under such documents and instruments at or prior to the Closing, and shall also be subject to the following additional conditions, including the delivery by the Issuer of such documents as are enumerated herein, in form and substance reasonably satisfactory to the Purchaser:

(a) The representations and warranties of the Issuer contained herein shall be true, complete and correct on the date hereof and on and as of the date of the Closing, as if made on the date of the Closing;

(b) The Issuer shall have performed and complied with all agreements and conditions required by this Agreement to be performed or complied with by it prior to or at the Closing;

(c) At the time of the Closing, (i) the Issuer Documents and the Notes shall be in full force and effect in the form heretofore approved by the Purchaser and shall not have been amended, modified or supplemented; and (ii) all actions of the Issuer required to be taken by the Issuer shall be performed in order for Special Counsel to deliver its opinion referred to hereafter;

(d) At the time of the Closing, all official action of the Issuer relating to the Notes and the Issuer Documents shall be in full force and effect and shall not have been amended, modified or supplemented;

(e) At or prior to the Closing, the Resolution shall have been duly executed and delivered by the Issuer and the Issuer shall have duly executed and delivered and the Registrar shall have duly authenticated the Notes;

(f) At the time of the Closing, there shall not have occurred any change or any development involving a prospective change in the condition, financial or otherwise, or in the revenues or operations of the Issuer, that in the judgment of the Purchaser, is material and adverse;

(g) The Issuer shall not have failed to pay principal or interest when due on any of its outstanding obligations for borrowed money;

(h) All steps to be taken and all instruments and other documents to be executed, and all other legal matters in connection with the transactions contemplated by this Agreement shall be reasonably satisfactory in legal form and effect to the Purchaser;

(i) At or prior to the Closing, the Purchaser shall have received copies of each of the following documents:

- (1) The Resolution with such supplements or amendments as may have been agreed to by the Purchaser;
- (2) The IGA executed on behalf of the Issuer by the President of the Governing Board or such other official as may have been agreed to by the Purchaser;
- (3) The approving opinion of Special Counsel with respect to the Notes;
- (4) The opinion of Special Counsel shall also state, substantially to the effect that:

- (i) the Notes and Issuer Documents have been duly authorized, executed and delivered by the Issuer and (assuming due authorization and execution by the other parties thereto) are legal, valid and binding obligations of the respective parties, enforceable in accordance with their terms, subject to customary exceptions for bankruptcy and judicial discretion; and
 - (ii) the IGA has been duly authorized, executed and delivered by the Issuer and, subject to appropriation to provide for the costs of compliance therewith, is a legal, valid and binding obligation of the Issuer, enforceable in accordance with its terms; subject to customary exceptions;
- (6) A certificate, dated the date of Closing, of an appropriate representative of the Issuer to the effect that to the best of their knowledge (i) the representations and warranties of the Issuer contained herein are true and correct in all material respects on and as of the date of Closing as if made on the date of Closing; (ii) no litigation or proceeding or tax challenge against it is pending or, to its knowledge, threatened in any court or administrative body nor is there a basis for litigation which would (a) contest the right of the members or officials of the Issuer to hold and exercise their respective positions, (b) contest the due organization and valid existence of the Issuer, (c) contest the validity, due authorization and execution of the Notes or the Issuer Documents or (d) attempt to limit, enjoin or otherwise restrict or prevent the Issuer from functioning and collecting revenues, including payments on the Notes, pursuant to the Resolution, and other income or the levy or collection of the taxes pledged or to be pledged to pay the principal of and interest on the Notes, or the pledge thereof; (iii) the Resolution has been duly adopted by the Issuer, is in full force and effect and has not been modified, amended or repealed,
- (7) Any other certificates and opinions required by the Resolution for the issuance thereunder of the Notes;
- (8) Such additional legal opinions, certificates, instruments and other documents as the Purchaser or counsel to the Purchaser may reasonably request to evidence the truth and accuracy, as of the date hereof and as of the date of the Closing, of the Issuer's representations and warranties contained herein and the due performance or satisfaction by the Issuer on or prior to the date of the Closing of all the respective agreements then to be performed and conditions then to be satisfied by the Issuer.

All of the opinions, letters, certificates, instruments and other documents mentioned above or elsewhere herein shall be deemed to be in compliance with the provisions hereof if, but only if, they are in form and substance satisfactory to the Purchaser.

6. **Termination.** The Purchaser shall have the right to cancel its obligation to purchase the Notes if, between the date of this Agreement and the Closing, in the sole judgment of the Purchaser, by the occurrence of any of the following:

- (a) any amendment to the federal or state Constitution or action by any federal or state court, legislative body, regulatory body, or other authority materially adversely affecting the validity or enforceability of the assessments or the levy of taxes to pay principal of and interest on the Notes;

(b) there shall have occurred since the date of this Agreement any materially adverse change in the affairs or financial condition of the Issuer;

(c) the United States shall have become engaged in hostilities which have resulted in a declaration of war or a national emergency or there shall have occurred any other outbreak or escalation of hostilities or a national or international calamity or crisis, financial or otherwise;

(d) the purchase of and payment for the Notes by the Purchaser, or the resale of the Notes by the Purchaser, on the terms and conditions herein provided shall be prohibited by any applicable law, governmental authority, board, agency or commission.

7. **Expenses.**

(a) The Purchaser shall be under no obligation to pay, and the Issuer shall pay, but only from the proceeds of the sale of the Notes, any expenses incident to the performance of the Issuer's obligations hereunder, including, but not limited to (i) the fees and disbursements of Special Counsel; (ii) the initial fees and disbursements of the Registrar for the Notes, provided, however, that the Issuer shall be responsible for all other fees and disbursements of the Registrar for the Notes; (iii) fees and expenses incurred by the Issuer or the Purchaser for any rating on the Notes; (iv) the fees and disbursements of Piper Jaffray & Co., as financial consultant; and (v) reasonable miscellaneous, normally occurring, "out-of-pocket" expenses incurred by the Purchaser in connection with the issuance of the Notes. The Issuer authorizes the Treasurer to create a separate account for payment of such expenses to be funded with \$ _____, representing premium with respect to the Notes.

(b) If this Agreement shall be terminated by the Purchaser because of any failure or refusal on the part of the Issuer to comply with the terms or to fulfill any of the conditions of this Agreement, or if for any reason the Issuer shall be unable to perform its obligations under this Agreement, the Issuer will reimburse the Purchaser for all out-of-pocket expenses (including the fees and disbursements of counsel to the Purchaser) reasonably incurred by the Purchaser in connection with this Agreement or the offering contemplated hereunder.

8. **Cancellation.** To the extent applicable by provision of law, all parties acknowledge that this Agreement is subject to cancellation pursuant to Section 38-511, Arizona Revised Statutes, as amended, the provisions of which are incorporated herein.

9. **Notices.** Any notice or other communication to be given to the Issuer under this Agreement may be given by delivering the same in writing at Washington Elementary School District No. 6, Attention: Cathy Thompson, Business Services Director, at 4650 West Sweetwater, Glendale, Arizona 85304, and any notice or other communication to be given to the Purchaser under this Agreement may be given by delivering the same in writing to the Maricopa County Treasurer, at 301 W. Jefferson, Room 100, Phoenix, Arizona 85003, Attention: Charles "Hos" Hoskins.

10. **Parties in Interest.** This Agreement shall constitute the entire agreement between us and is made solely for the benefit of the Issuer and the Purchaser (including successors or assigns of the Purchaser) and no other person shall acquire or have any right hereunder or by virtue hereof. This Agreement may not be assigned by the Issuer. All of the Issuer's representations, warranties and agreements contained in this Agreement shall remain operative and in full force and effect, regardless of (i) any investigations made by or on behalf of any of the Purchaser; (ii) delivery of and payment for the Notes pursuant to this Agreement; and (iii) any termination of this Agreement.

11. **Effectiveness.** This Agreement shall become effective upon the acceptance hereof by the President of the Governing Board on behalf of the Issuer and shall be valid and enforceable at the time of such acceptance.

12. **Choice of Law.** This Agreement shall be governed by and construed in accordance with the law of the State.

13. **Severability.** If any provision of this Agreement shall be held or deemed to be or shall, in fact, be invalid, inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions, or in all jurisdictions because it conflicts with any provisions of any Constitution, statute, rule of public policy, or any other reason, such circumstances shall not have the effect of rendering the provision in question invalid, inoperative or unenforceable in any other case or circumstance, or of rendering any other provision or provisions of this Agreement invalid, inoperative or unenforceable to any extent whatever.

14. **Business Day.** For purposes of this Agreement, "business day" means any day on which the New York Stock Exchange is open for trading.

15. **Section Headings.** Section headings have been inserted in this Agreement as a matter of convenience of reference only, and it is agreed that such section headings are not a part of this Agreement and will not be used in the interpretation of any provisions of this Agreement.

16. **Counterparts.** This Agreement may be executed in several counterparts each of which shall be regarded as an original (with the same effect as if the signatures thereto and hereto were upon the same document) and all of which shall constitute one and the same document.

If you agree with the foregoing, please sign the enclosed counterpart of this Agreement and return it to the Purchaser. This Agreement shall become a binding agreement between you and the Purchaser when at least the counterpart of this letter shall have been signed by or on behalf of each of the parties hereto.

Respectfully submitted,

**CHARLES "HOS" HOSKINS, MARICOPA
COUNTY TREASURER**

By: _____
Name: _____
Title: _____
Date: _____

ACCEPTANCE:

ACCEPTED this _____ day of _____, 2012.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT
NO. 6 OF MARICOPA COUNTY, ARIZONA**

By: _____

Name: _____

Title: _____

Schedule
\$
**WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6
OF MARICOPA COUNTY, ARIZONA
TAX ANTICIPATION NOTES
SERIES 2012**

Dated Date: _____, 2012

Maturity Date (<u>July</u>)	Principal <u>Amount</u>	Interest <u>Rate</u>	Price or <u>Yield</u>
----------------------------------	----------------------------	-------------------------	--------------------------

Date

Deposit to Repayment Fund

The parties agree that the terms, representations, covenants and conditions contained in that certain Tax Anticipation Note Purchase Agreement to which this Schedule is attached shall apply in their entirety to the Notes identified above, provided, however, that the Notes will not be supported by credit enhancement. The Purchase Price of the Notes shall be \$_____ and payment shall be made on _____, 2012 or such later date as may be agreed upon by the parties hereto. The County Treasurer is authorized, on behalf of the District, to pay from the proceeds of the Notes the costs of issuance incurred by the District in connection with the issuance and delivery of the Notes as described in Section 7 of this Agreement.

This Schedule is hereby approved this _____ day of _____, 2012.

WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6
OF MARICOPA COUNTY, ARIZONA

By _____
Title: _____

CHARLES "HOS" HOSKINS, MARICOPA COUNTY
TREASURER

By _____
Treasurer

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT

INTERGOVERNMENTAL AGREEMENT

BETWEEN

CHARLES "HOS" HOSKINS, MARICOPA COUNTY TREASURER
(THE "TREASURER")

AND

WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF
MARICOPA COUNTY, ARIZONA (THE "DISTRICT")

THIS INTERGOVERNMENTAL AGREEMENT (this "*Agreement*") made and entered into this ____ day of _____, 2012.

W I T N E S S E T H

WHEREAS, tax anticipation notes, the interest on which is includable in the gross income of the owner of the notes (the "Taxable Notes") have been, or will be issued by Washington Elementary School District No. 6 of Maricopa County, Arizona (the "*District*"); and

WHEREAS, The Treasurer of Maricopa County has, or will purchase the Taxable Notes through a sale negotiated between the Treasurer and the District; and

WHEREAS, the District has authorized the issuance and sale of the Taxable Notes; and

WHEREAS, in the resolution authorizing the issuance of the such Taxable Notes (the "*Resolution*") the District authorized execution and delivery of this agreement; and

WHEREAS, in consideration of the purchase of the Taxable Notes by the Treasurer for and on behalf of the County and other political subdivisions for whom the Treasurer invests money, the District consents and agrees to this agreement.

NOW, THEREFORE, BE IT AGREED BY THE PARTIES HERETO as follows:

Section 1. Authorizations. This Agreement is entered into pursuant to A.R.S. 11-951 and 11-952. The District's authority to pledge taxes for the payment of Taxable Notes is contained in A.R.S. Title 35, Chapter 3, Article 3.1. The authority of the Board of Supervisors of Maricopa County to levy taxes for and on behalf of the District the amount of such taxes is contained in A.R.S. 15-992.

Section 2. Jurisdictional Matters. This Agreement shall commence on _____, 2012 and terminate on _____, 2013, if the Taxable Notes are then fully paid. If all of the Taxable Notes are not fully paid on or prior to _____, 2013, this Agreement shall remain in full force and effect until all of the Taxable Notes and interest thereon are fully paid.

The purpose of this Agreement is to provide for a levy and collection of taxes to pay the Taxable Notes, and all other Taxable Notes of the District, as authorized by the Resolution of the Governing Board of the District on June 28, 2012 (the "*Resolution*").

The manner of paying the District's obligation under the Taxable Notes is through the annual levy of ad valorem taxes on all taxable property within the District.

Except as provided in Section 3, hereof, there is no method incorporated into this Agreement for its termination. Nothing in this Agreement shall relieve any public agency of any obligation or responsibility imposed upon it by law.

Section 3. Registrar and Paying Agent. To simplify the collection and payment of the Notes, the Treasurer shall act as the registrar and paying agent for the Notes. The Treasurer shall keep a registration list showing the owner of the Notes. The Treasurer may pay the principal and interest on the Notes by directly debiting the District's general fund; provided, however, that the Treasurer shall not invade moneys in the debt service fund that are to be used to pay District bonds. Either the District or the Treasurer may terminate the Treasurer's registrar and paying agent status upon thirty (30) days notice to the other party.

Section 4. Transfer Restrictions. Notwithstanding any other provision of this Agreement, the Taxable Notes or the Resolution, the Taxable Notes initially sold and owned by the Treasurer (the "Treasurer Notes") are nontransferable unless the transferee or transferees are "Qualified Institutional Buyer" as such term is defined in Rule 144A of the Securities Act of 1933, as amended with total assets of at least one hundred million dollars (\$100,000,000.00) invested in municipal securities in the aggregate of its portfolio and/or under management and such Qualified Institutional Buyer provides the District with an executed certificate verifying such status.

Section 5. Conflict of Interest. Notice is hereby given that pursuant to A.R.S. 38-511 the State, its political subdivisions, or any department or agency of either, may within three years after its execution, cancel any contract, without penalty or further obligation, made by the State, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating a contract on behalf of the State, its political subdivisions or any of the departments or agencies of either is, at any time while the contract or any extension of the contract is in effect, an employee or agency of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

[Remainder of Page Intentionally Left Blank]

DATED this _____ day of _____, 2012.

MARICOPA COUNTY TREASURER

By: _____

AFFIX COUNTY SEAL HERE

**WASHINGTON ELEMENTARY
SCHOOL DISTRICT NO. 6
OF MARICOPA
COUNTY, ARIZONA**

ATTEST:

President, Governing Board

Member, Governing Board

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

X
X

 Action
Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: June 28, 2012

AGENDA ITEM: Temporary Suspension of Policy BGB – Policy Adoption and Adoption of Proposed Policy DGD – Credit Cards

INITIATED BY: Cathy Thompson, Director of Business Services SUBMITTED BY: D. Rex Shumway, Legal Counsel

PRESENTER AT GOVERNING BOARD MEETING: D. Rex Shumway, Legal Counsel

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BGB and BGF

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A


As part of the recent audit of District finances, the District was required to complete the USFR compliance questionnaire. One question addressed whether the District uses credit cards for any purpose, and if so, does the District maintain formal written Policies governing the use of credit cards. (USFR VI-G-7 and 8 require governing boards to establish and maintain formal policies.) In reviewing the current Governing Board Policies, it was noted that a Credit Card Policy was not adopted by the Governing Board when the ASBA Model Policies were adopted in 2004.

Although the District utilizes credit cards on a very limited, restricted basis, it is necessary for the Governing Board to adopt and maintain a Credit Card Policy by June 30, 2012 in order to avoid an audit finding. Board Policy BGB – Policy Adoption provides for a first and second reading as part of the Policy revision process. However, Policies BGB and BGF – Suspension/Repeal of Policy provide that an amended Policy may be adopted in a single reading if the Governing Board determines there is a need to do so. Because of the need to adopt this Policy by June 30, 2012, it is recommended that the Governing Board temporarily suspend Policy BGB and allow adoption of the proposed Policy without the required two readings.

The proposed Policy DGD, and the accompanying Regulation DGD-R – Credit Cards and Exhibit DGD-E – Credit Cards (District Cardholder Responsibilities and Agreement), incorporate the current practices utilized in the District to safeguard the use of credit cards.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board temporarily suspend Policy BGB – Policy Adoption and adopt proposed amended Policy DGD – Credit Cards.

Superintendent 

Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.C.

CREDIT CARDS

The Governing Board acknowledges that circumstances may arise when ready payment for goods or services is in the District's best interest. Therefore, the District shall maintain a limited number of major credit cards and gasoline credit cards. The District defines "credit card" as a form of payment in lieu of cash, purchase order, or check. The credit card must bear the applicable issuing company's logo and shall not be subject to an annual fee.

Procurement made through the use of these cards shall be for District business only and shall be in compliance with state law and the Uniform System of Financial Records. Physical access to these cards shall be safeguarded at all times.

The use of credit cards must be closely monitored.

To avoid fees and charges for the use of such cards, payment of statements for authorized purchases are to be made as promptly as possible.

The Superintendent shall establish regulations and procedures for proper use and internal controls of these cards.

Adopted:

LEGAL REF.:	A.R.S.	15-342
		38-621
		38-622
		38-623
		38-624
		38-625
		Uniform System of Financial Records

CROSS REF.: DKC – Expense authorization/Reimbursement

REGULATION**REGULATION****CREDIT CARDS**

Washington Elementary School District maintains the following credit cards on file:

- Gasoline (four (4) Shell cards) – Two (2) are maintained for use by the Transportation Department and two (2) are maintained by use by the Private School Consortium.
- VISA (one (1) M&I card) – Maintained for use by the District Business Department.

All credit cards shall be physically safeguarded in the respective District Department offices.

All credit cards shall be logged out and noted when returned. Log information includes name, department, date taken, date returned.

All credit card use shall be pre-requisitioned for a purchase order. Within two (2) days of the credit card's use, the credit card shall be returned to the assigned Department and the receipts, which shall clearly identify the employee making the purchase, shall be submitted to Accounts Payable.

Uses:

- Gasoline cards will only be provided to employees who are using a District vehicle to transport students to a school-sponsored event.
- Major credit cards are limited to use by:
 - Governing Board members for conference travel expenses.
 - Superintendent for conference travel expenses.
 - Other District employees whose requisitions have been approved by the Director of Business Services or the Superintendent. (Approved uses include travel costs for an employee with financial hardship, Internet purchases requested by administration, or student admission

REGULATION**REGULATION**

fees). Approval is noted by the Director's or Superintendent's signature on the requisition.

Internal Controls:

- The credit card shall be used only when the items and/or services to be purchased are for the official use of the District. *No personal use of a credit card is allowed.*
- Credit cards shall have assigned credit limits. Purchases exceeding credit limits shall be rejected.
- Credit cards shall expire within two (2) years and will be reviewed prior to renewal.
- The requisitioner must present a signed and approved requisition form to the Business Department in order to obtain a credit or gasoline card to use.
- The Director of Purchasing or Director of Finance shall review the requisition for compliance with procurement laws. A purchase made using a District-assigned credit card may not violate any District purchasing policy or regulation. All purchases must be appropriate and in the best interest of the District.
- The requisitioner must sign a credit card agreement (not applicable for gasoline credit cards). The holder will be held liable for any unauthorized use of District-assigned credit or gasoline cards. Improper use may result in disciplinary action up to and including the loss of employment and other actions provided by law.
- Accounts Payable shall ensure that signatures on receipts match those of the requisitioner. An exception is made for Governing Board members; the Director of Business Services will certify those signatures.
- Billed credit card statements shall be mailed to the District, Accounts Payable Department.
- The Accounts Payable Department shall review the credit card transactions when receipts are submitted. This review shall include a review for personal

REGULATION**REGULATION**

use of the card and/or other unusual activity. A monthly review will also be done to verify receipts against the statement.

- The requisitioner's failure to submit receipts or follow District guidelines will result in appropriate discipline of the requisitioner.

EXHIBIT

EXHIBIT

CREDIT CARDS

DISTRICT CARDHOLDER
RESPONSIBILITIES AND AGREEMENT

Washington Elementary School District delegates purchasing authority to you by your acceptance of this corporate credit card. This card is to be used for preapproved gasoline purchases.

Cardholder agrees to:

1. Safeguard card at all times.
2. Report a lost or stolen card immediately to the banking institution at _____ (to be completed at time of issuance) and call the Accounts Payable Manager at _____.
3. Be aware that the District is responsible for all sales tax or use tax when making purchases.
4. Under no circumstances use card for any personal purchases and keep this card separate from all personal cards.
5. Follow District procurement guidelines when making card purchases. (Example: alcohol cannot be purchased by the District using any funds.)
6. Accept responsibility as the cardholder to ensure knowledge of the District procurement guidelines.
7. Accept responsibility to put the proper account code on the credit card purchase documents prior to submission.
8. Accept responsibility to turn all credit card purchase documents into the Accounts Payable Manager within two (2) business days.
9. Purchase ethically, without conflict of interest, and in compliance with the Uniform System of Financial Records.

It is important to remember that purchases made with this card directly reflect upon the District. Purchases made with this credit card must withstand the scrutiny of the press and public.

EXHIBIT**EXHIBIT****Cardholder Acceptance
of Responsibilities**_____
Name (*Please Print*)_____
Title and Department_____
Signature_____
Telephone Number

Date Signed Out: _____

Date Returned: _____

Card Number: _____

Signed Out By: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board

X
X

 Action
Discussion
Information
1st Reading

FROM: Dr. Susan J. Cook, Superintendent

DATE: June 28, 2012

AGENDA ITEM: A Proposal to Present "Energy Savings – It's Easier Than You Think" at the December 2012 Arizona School Boards Association (ASBA) - Arizona School Administrators (ASA) Conference

INITIATED BY: Clorinda Graziano, Governing Board Member SUBMITTED BY: Clorinda Graziano, Governing Board Member

PRESENTER AT GOVERNING BOARD MEETING: Clorinda Graziano, Governing Board Member

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

At the May 24, 2012 Governing Board Meeting, Governing Board Member, Clorinda Graziano, requested a future agenda item to consider a proposal for a presentation at the December 2012 Arizona School Boards Association (ASBA) - Arizona School Administrators (ASA) conference. The presentation will focus on energy savings.

Attached are the following documents:

A Draft Outline of the Presentation

Application, starting with Question 11 (Questions 1-10 are demographic in nature)

Washington Elementary School District (WESD) Conservative Steward of Tax Dollars

WESD Energy Management Best Practices

Washington Elementary School District Energy Conservation Policy - ECF

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the submittal of the proposal for the December 2012 Arizona School Boards Association (ASBA) - Arizona School Administrators (ASA) Conference.

Superintendent



Board Action	Motion	Second	Aye	Nay	Abstain
Adams					
Graziano					
Jahneke					
Lambert					
Maza					

Agenda Item VIII.D.

ASBA Presentation outline DRAFT

(For our organizational purposes, not to be submitted to ASBA)

"ENERGY SAVINGS - IT'S EASIER THAN YOU THINK!"

I. History

- A. District Energy Committee findings
- B. Board adopted Energy Policy and 5 year goals
- C. Superintendent support and encouragement
- D. Electric, water, and solid waste removal costs and savings

II. Building level buy-in and beginning the program

- A. How presented
- B. Recycling efforts
- C. 2-3 principals reporting on effecting cultural change at their school
 - 1. On board from the start (K-6)
 - 2. Jump starting a lagging school
 - 3. Middle school ideas

III. FREE and Low cost changes with big rewards

- A. Managing lighting
- B. Energy efficient lighting
- C. Phantom Energy loss
- D. HVAC and temperature control
- E. Reduce, reuse, recycle
- F. Water conservation

IV. Successes through the years

- A. How and what reported to schools
- B. Peer pressure effect

V. Capital Bond Override additions

- A. Building audits - what was looked at and measured for inclusion
- B. Upgrades - HVAC, electrical, windows, water, etc.

VI. Beyond the basics - alternative energy sources and looking for grants

- A. Smart meters/ SRP & APS grants
- B. Geo thermal experiment and findings-Desert View and Lookout Mtn.
- C. Solar grants and installations
- D. Green Schoolhouse grant buildings

VII. Energy Star requirements and info

VIII. National Green Ribbon requirements and info

IX. Audience questions and ideas


PROGRAM, PROJECT OR STRATEGY DESCRIPTION

11. * Presentation is submitted in the following category:

"Leading Together" to improve student achievement

"Stronger Together" through effective board operations or practices

"Stronger Together" through improving district operations

 "Stronger Together" through collaborations with students, staff, parents or the community for improved operations or student achievement

12. * Program Title

Energy Savings – It's easier than you think!

13. * Short Description for Conference Guide (40 words or less):

Come away with easy, no-cost ideas on how to save M & O money on energy and natural resources costs. We will share amazing ideas our staff implemented, which resulted in a 26% reduction in electric energy usage in 24 months!

14. * Describe the program, including governance, policy support, and implications pertinent to the establishment and continuance of the program. Please limit the description to 75 words or less.

The Governing Board adopted an Energy Policy 5 years ago, along with the goal to reduce energy usage by 40% in 5 years, with input from the District (and stakeholders) Energy Committee. This was promoted by the Superintendent to encourage development of building site staff and student Energy Teams. Inservice training and advice is offered from the Director of Facilities, who also keeps everyone updated with monthly (now quarterly) energy usage statements.

15. * Goal(s) of the presentation:

To build an awareness of the role we all play in conserving energy and natural resources in our schools.

16. Learning Objectives: by the end of the presentation, participants will be able to:

Objective 1:

Bring back to their district free and low cost ideas that result in energy, natural resources, and M&O budget savings.

Objective 2:

Bring ideas back to their district which will effect a change in culture, resulting in high levels of staff participation in energy saving behavior.

Objective 3:

Use the informational resources provided to progress to higher levels of energy savings.

17. * Will the program continue for the entire 2011-2012 school year and beyond? How has this program been institutionalized to ensure continuation over time (E.g. budget, policies, funding)? Please include the number of years the program has been in operation and identify the year the program was established.

Yes, the program will continue and has been ongoing for five years already. An Energy Policy and usage reduction goal was adopted by the Governing Board in 2007/8. There are continuing energy committees at the district, building staff and student levels. Beginning in year 3, those were augmented by operational and capital dollars for more efficient lighting fixtures. Last year, our Bond election added more costly energy upgrades that have begun to be added at all building sites. In addition, several grants have been applied for and secured for alternative energy savings.

18. * If you have statistically verifiable results that the program has been successful, describe those results and include evidence of this verification. Success may be proven by any documented form (such as improved test scores, lower drop out rates, increased college admissions, fewer dicipline referrals).

A 26 % savings in electrical energy usage was achieved by the 2nd year. There were monthly energy usage reports issued for the first few years, now those reports are issued quarterly. Also, due to more recycling of materials, we have had a decrease in the cost of solid waste removal.

19. * Can the program be replicated at another site without a great amount of restructuring? Does it depend on a specific person or personality, or is it dependent upon resources that are unique to your location? Explain.

The beginning stages of energy conservation can be very easily replicated at other sites. Anyone with the desire to improve their building's energy consumption can start their site on this path. No specialized knowledge is required to start.

20. * What is the cost, including personnel, of establishing this program?

It cost nothing to establish this program and no new personnel was added. The Director of Facility Planning added the word "Energy" to

her title, but that was her choice to bring strength to her commitment to energy savings.

21. How is this program funded (initial funding source and continued funding source)?

Initially, there was zero cost and zero funding to start this program. In year 3, budget was added from capital funds for energy efficient lighting. In year 4, additional funds started coming in from our capital bond override funds. In addition, we have received grants for 2 Greenhouse School buildings, Geo-thermal energy equipment and installment, and solar energy installation and cost containment

22. How will you actively engage participants during the presentation?

We will offer a question and answer session at the end. There will be a couple of building principals present to offer their personal and buildings' stories of getting started and answer questions. Participants will be encouraged to share their ideas, too. We're always looking to improve our savings!

Submit

Washington Elementary School District (WESD) Conservative Steward of Tax Dollars

BACKGROUND:

Washington Elementary School District, located in Northwest Phoenix and Eastern Glendale, Arizona is the largest elementary school district in the state. The District has 32 school campuses and 3 support facilities which equates to approximately 3,000,000 square feet of space under roof. The District serves a diverse population of 23,500 students. 28 of its 32 campuses are designated Title I schools because of the large numbers of economically disadvantaged students and families in the attendance areas.

The District has worked very hard in recent years to manage its money in an efficient and conservative manner. What follows is information about one of those strategies.

ONE STRATEGY TO SAVE MONEY – REDUCE ENERGY USE:

Energy is a big ticket item for the Washington Elementary School District costing over \$5,000,000 annually and growing as a result of rising energy costs. With a Governing Board and superintendent committed to reducing operating costs, it may not come as a surprise that the District is a leader among school districts in the State of Arizona in the area of reducing energy consumption. The amazing fact, however, is the way Washington Elementary School District went about creating energy savings. Initially, the District saved money by launching an energy behavior management program to get staff and students to change the ways they use energy in buildings. The results at the end of 24 months were astounding: a reduction in electric energy usage of over 26%. This equates to a savings of approximately 17,000,000 kWh! You may ask the question: “what **extra** costs did the District incur to create this reduction?” The answer is very simple...none. Since that time the District has continued to look for ways to reduce energy use and become more sustainable. We want to share with you some of the amazing results that have been created within the District as a result of the implementation and success of the “Energy Program”.

Year One of the WESD Energy Conservation Program:

- The WESD reduced electric usage 6,604,291 kWh.
- The WESD reduced natural gas usage 8,607 therms.
- The WESD reduced its solid waste contract from \$250,000 to \$125,000.
- The WESD earned approximately \$80,000 by selling recycled goods that in the past were thrown in the trash.
- WESD improved its Energy Star buildings rating from a composite score of 46 on a scale of 1 to 100 to a score of 62.
- WESD became the first school district in the state of Arizona to earn the Energy Star Leader award for reducing energy usage across a large portfolio of buildings by 10% or more.

- 7 WESD campuses were recognized by Energy Star as being among the most efficient in the use of energy in the nation.
- Energy Star began using the Washington Elementary School District story as an example of what is possible in the area of energy behavior management when conducting national webinars for school districts throughout the United States.

Year Two of the WESD Energy Conservation Program:

- The WESD reduced electric energy consumption by an additional 3,791,418 kWh bringing their 24 month cumulative reduction to approximately 17,000,000.
- WESD became the first school district in the state of Arizona to earn the Energy Star Leader award for reducing energy usage across a large portfolio of buildings by 20% or more.
- 14 additional WESD campuses qualified for the Energy Star efficient school recognition bringing the District total of energy efficient campuses to 21 or 62% of all facilities.
- Orangewood School and Roadrunner Elementary School submitted a grant application to a private non-profit organization which was offering to construct with private funds 2 energy efficient and sustainable 6,000 square foot buildings. Each of them won and WESD became the only K-12 District in the state of Arizona to receive these buildings. This grant award creates much needed school space on two WESD campuses, and provides the opportunity to reduce energy and maintenance costs over the life of these buildings.
- Manzanita Elementary School was recognized by The Building Owners and Managers Association of Greater Phoenix (BOMA) as the K-12 School winner in the national BOMA Kilowatt KrackDown Program.
- Sweetwater School was recognized by Phoenix Magazine as the Valley's Top Public School in the category of schools becoming energy efficient and sustainable.

Year Three of the WESD Energy Conservation Program:

- The WESD worked with a team of architects, contractors and engineers to conduct a geothermal pilot program at Desert View Elementary School to determine the feasibility of using this technology in Arizona to reduce electric energy usage in schools. The geothermal installation was completed in January 2011. This is the first such pilot in the state of Arizona. Much of the cost associated with the pilot was donated. Data collected will be shared throughout the state and if successful could reduce electric usage in school buildings by up to 50% saving taxpayers millions of dollars.
- The District was the recipient of free "Smart Meters" installed by APS at no cost to the District on 22 campuses. The "Smart Meters" allow the District to monitor energy usage at these campuses daily allowing the District to catch any problems and make corrections immediately.

- Sunset Elementary School was recognized by The Building Owners and Managers Association of Greater Phoenix (BOMA) as the K-12 School winner in the national BOMA Kilowatt KrackDown Program.
- The District maintained its energy usage reduction through behavior and was down 29% by the end of year three.
- Several lighting retrofit projects were funded with energy savings. The District actively pursued utility company incentive money from both SRP and APS for these energy conservation improvements and has been reimbursed for approximately 50% of any costs to date.

Year Four of the WESD Energy Conservation Program:

- With passage of the 2010 Bond, a new green and sustainable school has been designed and is under construction at Lookout Mountain Elementary School. This new school will use geothermal to provide for the AC needs in two of the buildings. These buildings are projected to use up to 50% of the electricity normally used by standard units.
- Several energy efficiency projects are being designed at campuses throughout the District including outside lighting and mechanical improvements.
- The WESD won the APS Schools and Government Program incentives for solar in December, 2011 and are installing large solar installations at Sunnyslope and Mountain View Schools. The District negotiated a rate of 6.9 cents per kWh for the next 20 years with no escalation clause. These projects will save the District over \$2,000,000 in electrical costs during this time.
- The Safari Green Schoolhouse project is under construction at Roadrunner Elementary School and ground has been broken for the Studio Green Schoolhouse at Orangewood School. These will be LEED Platinum buildings.
- Roadrunner Elementary School was chosen as one of 74 schools nationally to be a Green Ribbon School. Only two schools in Arizona received this honor.

Washington Elementary School District is moving ahead with its energy and sustainability program and with efforts to reduce the operating costs within the District. If you want to know more about these programs, please contact Sue Pierce, 480-773-0035.

WESD ENERGY MANAGEMENT BEST PRACTICES

<p>1. CREATE AND ADOPT AN ENERGY POLICY</p> <ul style="list-style-type: none"> a. OBTAIN SUPERINTENDENT AND GOVERNING BOARD SUPPORT. b. OBTAIN ADMINISTRATOR SUPPORT. c. EDUCATE AND ASSURE DISTRICT WIDE UNDERSTANDING THAT THE ENERGY POLICY AND ITS IMPLEMENTATION IS THE RESPONSIBILITY OF EVERYONE. d. ESTABLISH ENERGY STANDARDS TO PROVIDE DIRECTION TO STAFF REGARDING HOW BUILDINGS ARE TO BE USED IN REGARDS TO ENERGY.
<p>2. GATHER CURRENT AND HISTORICAL ENERGY DATA</p> <ul style="list-style-type: none"> a. COLLECT AND ENTER DATA IN ENERGY MANAGEMENT SOFTWARE SUCH AS ENERGY STAR PORTFOLIO MANAGER (FREE TO USERS). b. BENCHMARK BUILDING ENERGY USE AND CREATE A BASELINE FOR ANALYSIS. c. ISSUE MONTHLY ENERGY REPORTS TO STAKEHOLDERS THROUGHOUT THE DISTRICT.
<p>3. DEVELOP DISTRICT AND BUILDING GOALS</p> <ul style="list-style-type: none"> a. CREATE A STRATEGIC ENERGY CONSERVATION VISION FOR THE DISTRICT. b. DEVELOP ANNUAL ENERGY CONSERVATION GOALS. c. CREATE "ENERGY TEAMS" ON EACH CAMPUS. d. CREATE A "DISTRICT ENERGY COMMITTEE". e. WORK WITHIN EACH BUILDING TO SUPPORT THE "ENERGY TEAM" IN DEVELOPING A PLAN THAT WILL RESULT IN THE BUILDING REACHING ITS ANNUAL GOALS.
<p>4. CONTINUOUS ENERGY EDUCATION AND AWARENESS</p> <ul style="list-style-type: none"> a. KEEP ENERGY CONSERVATION IN FRONT OF EVERYONE EACH MONTH. b. HIGHLIGHT BEST PRACTICES AND SUCCESSSES. c. EDUCATE STAFF THROUGH MEETINGS, SEMINARS AND WEBINARS. d. USE DISTRICT NEWSLETTERS, THE MEDIA, WEB SITES, ETC. TO COMMUNICATE ABOUT THE DISTRICT ENERGY PROGRAM.
<p>5. RECOGNIZE AND CELEBRATE SUCCESS</p> <ul style="list-style-type: none"> a. HAVE ENERGY TEAMS MEET REGULARLY. b. CREATE ENERGY ACTIVITIES AND RECOGNITIONS. c. APPLY FOR ENERGY STAR RECOGNITION IF A CAMPUS ACHIEVES AN ENERGY STAR RATING OF 75+.
<p>6. MANAGE LIGHTING THROUGHOUT THE CAMPUS</p> <ul style="list-style-type: none"> a. EDUCATE STUDENTS AND STAFF TO TURN LIGHTS OFF WHEN THEY LEAVE THE ROOM (POST SIGNS AS A REMINDER). b. USE DAY-LIGHTING IN CLASSROOMS AND LARGE SPACES SUCH AS CAFETERIAS WHEN THEY HAVE WINDOWS THAT CAN PROVIDE NATURAL LIGHT. c. DE-LAMP ROOMS THAT ARE OVER LIT BY TURNING FLUORESCENT BULBS SLIGHTLY SO THEY DO NOT TURN ON. d. USE TASK LIGHTING IN OFFICES WHERE POSSIBLE (LAMPS SHOULD HAVE CFL OR LED BULBS). e. COORDINATE EVENING CLEANING TO REDUCE LIGHTING. f. TURN OFF LIGHTS IN VENDING MACHINES. g. REDUCE EMERGENCY LIGHTING TO ONE FIXTURE PER ROOM. h. REDUCE/CONTROL OUTDOOR LIGHTING ON ATHLETIC FIELDS. i. ELIMINATE INCANDESCENT EXIT SIGNS AND REPLACE WITH LED OR APPROPRIATE REFLECTIVE SIGNAGE. j. EXPLORE THE CONCEPT OF A "DARK CAMPUS" AND IF RESEARCH INDICATES DO A PILOT AND TURN OUTSIDE LIGHTS OFF AT NIGHT. k. REPLACE INEFFICIENT LIGHTING AND LIGHTING SYSTEMS.

<p>7. HVAC AND AIR TEMPERATURE CONTROL</p> <ul style="list-style-type: none"> a. BE DILIGENT ABOUT KEEPING DOORS AND WINDOWS CLOSED WHEN RUNNING HVAC. b. MONITOR CLEANING CREW PRACTICES AND ASSURE THAT DOORS TO THE OUTSIDE ARE NOT BLOCKED OPEN WITH CLEANING CARTS. c. ON MANUAL SYSTEMS: KEEP THERMOSTAT SET POINTS IN EACH CLASSROOM, OFFICE OR EDUCATIONAL SPACE AT THE DISTRICT STANDARD AT ALL TIMES. d. ON MANUAL SYSTEMS: TURN THERMOSTATS TO THE "UNOCCUPIED" SETTING WHEN SCHOOL IS NOT IN SESSION. e. ON MANUAL SYSTEMS: HAVE SOMEONE ON CAMPUS RESPONSIBLE FOR MONITORING THERMOSTATS FOR COMPLIANCE WITH THE DISTRICT ENERGY STANDARDS. f. MAKE SURE HVAC IN PORTABLE BUILDINGS IS MANAGED AS DEFINED IN "B,C,D" ABOVE. g. WITH EMS SYSTEMS: HAVE THE SYSTEM PROGRAMMED FOR OCCUPIED AND UNOCCUPIED TIMES. h. REPLACE AIR FILTERS REGULARLY. i. MAINTAIN HVAC SYSTEMS (O&M BEST ENERGY PRACTICES MANUAL). j. REPLACE OBSOLETE AND POORLY FUNCTIONING EQUIPMENT AND SYSTEMS.
<p>8. MANAGE PLUG POWER AND PHANTOM ENERGY</p> <ul style="list-style-type: none"> a. HAVE COMPUTERS, MONITORS AND COPIERS PROGRAMMED TO GO INTO SLEEP MODE AFTER A SHORT PERIOD OF TIME (E.G. FIVE MINUTES). b. HAVE COMPUTERS, MONITORS AND COPIERS TURNED OFF AT THE END OF EACH DAY (TIP: PLUG THEM INTO A POWER STRIP AND TURN THE STRIP OFF AT THE END OF EACH DAY). c. REMOVE OR MINIMIZE THE NUMBER OF APPLIANCES ON CAMPUS BY REMOVING INDIVIDUAL APPLIANCES FROM CLASSROOMS AND SHARING APPLIANCES IN A STAFF LOUNGE. d. TURN OFF AND UNPLUG CHARGERS, TELEVISIONS, PROJECTORS AND ALL EQUIPMENT USING ELECTRICAL OUTLETS IN THE CLASSROOM AND OFFICES (TIP: PLUG THEM INTO A POWER STRIP AND TURN THE STRIP OFF AT THE END OF EACH DAY). e. USE ONLY ENERGY STAR RATED APPLIANCES AND EQUIPMENT. f. PUT AN ENERGY MISER DEVICE ON VENDING MACHINES TO LIMIT MOTOR USE. g. CREATE AN END OF THE YEAR ENERGY CHECK LIST FOR PRINCIPALS TO USE IN CHECKING STAFF OUT OF CLASSROOMS.
<p>9. REDUCE, REUSE, RECYCLE</p> <ul style="list-style-type: none"> a. IDENTIFY AREAS WHERE YOU COULD REDUCE USE. (E.G. PAPER). b. IDENTIFY RESOURCES THAT COULD BE REUSED. (E.G. PAPER, OLDER BOOKS). c. IDENTIFY ITEMS THAT COULD BE RECYCLED. d. IDENTIFY MARKETS THAT PURCHASE RECYCLED ITEMS AND SET UP SYSTEMS THAT ALLOW YOU TO GET THESE ITEMS FROM SCHOOL TO MARKET (E.G. METALS, PAPER, CARDBOARD). e. REVIEW CONTRACTS WITH SOLID WASTE VENDORS AND SEE WHERE REDUCTIONS CAN BE MADE (E.G. FEWER DUMPSTERS ON SITE, FEWER PICK-UPS EACH WEEK). f. PROVIDE SOLID WASTE VENDORS WITH THE SCHOOL CALENDAR AND CANCEL PICK-UP OVER HOLIDAYS.
<p>10. WATER CONSERVATION</p> <ul style="list-style-type: none"> a. ESTABLISH THE TIMES OF DAY WATERING WILL BE DONE (WATERING GENERALLY SHOULD NOT OCCUR DURING THE DAY WHEN EVAPORATION IS MOST LIKELY TO OCCUR ESPECIALLY IN WARM MONTHS IN ARID CLIMATES). b. USE SATELLITE CONTROLLED SENSORS ON IRRIGATION SYSTEMS SO THAT WATERING ONLY OCCURS WHEN SOIL MOISTURE LEVELS DICTATE IT SHOULD. c. USE NATIVE VEGETATION WHEREVER POSSIBLE. d. USE FIXTURES IN BUILDINGS THAT REQUIRE LESS WATER. e. CONSIDER THE USE OF WATERLESS URINALS.

<ul style="list-style-type: none"> f. REVIEW KITCHEN PRACTICES TO DETERMINE WHERE WATER CAN BE SAVED. g. SET TIMERS ON WATER HEATERS SO THAT WATER IS NOT BEING HEATED DURING TIMES SCHOOL IS NOT IN SESSION. h. QUICKLY IDENTIFY WATER LEAKS SO THAT REPAIRS CAN BE MADE (E.G. LEAKY WATER FAUCETS, TOILETS, SINKS). i. MONITOR SPRINKLER SYSTEMS FOR LEAKS AND BREAKAGES.
<p>11. ALTERNATIVE ENERGY</p> <ul style="list-style-type: none"> a. <u>AFTER</u> REDUCING ENERGY USE THROUGH BEHAVIOR AND MECHANICAL IMPROVEMENTS CONSIDER ALTERNATIVE ENERGY OPTIONS. b. TAKE ADVANTAGE OF UTILITY INCENTIVE PROGRAMS TO UNDERWRITE PART OF THE COSTS OF ALTERNATIVE ENERGY. c. WORK WITH A QUALIFIED AND EXPERIENCED TEAM OF PROFESSIONALS. d. WORK WITH LEGAL COUNSEL ON ANY CONTRACTS AND AGREEMENTS. e. BE CAUTIOUS AND MAKE SURE SYSTEMS ARE NOT OVER-SIZED. f. MAKE SURE YOU SIGN UP FOR THE CORRECT UTILITY RATE STRUCTURE. g. TALK TO OTHER SCHOOL DISTRICTS WHO HAVE IMPLEMENTED ALTERNATIVE ENERGY SUCCESSFULLY AND GET INFORMATION FROM THEM.
<p>12. STAFF TRAINING</p> <ul style="list-style-type: none"> a. STAFF TRAINING ABOUT ENERGY CONSERVATION AND SUSTAINABILITY IS ESSENTIAL IF YOU WANT A SUCCESSFUL PROGRAM. b. STAFF TRAINING MUST BE ON-GOING AND INCLUDE EVERYONE. c. ENERGY CONSERVATION AND SUSTAINABILITY IS EVERYONE'S RESPONSIBILITY. d. ENERGY CONSERVATION AND SUSTAINABILITY WILL REQUIRE EFFORT TO IMPLEMENT.
<p>13. CURRICULUM</p> <ul style="list-style-type: none"> a. WORK WITH ACADEMIC SERVICES TO FIND WAYS TO IMPLEMENT THE TOPICS OF ENERGY CONSERVATION AND SUSTAINABILITY INTO CURRICULUM. b. TRAIN TEACHERS TO USE ENERGY CONSERVATION AND SUSTAINABILITY IN THE CLASSROOM. c. USE EXISTING RESOURCES THAT ARE READILY AVAILABLE ONLINE (NEED.ORG) AND FREE TO ALL.

ENERGY CONSERVATION

The governing board of the Washington Elementary School District is committed to saving energy and contributing to a clean environment and thriving economy for present and future generations by establishing business practices that conserve energy and are environmentally sound. The District will attain these goals by:

- Minimizing its use of electricity, natural gas, water and other energy resources.
- Promoting an understanding of the importance of environmentally appropriate practices.
- Using best practices in the purchase, use and disposal of materials.

District staff will implement the following strategies where feasible:

- Reduce the waste of energy, water, paper, food and other resources by maintaining an energy conservation program.
- Use resources efficiently, recycle and work to reduce the demand for materials and resources like paper, energy and water.
- Consider environmental impact and societal costs in decision-making.
- Purchase products based on long-term environmental and operating costs.
- Purchase products that are durable, reusable, made of recycled materials and non-toxic.
- Enlist schools, the community and business partners to participate in energy conservation strategies and measures.
- Encourage activities that will reduce air pollution such as public transportation, carpooling, and bike riding.

- Promote curriculum on energy conservation, sustainable principles, and the environment.

Adopted:

LEGAL REF.:

CROSS REF.: